



RUNNING SPRINGS WATER DISTRICT
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382

TO: BOARD OF DIRECTORS DATE POSTED: FEBRAURY 16, 2018
RE: REGULAR BOARD MEETING FROM: BOARD SECRETARY

The Regular Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, February 21, 2018, at the hour of 9:00 A.M. at the District Office located at 31242 Hilltop Boulevard, Running Springs, California. This agenda was posted prior to 5:00pm on February 16, 2018 at the Running Springs Water District Office and Website.

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Joan C. Eaton, Board Secretary at (909) 867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

1. Call Meeting to Order and Pledge of Allegiance
2. Recognize and Hear from Visitors / Public Comment - This portion of the agenda is reserved for the public to make comments on matters within the jurisdiction of the Running Springs Water District that are **not on the agenda**. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed. Any person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration or to raise their hand and be recognized by the Board President.
3. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.

A. Approve Meeting Minutes

Page 4

B. Ratify January 2018 Expenditures

Page 11

- C. Consider Granting the Running Springs Area Chamber of Commerce Permission to Utilize the Running Springs Water District's Downtown Property for their 2018 Events **Page 18**
- D. Consider Approving Updated Authorized Signature Certificate for Assessment District No. 10 **Page 21**
- 4. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.
 - A. Consider Potential Annexations of Camp Helendade and Pali Mountain Camp Properties
(Presenter: Ryan Gross, General Manager) **Page 25**
 - B. Consider Endorsing the Rim of the World Intermountain Trails Concept
(Presenter: Ryan Gross, General Manager and Ad Hoc Committee) **Page 47**
 - C. Consider Nominating Regular and Alternate Special District Members on the Local Agency Formation Commission (LAFCO) **Page 51**
(Presenter: Ryan Gross, General Manager)
- 5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.
 - A. Correspondence Related to Request for Inland Empire Health Plan to Reconsider Intergovernmental Transfer of Funds
(Presenter: Mike Vasquez, Battalion Chief) **Page 59**
 - B. Quarterly Investment Report **Page 64**
 - C. Water Production & Precipitation Report **Page 70**
 - D. Various Articles from CSDA **Page 72**
- 6. Closed Session
 - A. Conference With Legal Counsel – Anticipated Litigation. Significant Exposure to litigation pursuant to Paragraph (2) of subdivision (d) of Section 54956.9. Number of cases: One
- 7. Open Session
 - A. The Board and/or Legal Counsel will report any action taken in closed session.

February 21, 2018 Regular Board Meeting Agenda
Posted February 16, 2018

8. General Manager's Report
9. Report from Legal Counsel
10. Board Member Comments/Meetings
11. Meeting Adjournment

Upcoming Meetings: Regular Board Meeting, March 21, 2018 at 9:00 am

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 21, 2018
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: CONSIDER APPROVING MEETING MINUTES

RECOMMENDATION

It is recommended that the Board of Directors review and approve the attached meeting minutes.

REASON FOR RECOMMENDATION

Approval of meeting minutes.

BACKGROUND INFORMATION

The attached draft meeting minutes are from the Regular Board Meeting held on January 17, 2018 and the Personnel Committee Meeting held on February 6, 2018.

ATTACHMENTS

Attachment 1 – Draft Meeting Minutes

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
JANUARY 17, 2018**

The Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, January 17, 2018 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

The following Directors were present:

Kenneth Ayers, President
Pamella Bennett, Vice-President
Mike Terry, Director
Errol Mackzum, Director

Director Tony Grabow was absent

Also present were the following:

Ryan Gross, General Manager
Joan C. Eaton, Board Secretary/Treasurer/Administration Supervisor
Ward Simmons, Legal Counsel, Best, Best & Krieger
Randy Bobroff, Water Division Supervisor
Isaiah Hall, Wastewater Collections Division Supervisor
George Corley, Fire Department Chief
Mike Vasquez, Fire Department Battalion Chief

Visitors Present:

Gerhard Hilgenfeldt, Resident

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The meeting was called to order at 9:00 A.M. by President Ayers and Director Mackzum led the assembly in the pledge of allegiance to the flag.

2. Recognize and Hear From Visitors/Public Comment

Visitor Hilgenfeldt introduced himself for the record.

3. Approval of Consent Items

A. Approve Meeting Minutes

Director Mackzum asked for clarification in the December 20, 2017 Board Meeting Minutes regarding the 15% Crestline Lake Arrowhead Water Agency (CLAWA) allocation. CLAWA's contract allocation with the State Water Project is 5,800 acre feet of water this year so the current allocation is 15% of the 5,800 acre feet.

B. Ratify December 2017 Expenditures

Manager Gross and Chief Corley clarified the expense to David M. Ayon, contractor for properties that were in violation of the District Hazard Abatement program. Chief Corley said David M. Ayon was the only contractor that responded to the published newspaper notice. Discussion continued regarding unpaid Hazard Abatement fees and staff will return updated information to the Board regarding the Hazard Abatement fees collection process.

Manager Gross said the expense to the University of Southern California for the Water Purveyor Membership is regarding the Backflow Prevention Certification Program.

Upon motion by Director Mackzum, second by Director Terry and carried by a 4 to 0 vote, the Consent Items were approved.

4. Action Items

A. Consider Authorizing Changes to Credit/Debit Card Processing for Water and Sewer Bill Payments

Supervisor Eaton reported on options regarding credit/debit card processing that would be integrated with the new Tyler/Incode Utility Billing Software. The District is currently contracted with the Paymentus Corporation for online, telephone and in-house credit card payments charging customers \$3.25 per transaction up to \$350 with transactions manually entered in the Tyler Billing Software. The Electronic Transactions System (ETS) and Automated Merchant System (AMS) would integrate with the Tyler Billing Software and increase the customer transaction cost significantly. An optional ETS program would reduce the credit card processing fee to \$1.12 per \$100 transaction or 1.12% and with this program, the District would be responsible for the processing fee. Manager Gross stated the majority of mountain Districts incur credit card processing expense as part of doing business. Discussion continued and Director Ayers expressed concern with District customers picking up credit card expense for a select group of customers in addition to the District incurring additional expense. Director Mackzum said many customers pay by credit or debit card and he would support the ETS system. Visitor Hilgenfeldt commented on establishments that apply discounts for cash payments or

require cash only payments and staff confirmed they will revisit this item again at a future date.

Upon **motion** by Director Mackzum, **second** by Director Bennett and **carried by a 2 to 2 vote**, Authorizing Changes to Credit/Debit Card Processing for Water and Sewer Bill Payments, the motion failed with Directors' Mackzum and Bennett voting in favor and Directors' Ayers and Terry voting against.

B. Consider Providing Additional Direction to Staff on Fiscal Year 2018/2019 Budget Planning Assumptions

Manager Gross presented the Fiscal Year 2018/19 Budget Planning Workshop and the tentative schedule for the upcoming budget development process for review and discussion. The Wastewater Division draft budget will be reviewed first to allow sufficient time for the upstream users to plan accordingly.

Manager Gross stated that as of December 31, 2017, the reserve fund balances in each department have improved but remain at less than desirable levels and the fund balances were then reviewed by department. Manager Gross also reviewed the proposed 5-year CIP plan by division, debt service costs, property tax revenue and reported on mountain agency rate comparisons. Manager Gross reported on the Automatic Meter Reading (AMR) upgrade saying the application is now with the legal team for review and the project is expected to begin in the spring of 2018. The AMR project will be funded by a \$800,000 loan with a 50% principal forgiveness grant and Supervisor Bobroff described the system that was installed in 2017 in Assessment District (AD) No. 8, 9 and 10 and operates by radio telemetry providing leak protection alerts. Director Terry asked if the loan will cover the AMR system already installed and Manager Gross said he would research options to refund the Assessment Districts who have already paid for their part of the system. Discussion continued regarding the Fiscal Year 2018/2019 Budget assumptions including a proposed 3% Cost of Living Adjustment (COLA) and the CalPERS Employer Paid Member Contribution (EPMC) transition to District employees. Manager Gross reminded the Board that the District 5-year rate and fee adjustments expire at the end of Fiscal Year 2018/2019 and should be reconsidered. Manager Gross recommended that the Board consider adopting the Fiscal Year 2018/2019 Budget on June 20, 2018 that continues to work towards the goals set out in the Cash Reserve Policy and provides funding for deferred projects. Manager Gross confirmed that based on the Board's discussion, the District will use the proposed assumptions for the Fiscal Year 2018/2019 Budget planning and staff will schedule a Personnel Committee Meeting to discuss the Consumer Price Index (CPI) and COLA further.

No action was taken.

5. Information Items

A. Quarterly Budget/Financial Update

Manager Gross provided the District Designated Reserve Fund balances as of December 31, 2017, comparing the current to prior year summary statement of net position, changes in net position and liquidity ratios and discussion continued.

The Board took a break at 11:02 A.M. and reconvened at 11:10 A.M.

6. Closed Session

A. Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to litigation pursuant to Paragraph (2) of subdivision (d) of Section 54956.9 Number of cases: One

The Board went into Closed Session at 11:10 A.M. under threat of litigation with Arrowbear County Water District regarding sewer service charges.

