



RUNNING SPRINGS WATER DISTRICT
A Multi-Service, Independent Special District
31242 Hilltop Blvd * Post Office Box 2206
Running Springs, CA 92382
(909) 867-2766

PUBLIC RECORDS REQUEST FORM

Date: 3/24/17

I, Norman Huff – General Manager representing Arrowbear Park County Water District
(Name) (Company/Self/Etc.)

hereby request certain public records pursuant to the California Public Records Act, Government Code sections 6250-6268:

PLEASE DESCRIBE THE DOCUMENT(S)/INFORMATION THAT YOU WOULD LIKE COPIES OF, INCLUDING THE APPROPRIATE DATE/TIME FRAME AS NECESSARY. ALSO, PLEASE INDICATE THE NUMBER OF COPIES. AN AGENCY HAS 10 DAYS TO DECIDE IF COPIES WILL BE PROVIDED. THE AGENCY MAY UPON WRITTEN NOTICE TO THE REQUESTERS, GIVE ITSELF AN ADDITIONAL 14 DAYS TO RESPOND.

From 1/1/2015 to 3/24/2017, any notes, meeting minutes, meeting recordings, or any other documentation or records, where the Running Springs Water District Board of Directors discussed the Wastewater Transportation, Treatment, and Disposal Agreement, extension of described agreement, or renegotiation of described agreement in a public forum. In addition, any written, electronic, or notes of verbal communications (whether on public, District, or personal electronic servers or devices) between any Running Springs Water District personnel and any Running Springs Water District Board of Directors or between any individual Running Springs Water District Board of Directors, where there was any discussion or mention of the Wastewater Transportation, Treatment, and Disposal Agreement.

An example of possible (but not limited to) requested material is:

From an email to Norman Huff, Wed. 11/16/2016 2:50 PM Ryan Gross stated "I need to get my two new Directors up to speed and will get back to you hopefully by the end of next month." Was this "getting up to speed" done by private email, private text, private meeting? I have found no public record of this being done in a transparent public meeting.

Please provide the requested documents in their original electronic format so as not to be charged a per page copy fee. The electronic media can be emailed or APCWD will provide a suitable flash drive for transfer of electronic documents. Any notes, record, or documents that do not exist in electronic format (only exist in paper format) should be made available for viewing/review at RSWD during normal business hours so as not to be charged a per page copy fee.

I understand that for each page I request, I will be charged \$0.15 per copy. I agree to pay for those copies before receiving the material. (No copied pages are requested.) I also understand that my public information request form and information may be posted on the District's website.

Signature:

A handwritten signature in blue ink, appearing to read "Norm Huff", is written over a horizontal line.

Name:

Norman Huff – General Manager
(Please Print)

Telephone:

909-867-2704

Address:

PO Box 4045, Arrowbear Lake CA 92382

Email Address:

apcwmail@gmail.com

NOTE: Legal public records (subject to attorney-client privilege and any other applicable provisions of law) should be requested directly from the District's legal counsel: BEST BEST & KRIEGER LLP (Mike Riddell), 3390 University Ave, 5th Floor, Riverside, CA 92502 – (951) 686-1450. The District reserves the right to delete any portion of the material requested that is exempt by applicable provisions of law, but will provide the remainder of the information requested.

FOR DISTRICT USE ONLY

No. of pages @ \$0.15 per page: _____

Other Costs (e.g. maps, blueprints, DVDs, etc): _____

Total Amount Due: _____

Date Notified: _____

Actual Staff Time: _____

Staff Signature: _____

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