



RUNNING SPRINGS WATER DISTRICT  
A Multi-Service, Independent Special District  
31242 Hilltop Blvd \* Post Office Box 2206  
Running Springs, CA 92382  
(909) 867-2766

**PUBLIC RECORDS REQUEST FORM**

Date: 4/19/17

I, Norman Huff – General Manager representing Arrowbear Park County Water District (APCWD)  
(Name) (Company/Self/Etc.)

hereby request certain public records pursuant to the California Public Records Act, Government Code sections 6250-6268:

PLEASE DESCRIBE THE DOCUMENT(S)/INFORMATION THAT YOU WOULD LIKE COPIES OF, INCLUDING THE APPROPRIATE DATE/TIME FRAME AS NECESSARY. ALSO, PLEASE INDICATE THE NUMBER OF COPIES. AN AGENCY HAS 10 DAYS TO DECIDE IF COPIES WILL BE PROVIDED. THE AGENCY MAY UPON WRITTEN NOTICE TO THE REQUESTERS, GIVE ITSELF AN ADDITIONAL 14 DAYS TO RESPOND.

On March 29, 2017 in the Running Springs Water District Board of Directors Meeting, Board President Ken Ayers stated that APCWD General Manager, Norman Huff had said that APCWD “owned” the Waste Water Treatment Plant located at the RSWD. Please provide any written, recorded, electronic, or notes of verbal communications (whether on public, District, or personal electronic servers or devices) records, from any period of time, where APCWD General Manager, Norman Huff said that APCWD “owned” some or part of the Waste Water Treatment Plant located at the RSWD. If no records are found to contain this information, please provide a written statement to this effect.

Please provide the requested documents in their original electronic format so as not to be charged a per page copy fee. The electronic media can be emailed or APCWD will provide a suitable flash drive for transfer of electronic documents. Any notes, record, or documents that do not exist in electronic format (only exist in paper format) should be made available for viewing/review at RSWD during normal business hours so as not to be charged a per page copy fee.

~~I understand that for each page I request, I will be charged \$0.15 per copy. I agree to pay for those copies before receiving the material.~~ (No copied pages are requested.) I also understand that my public information request form and information may be posted on the District’s website.

Signature: 

Name: Norman Huff – General Manager  
(Please Print)

Telephone: 909-867-2704

Address: PO Box 4045, Arrowbear Lake CA 92382

Email Address: apcwmail@gmail.com

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NOTE: Legal public records (subject to attorney-client privilege and any other applicable provisions of law) should be requested directly from the District's legal counsel: BEST BEST & KRIEGER LLP (Mike Riddell), 3390 University Ave, 5<sup>th</sup> Floor, Riverside, CA 92502 – (951) 686-1450. The District reserves the right to delete any portion of the material requested that is exempt by applicable provisions of law, but will provide the remainder of the information requested.  
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**FOR DISTRICT USE ONLY**

No. of pages @ \$0.15 per page: \_\_\_\_\_

Other Costs (e.g. maps, blueprints, DVDs, etc): \_\_\_\_\_

Total Amount Due: \_\_\_\_\_

Date Notified: \_\_\_\_\_

Actual Staff Time: \_\_\_\_\_

Staff Signature: \_\_\_\_\_