7. Open Session

A. The Board and/or Legal Counsel will report any action taken in Closed Session

The Board returned to Open Session at 12:05 P.M. with no reportable action.

8. General Manager's Report

Manager Gross reported on the Fire Station 51 structural damage repair saying the District will receive bids for the repair in the next few months.

District staff will coordinate an Ad Hoc Committee Meeting to tour the downtown property and discuss the Bruce Daniels Trails Project proposal endorsement.

Manager Gross will be out of the office from January 24th through the 26th and on January 31st through February 2nd, 2018.

9. Report From Legal Counsel

Attorney Simmons reported on the State Water Delta Tunnel Project.

10. Board Member's Comments

Director Mackzum asked if the Nestle water extractions affect any of the Running Springs Water District supply. Manager Gross explained that due to the location of the Nestle water extractions, it is highly unlikely that there is any affect on our water supply.

11. Meeting Adjournment

The meeting was adjourned at 12:11 P.M.

MINUTES – January 17, 2018
PAGE 5 OF 5

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

MINUTES OF THE PERSONNEL COMMITTEE MEETING
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
FEBRUARY 6, 2018

A Personnel Committee Meeting of the Running Springs Water District was held on Tuesday, February 6, 2018, at the hour of 10:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California.

Committee Members present:

Tony Grabow, Director
Mike Terry, Director

District Staff Present:

Ryan Gross, General Manager
Joan Eaton, Administration Supervisor, Board Secretary, Treasurer
Isaiah Hall, Wastewater Collections Division Supervisor
Randy Bobroff, Water Division Supervisor

There were no members of the public present:

1. The meeting was called to order at 10:00 A.M.
2. Public Comment – There was no public comment.
3. Reviewed Personnel Committee Meeting Minutes from March 22, 2017
4. Reviewed Various Personnel Matters – Reviewed and discussed the proposed 3% Cost of Living (COLA) and Consumer Price Index (CPI), salaries, benefits and succession planning.

Manager Gross clarified that the Personnel Committee directed District staff to use the proposed assumptions for the Fiscal Year 2018/2019 Budget planning.

No changes were recommended at this time.

5. Personnel Committee Comments – No additional comments.
6. Meeting Adjournment – The meeting was adjourned at 10:42 A.M.

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 21, 2018
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: RATIFY EXPENDITURES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors review the attached accounts payable check register and ratify the District's January 2018 expenditures.

REASON FOR RECOMMENDATION

Each month staff presents the monthly check register and recommends that the Board of Directors ratify the District's expenditures.

BACKGROUND INFORMATION

Attached is a list of expenditures for January 2018.

FISCAL INFORMATION

Refer to attached accounts payable check register and cash summary.

ATTACHMENTS

Attachment 1 – Accounts Payable Check Register for January 2018

Running Springs Water District

Accounts Payable Checks

January 2018

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Action Automotive Repair Inc	Smog Inspection	01/18/18	62.75	101511	1,400.83
	Switch out Snow Tires	01/18/18	734.90	101511	
	Studded snow tires	01/18/18	603.18	101511	
Airgas Inc.	Ind Large Helium	01/18/18	47.71	101512	47.71
	Gas Lens, Pure EWP, Clt TIG	01/31/18	35.99	101567	35.99
American Family Life Assurance Company of Colun	Additional Insurance Premiums December 17	01/04/18	616.66	101473	616.66
Ameripride Services, Inc	Cleaning Supplies December 2017	01/04/18	262.64	101474	262.64
Ariens Specialty Brands LLC	Replacement Rain Gear	01/04/18	124.97	101475	124.97
	Safety clothing	01/18/18	98.98	101513	98.98
Arrowbear Park County Water District	Purchased Water December 2017	01/04/18	3,901.00	101476	3,901.00
Best, Best & Krieger LLP	Legal Services December 2017	01/18/18	2,363.51	101514	2,363.51
Big Bear Electric	electrical system fail SLS 4	01/08/18	507.32	101498	507.32
BURR Group Inc.	Trash Service December 2017	01/08/18	67.29	101499	67.29
	Trash Service/Loads	01/18/18	324.54	101515	501.33
	Trash Service December 2017	01/18/18	176.79	101515	
	Trash Service January 2018	01/31/18	67.29	101568	391.83
	Trash Service/Loads	01/31/18	324.54	101568	
California Board of Equalization	2017 Sale/Use Taxes	01/11/18	3,075.12	DFT0000664	3,075.12
California Computer Options Inc	Network Maintenance January 2018	01/04/18	2,375.00	101477	2,375.00
	Network Maintenance February 2018	01/31/18	2,375.00	101569	2,375.00
CalPERS	Health Insurance Premiums Jan 2018	01/03/18	19,280.74	DFT0000661	19,280.74
	Employ Contrib. Classic/Pepra 1/1/18	01/05/18	29,497.45	DFT0000662	29,497.45
	2018 Replacement Benefit Contribution	01/08/18	10,402.20	DFT0000663	10,402.20
	PERS UAL January 2018	01/11/18	40,117.03	DFT0000665	40,117.03
	Employ Contribu Classic/Prepra 1/15/18	01/18/18	24,136.06	DFT0000670	24,136.06
	Employ Contribu Classic/Prepra 1/29/18	01/31/18	22,462.90	DFT0000676	22,462.90
Canon	Monthly Service fee/Usage January 2018	01/29/18	548.56	101549	548.56
Charter Communitcations	Telephone and Internet January 2017	01/18/18	573.34	101516	869.91
	Telephone/Internet	01/18/18	191.60	101516	
	Telephone/internet January 2018	01/18/18	104.97	101516	
Christopher Toth	Availability Refund	01/29/18	10.90	101550	10.90
Citibank, N.A.	Electrical Conduits	01/18/18	269.07	101517	639.68
	Miscellaneous Supplies	01/18/18	370.61	101517	
	Office Supplies Dec 17-Jan 18	01/29/18	461.32	101551	461.32
Clinical Laboratory of San Bernardino	Water Samples December 2017	01/18/18	3,166.00	101518	4,250.00
	Wastewater Samples December 2017	01/18/18	1,084.00	101518	
ConFire JPA	Radio/Paging Services Jan-Mar 17	01/29/18	8,532.74	101552	8,532.74
Consolidated Electrical Distributors, Inc	Electrical components	01/04/18	368.56	101478	715.48
	Signal Wire, Metering Manhole	01/04/18	346.92	101478	
	Red Bushing and vinyl tape	01/31/18	3.94	101570	3.94
County of San Bernardino	Lien Release	01/29/18	21.00	101553	21.00
	Lien Release	01/31/18	21.00	101571	21.00
County of San Bernardino Auditor-Controller/Trea	Amended Tax Bill	01/04/18	26.00	101479	26.00
Crestline-Lake Arrowhead Water Agency	Purchased Water	01/08/18	15,121.30	101500	15,121.30
	Purchased Water January 2018	01/31/18	14,849.17	101583	14,849.17

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Cypress Ancillary Benefits	Dental Insurance Premiums January 2018	01/04/18	1,132.36	101480	1,132.36
Dixi Willemse	Reimbursement Claim	01/04/18	442.23	101481	442.23
	Reimbursement Claim	01/29/18	20.00	101554	20.00
Fire Apparatus Solutions	FEM quick opening two way	01/18/18	261.74	101519	261.74
Fire Fighters Association	Association Dues January 2018	01/18/18	390.00	101520	390.00
Frontier Communications	Scada Line Dec 17-Jan18	01/04/18	101.79	101482	356.00
	Telephone Dec 17-Jan 18	01/04/18	71.93	101482	
	Telephone Dec 17-Jan 18	01/04/18	55.15	101482	
	Telephone Dec 17-Jan 18	01/04/18	71.94	101482	
	Telephone Dec 17-Jan 18	01/04/18	55.19	101482	
	Telephone Dec 17-Jan 18	01/08/18	55.17	101501	165.53
	Telephone Dec 17-Jan 18	01/08/18	55.18	101501	
	Telephone Dec 17-Jan18	01/08/18	55.18	101501	
	Telephone January 2018	01/18/18	142.94	101521	195.30
	Telephone January 2018	01/18/18	52.36	101521	
	Telephone January 2017	01/29/18	52.36	101555	354.26
	Scada Line January 2018	01/29/18	102.29	101555	
	Telephone Jan-Feb 18	01/29/18	72.12	101555	
	Telephone Jan-Feb 18	01/29/18	55.37	101555	
	Telephone Jan-Feb 2018	01/29/18	72.12	101555	
	Telephone Jan-Feb 2018	01/31/18	55.32	101572	55.32
George Corley	Reimbursement Claim	01/04/18	221.70	101483	221.70
Grant E. Foraker	TSA 1/1/18-6/30/18	01/18/18	495.00	101522	495.00
Haz Mat Trans, Inc.	Work Order # 84185	01/18/18	700.00	101523	1,400.00
	Work Order # 84186	01/18/18	700.00	101523	
	Work Order # 84767	01/31/18	700.00	101573	700.00
Inland Bobcat, Inc.	Oil Filter and Cartridge	01/18/18	89.20	101524	89.20
	Orange Wavy	01/31/18	40.62	101574	144.24
	Flange & Bearing	01/31/18	103.62	101574	
Inland Desert Security & Communications	Answering Service December 2017	01/18/18	115.00	101525	115.00
Inland Water Works Supply Company	Water Inventory	01/08/18	161.63	101502	161.63
	3/8" x3/8" x58C Restriction B/S	01/29/18	344.80	101556	383.68
	4" Non ASB Ring Gasket	01/29/18	38.88	101556	
Joan Eaton	Reimbursement Claim	01/18/18	506.42	101526	708.42
	Reimbursement Claim	01/18/18	202.00	101526	
Kenneth Ayers	Mileage Reimbursement	01/04/18	125.18	101484	125.18
L.N. Curtis & Sons	Xlarge Regular Cuff Wildland Gloves	01/18/18	-333.49	101527	436.30
	Xsmall Reg Cuff Wildland Gloves	01/18/18	347.88	101527	
	Thermal Image Camera Batteries	01/18/18	421.91	101527	
Leslie's Poolmart, Inc	NaOCl for MBR cleanings	01/31/18	599.94	101575	599.94
Life-Assist, Inc	Medical Supplies	01/04/18	101.84	101485	1,071.77
	Medical Supplies	01/04/18	969.93	101485	
	Medical Supplies	01/29/18	224.72	101557	224.72
Linda Mayfield	Reimbursement Claim	01/18/18	480.00	101528	480.00
	Reimbursement Claim	01/29/18	283.79	101558	283.79
Lou's Gloves, Inc	Nitrile Exam Gloves L, and XL	01/18/18	88.00	101529	88.00
MCI	Long Distance December 2017	01/04/18	48.85	101486	48.85
	Long Distance January 2018	01/31/18	49.16	101576	49.16
McMaster-Carr Supply Company	Copper & Brass Fittings	01/08/18	46.97	101503	46.97
	Globe Valve and Schedule 80 Nipples	01/31/18	273.04	101577	85.55

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
McMaster-Carr Supply Company	Bronze flow Adj Valve	01/31/18	-187.49	101577	85.55
Metropolitan Life Insurance Company	Vision Insurance Premium Jan 18	01/04/18	166.75	101487	166.75
Myers-Stevens & Toohey Co. Inc	Disability Insurance Premiums Jan 18	01/08/18	220.00	101504	220.00
NAPA Auto Parts	Miscellaneous Auto Supplies	01/18/18	121.18	101530	278.84
	Miscellaneous Auto Supplies	01/18/18	157.66	101530	
NBS Government Finance Group	Qrt Admin Fees Jan-March 2018	01/04/18	1,441.30	101488	1,441.30
Neopost USA Inc	Lease Payment Jan-April 18 Postage Machine	01/04/18	385.58	101489	385.58
Nestle Waters North America	Drinking Wtr for Treat. Plant Dec 2017	01/18/18	49.92	101531	49.92
	Drinking Water for Plant January 2018	01/31/18	49.92	101578	49.92
Northern Safety Company Inc.	Gloves for Day to Day operations	01/04/18	169.20	101490	169.20
One Stop Landscape Supply	Bio Solids Disposal December	01/08/18	1,959.00	101505	1,959.00
Patricia A. Monical	Industrial Paper Towels, Soap and Toilet Covers	01/29/18	162.08	101559	162.08
Peerless Maintenance Service Inc.	Janitorial Services January 2018	01/29/18	363.75	101560	363.75
Petty Cash	Miscellaneous Petty Cash Reimbursement	01/18/18	142.30	101532	142.30
Polydyne Inc.	Blanket PO for Polymer	01/18/18	1,066.73	101533	1,066.73
Redlands Community Hospital	Ambulance Refund	01/29/18	1,736.74	101561	1,736.74
Reliance Standard Life Insurance Company	Life Insurance Premiums January 2018	01/18/18	1,147.18	DFT0000671	1,147.18
Richard Viero	Reimbursement Claim	01/18/18	10.00	101534	10.00
Rim Forest Lumber Company, Inc.	Miscellaneous supplies and materials	01/18/18	168.35	101535	168.35
	Miscellaneous Supplies	01/31/18	305.58	101579	305.58
Robert Aberg	Reimbursement Claim	01/04/18	153.57	101491	153.57
Rogers Anderson Malody & Scott LLP	Consultant Fees December 2017	01/29/18	1,667.50	101562	1,667.50
San Bernardino County Special Districts Department	1/22/18 Special District's Meeting	01/08/18	37.00	101506	37.00
	February 2018 Special District's Meeting	01/31/18	35.00	101580	35.00
Southern California Edison Company	Electricity December 2017	01/04/18	510.47	101492	3,116.23
	Electricity December 2017	01/04/18	58.36	101492	
	Electricity Dec 17	01/04/18	42.28	101492	
	Electricity December 2017	01/04/18	108.50	101492	
	Electricity December 2017	01/04/18	98.50	101492	
	Electricity December 2017	01/04/18	349.55	101492	
	Electricity December 2017	01/04/18	24.17	101492	
	Electricity December 2017	01/04/18	281.92	101492	
	Electricity December 2017	01/04/18	108.63	101492	
	Electricity December 2017	01/04/18	180.68	101492	
	Electricity December 2017	01/04/18	73.80	101492	
	Electricity December 2017	01/04/18	922.95	101492	
	Electricity December 2017	01/04/18	356.42	101492	
	Electricity December 2017	01/08/18	173.96	101507	3,820.90
	Electricity December 2018	01/08/18	10.64	101507	
	Electricity December 2017	01/08/18	252.42	101507	
	Electricity December 2017	01/08/18	174.42	101507	
	Electricity December 2017	01/08/18	1,141.29	101507	
	Electricity December 2017	01/08/18	330.81	101507	
	Electricity December 2017	01/08/18	131.36	101507	
	Electricity December 2017	01/08/18	241.03	101507	
	Electricity December 2017	01/08/18	99.77	101507	
	Electricity December 2017	01/08/18	107.08	101507	
	Electricity December 2017	01/08/18	178.46	101507	
	Electricity December 2017	01/08/18	45.87	101507	
	Electricity December 2017	01/08/18	207.20	101507	

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Southern California Edison Company	Electricity December 2017	01/08/18	297.06	101507	3,820.90
	Electricity December 2017	01/08/18	429.53	101507	
	Electricity December 2017	01/18/18	6,181.64	101536	6,181.64
	Electricity January 2018	01/31/18	286.51	101581	9,718.29
	Electricity January 2018	01/31/18	183.81	101581	
	Electricity January 2018	01/31/18	145.11	101581	
	Electricity January 2018	01/31/18	298.99	101581	
	Electricity January 2018	01/31/18	114.80	101581	
	Electricity January 2018	01/31/18	281.75	101581	
	Electricity January 2018	01/31/18	104.83	101581	
	Electricity January 2018	01/31/18	114.72	101581	
	Electricity January 2018	01/31/18	6,890.63	101581	
	Electricity January 2018	01/31/18	202.12	101581	
	Electricity January 2018	01/31/18	29.33	101581	
	Electricity January 2018	01/31/18	276.18	101581	
	Electricity January 2018	01/31/18	312.96	101581	
	Electricity January 2018	01/31/18	476.55	101581	
	Electricity January 2018	01/31/18	562.24	101584	3,296.83
	Electricity January 2018	01/31/18	70.77	101584	
	Electricity January 2018	01/31/18	66.57	101584	
	Electricity January 2018	01/31/18	314.70	101584	
	Electricity January 2018	01/31/18	201.89	101584	
	Electricity January 2018	01/31/18	375.06	101584	
	Electricity January 2018	01/31/18	25.69	101584	
	Electricity January 2018	01/31/18	294.33	101584	
	Electricity January 2018	01/31/18	128.94	101584	
	Electricity January 2018	01/31/18	43.00	101584	
	Electricity January 2018	01/31/18	934.57	101584	
	Electricity January 2018	01/31/18	279.07	101584	
Southern California Emergency Medicine	Pre-Employment testing	01/18/18	695.90	101537	695.90
Southern California Gas Company	Gas Usage December 2017	01/18/18	210.54	101538	929.79
	Gas Usage Billing December 2017	01/18/18	300.86	101538	
	Gas billing usage December 17	01/18/18	178.53	101538	
	Gas Usage December 17	01/18/18	223.16	101538	
	Gas Usage Billing December 2017	01/18/18	16.70	101538	
Special District Risk Management Authority	Claim HD1718007186-0002	01/29/18	1,000.00	101563	1,000.00
State Water Resources Control Board	Water System Fees 2017-2018	01/08/18	12,755.00	101509	12,755.00
Tang Structural Engineers. Inc.	Station structural plan completion	01/29/18	2,325.00	101564	2,325.00
Terminix International Company LP	Pest Control	01/04/18	64.00	101493	64.00
Third Alarm Fire Equipment Co.	1 3/4 Hose for pre connects on Engines	01/29/18	1,122.50	101565	1,122.50
Trac Communications	Replace damaged cable	01/18/18	903.00	101539	903.00
Trevor Miller	Reimbursement Claim	01/31/18	187.46	101582	187.46
Underground Service Alert of Southern California	New dig Tickets/Database Maint. Fee	01/04/18	26.50	101494	26.50
United Rentals	Crane truck rental for OV960 removal	01/04/18	4,163.47	101495	4,163.47
US Postal Service	Postage for Permit #14	01/18/18	3,000.00	101540	3,000.00
Verizon Wireless Services LLC	Cell Phone Charges Dec 17	01/18/18	202.28	101541	202.28
Village Hardware	Miscellaneous Supplies	01/18/18	151.56	101542	151.56
Visa	Corely- Pails Sharps Disposal System	01/18/18	87.95	101543	3,928.42
	Miller- Supplies and Sewer Training	01/18/18	236.95	101543	
	Costco Office Supplies	01/18/18	411.40	101543	

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Visa	Bobroff-Hol. Lunch Gifts and misc supplies	01/18/18	294.06	101543	3,928.42
	Engine block heater	01/18/18	136.10	101543	
	Visa-Protect plan, Scanner, Helmets, gener parts	01/18/18	294.94	101543	
	Portable Scanners for Insurance cards	01/18/18	1,083.74	101543	
	Vasquez-Battery and Supplies for Stations	01/18/18	70.97	101543	
	Costco Office Supplies	01/18/18	411.40	101543	
	Eaton-Hol Lunch gifts, Backgrounds, ZeroStart Thei	01/18/18	900.91	101543	
Vyanet Operating Group	Security/Monitoring Feb-Apr 2018	01/18/18	125.00	101545	125.00
York Insurance Services Group Inc., -CA	Workers Comp Fund reimbursement	01/04/18	52.26	101496	52.26
	Workers Comp For Check 10386	01/18/18	12.00	101546	12.00
York Risk Services Group, Inc	Worker's Comp Admin Fee Dec 2017	01/18/18	112.00	101547	112.00
Zoll Medical Corporation GPO	Zoll Preventive Maintenace Contract renewal	01/18/18	765.00	101548	765.00
	Disposable Ped Sensors/ Air Hose	01/29/18	347.49	101566	347.49

Totals

Payment Type	Payable Count	Payment Count	Payment
Regular Checks	200	108	142,044.53
Manual Checks	0	0	0.00
Voided Checks	0	2	0.00
Bank Drafts	8	8	150,118.68
EFT's	0	0	0.00
Totals	208	118	292,163.21

Designated Reserve Fund Balances as of January 31, 2018	Fund Balance
Fire & Ambulance Department	
Breathing Apparatus Equipment Replacement	76,923
Future Equipment Replacement	12,188
Workers Comp PASIS Outstanding Claims	11,488
Subtotal Fire & Ambulance Department Designated Reserve Funds	100,599
Fire Department Operating Reserve	1,308,898
Ambulance Department Operating Reserve	142,279
Subtotal Fire & Ambulance Department Operating Reserve Funds	1,451,177
Recommended Reserve Fund Target (6 Months Operating Expenses)	1,022,579
Operating Reserve Surplus / (Shortfall)	428,598
Wastewater Division	
Wastewater Capital Improvement Project Reserve	253,401
Wastewater System Connection & Capacity Charges	138,371
Wastewater Infrastructure R&R Reserve (CWSRF Debt Reserve)	169,143
Subtotal Wastewater Designated Reserve Funds	560,915
Wastewater Operating Reserve Fund	40,418
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	499,285
Operating Reserve Surplus / (Shortfall)	(458,867)
Water Division	
Water Capital Improvement Project Reserve	154,938
Water System Connection & Capacity Charges	5,382
Water Infrastructure R&R Reserve (MFC Debt Reserve)	65,341
Subtotal Water Designated Reserve Funds	225,661
Water Operating Reserve	575,430
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	530,659
Operating Reserve Surplus / (Shortfall)	44,771
Assessment Districts	
Water Assessment District No. 9 Construction Funds	33,749
Water Assessment District No. 10 Construction Funds	26,421
Water Assessment District No. 10 O&M	175,530
Water Assessment District No. 10 Bond Reserve Fund	112,131
Subtotal Assessment Districts	347,831
Total District Designated & Operating Reserve Funds	2,954,200
Assessment District Funds	347,831
Combined Pooled Cash	3,302,031
Checking Account (General)	217,599
LAIF	2,948,043
York Insurance Deposit	17,358
BNY Mellon (AD #10 Bond Reserve)	118,031
Petty Cash	1,000
Combined Pooled Cash	3,302,031

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 21, 2018

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER GRANTING THE RUNNING SPRINGS AREA CHAMBER OF COMMERCE PERMISSION TO UTILIZE THE RUNNING SPRINGS WATER DISTRICT'S DOWNTOWN PROPERTY FOR THEIR 2018 EVENTS

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors consider granting the Running Springs Area Chamber of Commerce (Chamber) permission to utilize the Running Springs Water District's (District) downtown property for their 2018 Farmers Market, Artisan Faire, Mountain Top Days, Easter Egg Roll and Home Expo Events and authorize the General Manager to execute the Right of Entry/Hold Harmless Agreement.

REASON FOR RECOMMENDATION

The Chamber is requesting permission to utilize our downtown property for their 2018 events.

BACKGROUND INFORMATION

Since 2012 the District Board of Director's has annually approved the Chamber's request to use the District's downtown property for their various events.

FISCAL INFORMATION

N/A

ATTACHMENTS

Attachment 1 – Chamber Letter
Attachment 2 – Right of Entry/Hold Harmless Agreement



Running Springs Area Chamber of Commerce

Post Office Box 96
Running Springs, CA 92382
(909) 867-2411

Arrowbear • Green Valley • Running Springs

February 7, 2018

Running Springs Water District
31242 Hilltop Boulevard
Running Springs, CA 92382

Ken Ayers and Running Springs Water District Board of Directors:

Thank you for allowing the Running Springs Area Chamber of Commerce Certified Farmers Market and Artisan Faire to use the Running Springs Water District's Downtown Property during the summers since 2012.

The Running Springs Area Chamber of Commerce again requests use of Running Springs Water District's Downtown Property, next to the Running Springs Firehouse Playground, every Saturday May-September 2018, 4am-5pm. Mountain Top Days, on August 4, is an all day event, so use of the land 5am-8pm on August 4 would be most appreciated, as well as Friday, August 3, 2018 from 5pm-8:30pm so we may mark the field.

The Running Springs Water District is named as additionally insured on the Running Springs Area Chamber of Commerce's insurance for the Farmers Market and Artisan Faire. A certificate will be provided. 2018 Saturday market dates include: May 5, May 12, May 19, May 26, June 2, June 9, June 16, June 23, June 30, July 7, July 14, July 21, July 28, August 4 (Mountain Top Days), August 11, August 18, August 25, September 1, September 8, September 15, September 22 and September 29. Additionally we would like to request the same Water District property for our Easter Egg Roll on Saturday, March 31, 2018.

A letter clarifying that the Running Springs Area Water District is indeed granting permission to use owned land next to the Running Springs Firehouse Playground on the above dates and times is needed annually for Agriculture/Weights and Measures Farmers Market event approval. Last year a copy of the Right of Entry / Hold Harmless Agreement was accepted.

Additionally, the Running Springs Area Chamber of Commerce requests an inclusion of a very thin flyer within Running Springs Water District mailings on potentially up to six occasions during the March-September time period. The flyers would be used to help promote the Running Springs Area Chamber of Commerce Certified Farmers Market and Artisan Faire, the Easter Egg Roll and the annual Mountain Top Days event.

Thank you for your time in considering these requests. Your support for the local community is greatly appreciated.

Sincerely,

Susan Heisler

Market Manager, Running Springs Area Chamber of Commerce Certified Farmers Market and Artisan Faire

RECEIVED

FEB 08 2018

Running Springs Water
District 19

**RUNNING SPRINGS WATER DISTRICT
2018 RIGHT OF ENTRY/HOLD HARMLESS AGREEMENT**

This Right of Entry/Hold Harmless Agreement (“Agreement”) is made and entered into as of the 21st day of February, 2018, by and between the Running Springs Water District (“District”) and the Running Springs Area Chamber of Commerce (“Chamber”) and is executed in connection with the use of the real property identified as Assessor’s Parcel No. 0295-105-11 (the “Downtown Property”) for the purpose of holding a regularly scheduled Farmer’s Market event held by the Chamber.

In consideration of the use of the Downtown Property, the District and Chamber hereby agree as follows:

1. The Chamber and its invitees are authorized to enter the Downtown Property for the purpose of holding a Farmer’s Market and Artisan Faire between the hours of 4:00 a.m. to 5:00 p.m. every Saturday from May through September 2018. Additionally, the Chamber and its invitees are authorized to enter the Downtown Property for the purpose of holding an Easter Egg Event between the hours of 8:00 a.m. to 1:00 p.m. on Saturday, March 31, 2018 and for the purpose of Mountain Top Days between the hours of 5:00 p.m. to 8:30 p.m. on August 3rd and 5:00 a.m. to 8:30 p.m. on August 4th, 2018.

2. The Chamber agrees to obtain insurance and insurance endorsements that are satisfactory to the District, naming the District as an additional insured.

3. The Chamber shall and does hereby agree to hold harmless and indemnify the District, its officials, officers, employees, contractors, agents and volunteers from any and all claims, demands, suits, causes of action, proceedings, damages, injuries, losses, and liabilities of any kind, whether to persons or property, in law or in equity, resulting from or arising out of or related to the use of the Downtown Property pursuant to this Agreement. The Chamber also waives its own rights to claims, demands, suits, causes of action or proceedings that the Chamber would or may have resulting from or arising out of or related to the use of the Downtown Property.

4. The Chamber agrees that the hold harmless described herein shall apply to damages, losses, costs or expenses which are presently unknown and may arise in the future as a result of the use of the Downtown Property pursuant to this Agreement. The Chamber hereby confirms that this hold harmless agreement has been negotiated and agreed upon in light of that, and the Chamber hereby expressly waives any and all rights which the Chamber may have under California Civil Code section 1542, or under any statute or common law or equitable principle of similar effect.

5. The individual who has signed this Agreement below warrants that he/she has the legal power, right, and authority to execute this Agreement on behalf of the Chamber.

RUNNING SPRINGS WATER DISTRICT

**RUNNING SPRINGS AREA CHAMBER OF
COMMERCE**

By: _____
Ryan Gross
General Manger

By: _____
Kevin Somes
President

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 21, 2018
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: **CONSIDER APPROVING UPDATED AUTHORIZED SIGNATURE
CERTIFICATE FOR ASSESSMENT DISTRICT NO. 10**

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors consider approving the attached updated authorized signature certificate for Assessment District No. 10.

REASON FOR RECOMMENDATION

The current signature certificate needs updating.

BACKGROUND INFORMATION

The updated authorized signature certificate is needed to conduct Assessment District No. 10 business.

FISCAL INFORMATION

N/A

ATTACHMENTS

Attachment 1 – Updated Authorized Signature Certificate

INCUMBENCY CERTIFICATE/ AUTHORIZED CALLBACKS

The undersigned, _____ being the _____
(name of person) *(title)*

of _____ (the "Company")

does hereby certify that (1) the individuals listed below are qualified and acting officers of the Company, (2) the signature appearing opposite the name of each such officer is a true specimen of the genuine signature of such officer, and (3) such individuals have the authority to provide written direction/ confirmation and receive callbacks at the phone number(s) noted below and execute documents to be delivered [to, or upon the request of The Bank of New York Mellon and/or The Bank of New York Mellon Trust Company, N.A. (collectively, "BNY Mellon")]. BNY Mellon may rely conclusively upon the certification of authority of the officers named in this Certificate in connection with all corporate trust transactions to which the Company is a party with BNY Mellon until such time as the Company (i) expressly revokes this Certificate in writing or (ii) provides a revised Certificate; in order to be effective, either must be delivered to BNY Mellon at the addresses provided in the related governing documents."

<u>Name</u>	<u>Title</u>	<u>Signature</u>	<u>Phone Number for Callback</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IN WITNESS WHEREOF, the undersigned has duly executed and delivered this certificate

as of _____.

(name of person/title - Note that this may not be one of the officers listed above)

\$1,361,000
RUNNING SPRINGS WATER DISTRICT
2003 LIMITED OBLIGATION IMPROVEMENT BONDS
ASSESSMENT DISTRICT NO. 10

SIGNATURE CERTIFICATE

We, the undersigned, officers of Running Springs Water District (the "District") indicated by the official titles opposite our signatures, DO HEREBY CERTIFY that we have caused to be signed, by facsimile signature as indicated below, the above-referenced bonds (the "Bonds") dated July 31, 2003.

We FURTHER CERTIFY that as of the date of this Certificate, which is the date of actual delivery of the Bonds to Brandis Tallman LLC, the original purchaser of the Bonds, the Bonds were signed by the duly chosen, qualified and acting officer indicated therein and authorized to execute the same, by manual signature or by facsimile signature; that the officer herein indicated as executing the Bonds by facsimile signature has filed with the Secretary of State of the State of California her manual signature, as provided by the Uniform Facsimile Signatures of Public Officials Act (Government Code Section 5500 et seq.).




Betty Boquette, District Treasurer and Secretary

We FURTHER CERTIFY that no litigation of any nature is now pending restraining or enjoining the issuance and delivery of the Bonds or the levy and collection of assessments to pay the principal of and interest on the Bonds, or in any manner questioning the proceedings or the authority under which the Bonds are issued or affecting the validity of the Bonds; that neither the corporate existence nor the titles of the present officers of the District nor their respective offices is being contested; and that no steps or proceedings of any kind have been taken to revoke, recall or repeal the proceedings for the issuance of the Bonds. The Officers listed below are hereby designated as Authorized Officers of the District for purposes of the Fiscal Agent Agreement.

Signature

Official Title



Kenneth Ayers, President



Everett Brittain, General Manager



Betty Boquette, District Treasurer and Secretary

We HEREBY CERTIFY that each of the above signatures is the true and genuine signature of the person who is now the duly chosen, qualified and acting officer indicated by the official title opposite such signature.

Dated: July 31, 2003

RUNNING SPRINGS WATER DISTRICT

By: *Kenneth Ayers*
Kenneth Ayers
President

By: *Betty Boquette*
Betty Boquette
Secretary

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 21, 2018

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER POTENTIAL ANNEXATIONS OF CAMP HELENDADE AND PALI MOUNTAIN PROPERTIES

RECOMMENDATION

It is recommended that the Board of Directors consider and provide direction to staff on the potential annexations of the Camp Helendade and Pali Mountain properties into the Running Springs Water District and Running Springs Fire Department service area.

REASON FOR RECOMMENDATION

Camp Helendade (Boy Scout Camp) is currently under negotiations to sell the property to a new owner with plans to operate a campground with approximately 50 tiny houses. As a condition of the purchase, the potential new owner is requesting a new temporary outside water and sewer service agreement until such time as the purchase agreement with the Boy Scouts of America is finalized and the annexation process is completed.

Potential future annexation of the Pali Mountain property was a consideration during the application process and Outside Sewer Service Agreement that was approved by San Bernardino County Local Agency Formation Commission (LAFCO) in 2013. The owner of Pali Mountain is requesting we consider proceeding at this time with annexation of the property.

BACKGROUND INFORMATION

Camp Helendade Property

In late 2017 the potential new owners of the Camp Helendade property approached the District requesting information on the status of the Camp Helendade property owned by the Boy Scouts of America. Refer to attached letter dated December 19, 2017.

Attachment 2 contains a copy of the expired 1975 Sewer Service Contract. Attachment 3 contains a copy of the 2002 Easement and Water Supply Agreement with the Boy Scouts of America. Staff recommends drafting a new Temporary Outside Water and Sewer Service Agreement with the Boy Scouts of America and naming the potential new owner as being able to take over the temporary agreement and/or as a third party with conditions

that the property be annexed and that Running Springs Water District be granted the rights to the groundwater and to investigate additional groundwater resources on the property in exchange for discounted connection and capacity fees if the District is able to locate and develop additional groundwater resources.

Pali Mountain Camp Property

In February 2018 District staff met with Pali Mountain staff to go over the potential annexation process and review cost savings.

An Outside Sewer Service Agreement between Running Springs Water District and O-Ongo, Inc. Pali Mountain was approved by LAFCO in 2013 for the connection of three parcels (APN 0328-042-15, 0328-042-16 and 0328-042-17) to the District's sewer system. The parcels are outside the District's service area but within its sphere of influence.

Staff recommends proceeding with the annexation process and potential acquisition of the existing private sewer facilities.

FISCAL INFORMATION

Annexation of the Camp Helendade property would allow for potential new groundwater resources and generate additional water and sewer revenue for the District.

Annexation of the Pali Mountain Camp property would shift property tax revenue to the District and is consistent with the intent of the 2013 Outside Sewer Service Agreement application to LAFCO. There would be a reduction in sewer revenue with the elimination of the in-lieu of taxes charge, the monthly \$2.00 per EDU outside sewer charge and the \$0.896 per 1,000 gallon charge. There would also be additional Fire Availability Charge revenue to the Fire Department and the District would need to consider how the additional property tax revenue would be allocated between the Fire and Wastewater funds.

ATTACHMENTS

Attachment 1 – Camp Helendade Letter

Attachment 2 – 1975 Camp Helendade Sewer Service Contract

Attachment 3 – 2002 Easement and Water Supply Agreement

12/19/17

Ryan Gross, P.E.,B.C.E.E.
General Manager
Running Springs Water District
31242 Hilltop Blvd
Running Springs, CA 92382
909-867-2766
rgross@runningspringswd.com

Ryan,

Thank you again for taking the time to speak with our team as it relates to our proposed use of the former Camp Helendade property at 2001 Wilderness Road in Running Springs.

Our intention is to operate a campground on the property with approximately 50 tiny house / RVs. Given the condition of the current sewage infrastructure, we would install a completely new sewage drainage system along with freshwater distribution system on the property to be tied into the district lines. We would submit engineered plans for these systems to the district for review prior to construction.

We understand there is an expired Outside Sewer Service Agreement between the current owner (Boy Scouts of America) and the Running Springs Water District. We also understand there is one existing 3/4-inch water meter connection, meter #39606825, which was locked off on 8/3/2012.

As a condition of our purchase of the property, we would like to:

- Establish a temporary Outside Sewer Service Agreement, with the intent of establishing full annexation within the next twelve months. This OSSA with the Water District would provide both municipal sewer services and a freshwater connection.
- This temporary agreement would allow us, upon completion of our site works, hook into the Running Springs district system immediately, providing an appropriate amount of time for a permanent agreement to be established.

Getaway understands the Water District would like to investigate additional groundwater resources on the property. We would be happy to supply these resources in exchange for connection/tap fees and assistance in the annexation process.

Please feel free to reach out to us with additional questions or to discuss further.



Steve Collins
Chief Development Officer

9

AGREEMENT BETWEEN RUNNING SPRINGS WATER DISTRICT & BOY SCOUTS OF AMERICA (Camp Helendade) to connect to

Dated: 6-5-75. the District's sewer system

Expiration date: 6-5-95 (20 years)

Original filed in legal document file under #111

Current charge
\$ 42.00 + 10.00 in lieu
of Taxes
Formal Agreement
has expired.

2/15/84
COPY OF AGREEMENT
GIVEN TO ULLAS
AMUNDSON
GUTH

///

"HELENDADE"

SEWER SERVICE CONTRACT

The Running Springs County Water District, a public agency, hereinafter referred to as "District", operates a sewer system consisting of collection systems, trunk mains, interceptor mains, treatment plant and disposal ponds for the use and convenience of the property owners and taxpayers within specified legal boundaries.

The Inland Empire Council of California, Boy Scouts of America, operates Camp Helendade, hereinafter referred to as "Helendade" at 2001 Wilderness Road, Running Springs, San Bernardino County, California, and said Helendade property is located outside the legal boundaries of the District. However, Helendade desires to connect and be served by District's sewer system and District is willing and capable of providing said Helendade property with transportation, treatment and disposal of domestic sewage from the camp. Therefore, District and Helendade enter into an agreement governed by the following terms, rates and ordinances, rules and regulations.

AGREEMENT

District agrees to accept into their system, transport, treat and dispose of domestic sewage from Helendade for as long as set forth under the terms in this document and for as long as Helendade complies with District sewer ordinances, rules and regulations, as they now exist or may be amended, and complies with financial terms as herein specified.

1. Helendade agrees to pay the District a one-time fee of \$1,200.00 for "one (1) unit of benefit" prior to connecting to District system. Connection point shall be designated by the District.
2. Helendade agrees to pay the District the \$150.00 connection fee, prior to connection, for each connection to the District system. Connection point shall be designated by the District.

3. Helendade agrees to construct, maintain and operate its own collection system on Helendade property in compliance with District ordinances, rules and regulations. Once connected, service shall be on a continuous basis, as herein set forth.
4. Helendade agrees to pay the District scheduled monthly service charge based upon one (1) service charge for each or any part of twenty (20) plumbing fixture units connected and flowing to District system. Schedule of plumbing units is attached as Exhibit A.
5. Helendade agrees to pay in twelve (12) equal monthly payments an amount in lieu of taxes based upon the current District ad valorem tax levied for bond and general fund District sewer purposes times (x) \$2,000.00 assessed valuation for each of any part of twenty (20) plumbing fixture units connected to the sewer system. The plumbing fixture unit schedule is attached to this agreement as Exhibit A. The twelve months in this paragraph shall coincide with the District fiscal year starting July 1st and ending June 30th.
6. Bills shall be rendered by the District to Helendade for fees described in paragraph four (4) and five (5) approximately the first of each month. Bills shall be due and payable upon presentation and shall be delinquent thirty (30) days after postmark. Bills may be by the year at Helendade's written request.
7. In the event a delinquent bill is not satisfied within an additional sixty (60) days (90 days from original bill postmark) sewer service may be discontinued by the District without liability and the flow of Helendade sewage to the District system may be stopped. Service shall not be resumed until all delinquent accounts with the District have been satisfied. Flow shall not be stopped until notice of such contemplated action has been sent via certified mail to Helendade's principal place of business, the designated address for their principal place of business.
8. Once connected, service shall be on a continuous basis, as herein set forth. However, in the beginning and in the event of future building at Helendade, the proportionate monthly in-lieu tax amount and the proportionate monthly service charge

shall be added at the time additional plumbing fixture units are attached to the system. The reverse will be true in the event plumbing fixture units are removed from the system. This does not mean the shut-down of portions of the system for winter or non-use months.

9. The terms of this agreement shall be for twenty (20) years from and after the date hereof, and subject to renewal by mutual agreement at the time of expiration. Helendade has the right to cancel the entire sewer agreement upon sixty (60) days written notice. In this event service would be disconnected.
10. The address and principal place of business for Helendade shall be:

Inland Empire Council of California
Boy Scouts of America
300 East Highlands Avenue
Redlands, California 92373

The address and principal place of business for the District shall be:

Running Springs County Water District
31242 Hilltop Blvd., P. O. Box 158
Running Springs, California 92382

11. Bills, payments and communications concerning this agreement should be directed to the offices shown herein. Communications such as cancellation of contract, discontinuance of service or litigation should be sent certified mail.
12. In consideration of all provisions of this agreement being complied with by both parties hereto, it is agreed that Helendade shall enjoy the same priveleges and restrictions as the regular users within the District boundary lines.
13. Exhibits. All exhibits to which reference is made herein are deemed incorporated in the agreement as if fully set forth herein whether or not actually attached.

Inland Empire Council of California
Boy Scouts of America
In behalf of Camp Helendade

Running Springs County
Water District

Joseph E. McQuigant
Council President
John Phelan
Corporate Secretary

Richard C. Herbst
Richard C. Herbst, President
Amaryliss M. Moore
Amaryliss M. Moore, Secretary

5 June 1975
Date
Director of Support Services *mak*

June 17, 1975
Date

EASEMENT AND WATER SUPPLY AGREEMENT

This Easement and Water Supply Agreement ("Agreement") is dated for reference purposes as of this 19 day of Sept, 2002, by and between Running Springs Water District, a public agency ("District") and the Boy Scouts of America d/b/a/ California Inland Empire Council ("CIEC"). This Agreement is made with reference to the following facts:

RECITALS

A. CIEC is the owner in fee title of certain real property located in San Bernardino County commonly known as Camp Helendade.

B. The District currently holds an easement ("Present Easement") over a certain portion of the Camp Helendade property for the purpose of maintaining and operating a sewer lift station ("Lift Station 4").

C. The District desires to expand Lift Station 4 and wishes to obtain approximately 1600 square feet of additional easement space, as more specifically set forth herein.

D. CIEC wishes to obtain potable water service from the District for emergency use at Camp Helendade as more fully set forth herein.

E. CIEC and the District wish to enter into this Agreement in order to establish the rights of the parties relative to the granting of an additional easement by CIEC to the District and the provision of emergency, potable water by the District to CIEC.

TERMS

NOW, THEREFORE, intending to be legally bound, the parties hereto do covenant and agree as follows:

1. Grant of Easement

1.1 Easement Area. CIEC hereby agrees that concurrent with the full execution of this Agreement, CIEC will convey an approximately 1,600 square foot easement along with a right of access thereto ("Easement Area") pursuant to the easement deed attached hereto and incorporated by reference herein ("Easement Deed"). The District's right of use in the Easement Area shall be at least equal to those provided to the District in the Present Easement.

No later than five (5) days following the full execution of this Agreement, CIEC shall provide to the District a fully executed and acknowledged Easement Deed.

2. Emergency Potable Water Supply

2.1 The District hereby agrees that within thirty (30) days of the execution and delivery of the Easement Deed by CIEC, the District will install a water service connection for APN 0328-101-25-1 at a mutually acceptable location, for use by Camp Helendade during emergencies. Thereafter, the District shall provide emergency, potable water to CIEC at Camp Helendade pursuant to the terms of this Agreement.

2.2 The maximum flow of such emergency, potable water supply shall not exceed 20 gallons per minute (GPM).

2.3 The District shall provide and install water piping to the property line of Camp Helendade. Said piping shall be capable of providing up to twenty (20) GPM to the Camp Helendade property. The District shall provide to CIEC a standard water meter (i.e., capable of providing up to twenty (20) GPM) and meter box. The District shall not charge CIEC the customary meter connection fee, for which CIEC would otherwise be liable. However, should CIEC require a meter of greater capacity than a standard water meter, the District shall provide such a meter; provided however that CIEC shall pay to the District any amount incurred by the District over and above what it would otherwise have cost the District to provide a standard water meter, as defined in this section 2.3. CIEC shall also provide and install, at its sole cost and expense, either a double check valve or reduced pressure principle valve, as approved by the District, for backflow prevention. CIEC shall provide for annual testing of said backflow prevention valve and shall forward results of such annual testing to the District at least once per year. All such facilities shall be constructed expeditiously, in a good and workmanlike manner, and in strict accordance with all applicable law. Upon and after the installation of all such facilities, those facilities located on Camp Helendade's side of the meter shall automatically become the property of CIEC and shall be maintained and repaired solely by CIEC.

2.4 Potable, emergency water shall be provided to CIEC at the District's current rate for such water at the time of delivery for services outside of District boundaries.

2.5 Except for the amount charged by the District pursuant to section 2.4 hereof, base monthly service fee shall be waived in perpetuity for CIEC for the District's provision of water pursuant to this Agreement.

2.6 The District shall control the water meter provided by the District pursuant to section 2.3 hereof. Such control shall include turning the meter on and off based on CIEC's need for emergency, potable water. To that end, CIEC hereby provides the District with an irrevocable license, for so long as the District continues to provide water to the CIEC at Camp Helendade pursuant to this Agreement, on and over that portion of Camp Helendade necessary for the District and its employees and agents to exercise such control over the water meter.

2.7 CIEC shall use its best efforts to notify the District as far in advance as possible of CIEC's need for emergency, potable water pursuant to this Agreement. Said notice shall normally be provided in writing, including by facsimile or electronic mail. However, in extraordinary emergencies, CIEC's obligation under this section 2.7 may be fulfilled by telephonic notice to the District.

2.8 In the event emergency, potable water is needed by CIEC during the District's normal working hours, which are currently 7:30 a.m. to 3:45 p.m., CIEC shall not be required to pay response charges otherwise imposed by the District. However, if emergency potable water service is needed by CIEC at any other time, including any District holiday, CIEC shall be charged the then current rate charged by the District for such responses. District may notify CIEC of any changes in the District's normal operating hours by providing notice pursuant to section 9 of this Agreement.

2.9 The District shall continue to provide water to the CIEC at Camp Helendade pursuant to this Agreement for so long as the District actually uses that portion of the property covered by the Easement Deed. Upon abandonment of the Easement Area by the District, the District shall remove the District's equipment and improvements at no cost to the CIEC.

3. Storage Facility/Standby Generator.

3.1 Upon completion of the Lift Station #4 new facility, the District shall grant to CIEC the following:

- (a) any and all interest to the approximately 160 square feet concrete block structure currently located on the Present Easement; and
- (b) any and all interest to the standby generator currently located on the Present Easement.

Said grant shall include any and all interest of the District in and to the storage facility and the generator and shall be in substantially the form set forth in Exhibit "B" attached hereto and incorporated by reference herein ("Grant Deed"). The Grant Deed shall in no way otherwise decrease the District's legal rights in the Present Easement.

4. Other Agencies' Approval. The District's supply of water shall be contingent upon approval by the Crestline-Lake Arrowhead Water Agency, the California Department of Health Services and the San Bernardino County Local Agency Formation Commission ("LAFCO"). In the event any one or more of such agencies fail to approve of the water supply provided in this Agreement, either party may terminate this Agreement without further liability to either party, or the parties may amend this Agreement as may be necessary to obtain the approval of the disapproving agency(ies).

5. Force Majeure. Neither party shall be liable for any delay in the performance of any of its obligations hereunder, or for any damages to the extent such delay is directly or indirectly caused by, or in any manner arises from, fires, floods, snow or other inclement weather, accidents, civil unrest, acts of God, war, governmental actions, omissions, interference or embargoes (other than that of the District with respect to any alleged delay of the District's), strikes, labor difficulties, shortage of labor, fuel, power, materials, or supplies, transportation delays, actions or omissions of the other party, or any other cause or causes whether or not similar in nature to any of these hereinbefore specified beyond the control of the allegedly delaying party.

6. Environmental Matters. CIEC hereby represents and warrants to the District that to the best of CIEC's knowledge: no hazardous materials or underground storage tanks are located on or under the Easement Area, there has been no release, storage, treatment, generation, or disposal of any hazardous materials on, under or from the Easement Area, and no hazardous materials have been transported from the Easement Area. The terms "hazardous materials" when used in this Agreement shall mean any hazardous waste, substance or materials as defined in any state, federal or local statute, ordinances, rule or regulation applicable to the Easement Area, including without limitation, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended (Title 42 United States Code sections 9601-9675), the Resource Conservation and Recovery Act (Title 41 United States Code sections 6901-6992k), the Carpenter-Presley-Tanner Hazardous Substance Account Act (California Health and Safety Code sections 25300-25395.15), and the Hazardous Waste Control Law (California Health and Safety Code sections 25100-25250.25). "Hazardous materials" shall also include asbestos and asbestos containing materials, radon gas, and petroleum and petroleum fractions, whether or not defined as a hazardous waste or substance in any such statute, ordinance, rule or regulation.

7. Authority to Enter Agreement. The parties each hereby warrant that each has all requisite power and authority to conduct is business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective party.

8. Remedies. In the event of a default under this Agreement, by either CIEC or the District, the rights of the non-defaulting party shall be as follows:

8.1 CIEC Default. If CIEC defaults under this Agreement, the district shall be entitled to exercise all rights available to it at law or in equity, including without limitation immediate cessation of water supply and removal of the facilities provided by the District pursuant to this Agreement for the provision of emergency, potable water supply to CIEC.

8.2 District Default. If the District defaults under this Agreement, CIEC shall be entitled to exercise all rights and remedies available to it at law or in equity; provided however that in no event shall CIEC seek or obtain a rescission of the Easement Deed or seek to diminish the District's rights therein.

9. Notices. Any and all notices or correspondence required or permitted to be given hereunder shall be in writing and shall be personally delivered, sent by recognized overnight delivery service or mailed by certified or registered mail, return receipt requested, postage prepaid, to the parties at the addresses indicated below:

To CIEC: Boy Scouts of America
 California Inland Empire Council
 1230 Indiana Court
 Redlands, CA 92374-2896
 Facsimile: 909-307-6409

To District: Running Springs Water District
 31242 Hilltop Boulevard
 P.O. Box 2206
 Running Springs, CA 92382
 Facsimile: (909) 867-2828
 Electronic Mail: RSWD@JS-net.com
 ATTN: Ed Brittain

Any party may change its address by a notice given to the other party in the manner set forth above. Any notice given personally or by facsimile shall be deemed to have been given upon service, notices sent by overnight service shall be deemed received on the next business day and

any notice given by certified or registered mail shall be deemed to have been given on the third (3rd) business day after such notice is mailed.

10. Indemnity. CIEC agrees to indemnify, defend and save harmless the District and its directors, officials, agents, officers, officials, consultants and employees, from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever arising from any negligent act or omission, or reckless or willful misconduct of CIEC or its directors, officials, agents, officers, officials, consultants and employees, in connection with its use of Camp Helendade. Such indemnification shall not apply to the negligence, omission, or reckless or willful misconduct of the District, its directors, officials, agents, officers, officials, consultants and employees.

The District agrees to indemnify, defend and save harmless the CIEC and its directors, officials, agents, officers, officials, consultants and employees, from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever arising from any negligent act or omission, or reckless or willful misconduct of the District or its directors, officials, agents, officers, officials, consultants and employees, in connection with the District's use of the Easement Area. Such indemnification shall not apply to the negligence, omission, or reckless or willful misconduct of the CIEC, its directors, officials, agents, officers, officials, consultants and employees.

11. Miscellaneous.

11.1 Integration. This Agreement supersedes all prior agreements and understandings between the parties relating to the subject matter hereof. Neither of the parties has relied upon any oral or written representation or oral or written information given to it by any representative of the other party.

11.2 Binding Effect/Assignment. Neither party to this Agreement may assign its interest in the Agreement without the written consent of the other party, which consent shall not be unreasonably withheld. Each and every provision contained herein shall be binding upon and shall inure to the benefit of the parties, their respective assigns and successors in interest, whether said assigns and successors are private parties or public entities. Both parties shall require that their respective assigns and successors in interest are to be bound by and to uphold each and every provision of this Agreement.

11.3 Construction of Agreement. This Agreement will be liberally construed to effectuate the intention of the parties with respect to the transaction described herein. In determining the meaning of, or resolving any ambiguity with respect to, any word phrase or provision of this Agreement, neither this Agreement nor any uncertainty or ambiguity

herein will be construed or resolved against either party (including the party primarily responsible for drafting and preparation of this Agreement), under any rule of construction or otherwise, it being expressly understood and agreed that the parties have participated equally or have had equal opportunity to participate in the drafting hereof.

11.4 Amendment/Modification. No change or modification of the terms or provisions of this Agreement shall be deemed valid unless in writing and signed by both parties, or their authorized successors or assigns.

11.5 Governing Law/Venue. This Agreement shall be construed, interpreted and applied in accordance with the laws of the State of California. Any litigation or arbitration regarding this Agreement will be brought in San Bernardino County Superior Court or conducted in San Bernardino County. Each party hereto irrevocably consents to the personal jurisdiction of such court and knowingly waives the benefit of any state or federal law providing for the filing, removal, or prosecution of such action or proceeding in any other court, jurisdiction or venue.

11.6 Waiver. No waiver of any breach or default shall be construed as a continuing waiver of any provision or as a waiver of any other or subsequent breach of any provision contained in this Agreement.

11.7 Headings. The headings of sections of this Agreement have been inserted for convenience of reference only and shall not affect the interpretation of any of the provisions of this Agreement.

11.8 Attorneys' Fees. In the event of any action or proceeding to enforce or construe any of the provisions of this Agreement, the prevailing party in any such action or proceeding shall be entitled to attorneys' fees and costs.

11.9 Counterparts. This Agreement may be executed in counterparts and when so executed by the parties, shall become binding upon them and each such counterpart will be an original document.

11.10 Severability. In the event any portion of this Agreement shall be declared by any court or authority of competent jurisdiction to be invalid, illegal, or unenforceable, such portion shall be severed from this Agreement, and, provided that such severance does not cause or result in the substantial frustration of the purpose for which the parties originally entered into this Agreement, the remaining parts hereof will remain in full force and effect as if such invalid, illegal, or unenforceable portion had never been a part of this

Agreement. The parties will negotiate in good faith to replace the severed portion of this Agreement.

11.11 Further Assurances. Each of the parties hereto shall promptly execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent of the parties hereto.

11.12 No Third-party Beneficiaries. This Agreement does not create rights in favor of persons not a party to Agreement.

11.13 Joint Venture. This Agreement does not create a joint venture relationship.

[signatures on following page]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first written above.

DISTRICT:

RUNNING SPRINGS WATER DISTRICT,
a public agency

CIEC:

BOY SCOUTS OF AMERICA
d/b/a/ CALIFORNIA INLAND EMPIRE
COUNCIL

BY: *Kenneth Ayers*
President of the Board of Directors

BY: *Donald C. Townsend* for CIEC

NAME: DONALD C. TOWNSEND

ATTEST:


Secretary

ITS: CEO / Secretary

BY: _____

NAME: _____

ITS: _____

EXHIBIT "A"

GRANT OF EASEMENT

[to be Attached]

EXHIBIT "B"

GRANT DEED

[to be Attached]


RUNNING SPRINGS WATER DISTRICT
A Multi-SERVICE, INDEPENDENT SPECIAL DISTRICT
31242 HILLTOP BOULEVARD • POST OFFICE BOX 2206
RUNNING SPRINGS, CALIFORNIA 92382

October 21, 2002

Camp Helendade-B.S. of America
Inland Empire Council
1230 Indiana Court
Redlands, CA 92374

EASEMENT & WATER SUPPLY AGREEMENT

Enclosed, for your records, is a copy of the signed subject agreement.



Betty Boquette, Office Supervisor

RECORDING REQUESTED BY

BOOK 9070 PAGE 72

RECORDED AT THE REQUEST OF
TITLE INSURANCE AND TRUST

AND WHEN RECORDED MAIL TO

Name RUNNING SPRINGS COUNTY
Street Address WATER DISTRICT
POST OFFICE BOX 158
City & State RUNNING SPRINGS, CA. 92382
C/O BRUCE HORNING

40

RECORDED IN OFFICIAL RECORDS
DEC 10 1976 AT 8 A.M.

V. DENNIS WARDLE
CLERK-RECORDER
SAN BERNARDINO COUNTY, CALIF.

MAIL TAX STATEMENTS TO

Name
Street Address SAME AS ABOVE
City & State

NO FEE
H

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Corporation Grant Deed

TO 1921 CA (12-74)

THIS FORM FURNISHED BY TICOR TITLE INSURERS

A. P. N.

710982 HA
710982 HA
710982 HA

The undersigned grantor(s) declare(s):

Documentary transfer tax is \$ NONE

(X) computed on full value of property conveyed, or

() computed on full value less value of liens and encumbrances remaining at time of sale.

() Unincorporated area: () City of _____, and

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

BOY SCOUTS OF AMERICA, LOS ANGELES AREA COUNCIL,
a corporation organized under the laws of the State of California

hereby GRANTS to

RUNNING SPRINGS COUNTY WATER DISTRICT, A BODY POLITIC,

the following described real property in the
County of San Bernardino, State of California:

EXHIBIT "A" ATTACHED HERETO AND BY THIS REFERENCE INCORPORATED AND MADE
A PART HEREOF.

In Witness Whereof, said corporation has caused its corporate name and seal to be affixed hereto and this instru-
ment to be executed by its _____ President and _____ Secretary
thereunto duly authorized.

Dated: November 8, 1976

BOY SCOUTS OF AMERICA,
LOS ANGELES AREA COUNCIL

STATE OF CALIFORNIA

COUNTY OF Los Angeles } SS.

On November 16, 1976 before me, the under-
signed, a Notary Public in and for said State, personally appeared

John M. Russon, known

to me to be the _____ President, and

John M. Claerhout known to me to be

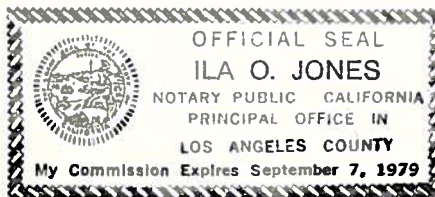
Secretary of the Corporation that executed the
within Instrument, known to me to be the persons who executed the
within Instrument on behalf of the Corporation therein named, and
acknowledged to me that such Corporation executed the within Instru-
ment pursuant to its by-laws or a resolution of its board of directors.

By John M. Russon
President

By John M. Claerhout
Secretary

WITNESS my hand and official seal.

Signature Ila O. Jones
Ila O. Jones



(This area for official notarial seal)

Title Order No. _____ Escrow or Loan No. _____

MAIL TAX STATEMENTS AS DIRECTED ABOVE

DESCRIPTION:

THE LAND REFERRED TO IN THIS REPORT IS SITUATED IN THE STATE OF CALIFORNIA, COUNTY OF SAN BERNARDINO, AND IS DESCRIBED AS FOLLOWS:

THAT PORTION OF THE SOUTHEAST ONE-QUARTER OF SECTION 30, TOWNSHIP 2 NORTH, RANGE 2 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH ONE-QUARTER CORNER OF SAID SECTION 30, SAID ONE-QUARTER CORNER SHOWN AS THE NORTH ONE-QUARTER CORNER OF SECTION 31, SAID TOWNSHIP 2 NORTH, RANGE 2 WEST, ON THE MAP OF TRACT NO. 7140, RECORDED IN BOOK 91 OF MAPS, PAGES 25 THROUGH 30 INCLUSIVE, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE NORTH 89° 10' 51" EAST (RECORDED 89° 56' 00" EAST IN THE DEED TO O-ONGO INC., ON OCTOBER 27, 1959 IN BOOK 4966, PAGE 566 OFFICIAL RECORDS) ON THE SOUTH LINE OF SAID SECTION 30, A DISTANCE OF 183.75 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 0° 49' 09" WEST 146.06 FEET ON THE EASTERLY LINE OF THE LAND CONVEYED TO THE CRESTLINE-LAKE ARROWHEAD WATER AGENCY BY DEED RECORDED DECEMBER 13, 1968 IN BOOK 7147, PAGE 821 OFFICIAL RECORDS, TO THE EASTERLY LINE OF SAID O-ONGO INC. LAND; THENCE NORTH 37° 00' 51" (RECORDED NORTH 37° 46' 00" EAST) ON SAID EASTERLY LINE 203.79 FEET TO A LINE PARALLEL WITH AND DISTANT 125.00 EAST, MEASURED AT A RIGHT ANGLE FROM THE EASTERLY LINE OF SAID CRESTLINE-LAKE ARROWHEAD WATER AGENCY LAND; THENCE SOUTH 0° 49' 09" EAST ON SAID PARALLEL LINE, 307.01 FEET TO THE SOUTH LINE OF SAID SECTION 30; THENCE SOUTH 89° 51' 10" WEST ON SAID SOUTH LINE 125 FEET TO THE TRUE POINT OF BEGINNING.

40

RSCWD

THIS IS TO CERTIFY THAT THE INTEREST IN REAL PROPERTY CONVEYED BY THE WITHIN INSTRUMENT TO THE RUNNING SPRINGS COUNTY WATER DISTRICT, RUNNING SPRINGS, CALIFORNIA, A BODY CORPORATE AND POLITIC, IS HEREBY ACCEPTED BY ORDER OF ITS BOARD OF DIRECTORS MADE ON 11-3-76

....., AND THE GRANTEE CONSENTS TO THE RECORDATION THEREOF BY ITS DULY AUTHORIZED OFFICER.

DATED: 11-22-76 Bruce Manning Sec. Mgr.

Mary Moore
Secretary, Running Springs County Water District

FOR RECORDERS USE

RECORDING REQUESTED BY RUNNING SPRINGS COUNTY WATER DISTRICT

WHEN RECORDED RETURN TO RUNNING SPRINGS COUNTY WATER DISTRICT
P. O. BOX 158, RUNNING SPRINGS, CALIFORNIA 92382

**LARRY WALKER**
Auditor/Controller - Recorder

R Regular Mail

THIS IS TO CERTIFY THAT THE INTEREST IN REAL PROPERTY CONVEYED BY THE WITHIN INSTRUMENT TO THE RUNNING SPRINGS WATER DISTRICT, RUNNING SPRINGS, CALIFORNIA, A BODY CORPORATE AND POLITIC, IS HEREBY ACCEPTED BY ORDER OF ITS BOARD OF DIRECTORS MADE ON OCTOBER 16, 2002 AND THE GRANTEE CONSENTS TO THE RECORDATION THEREOF BY ITS DULY AUTHORIZED OFFICER.

Doc#: 2003-0151215

Titles: 1 Pages: 3



Fees	0.00
Taxes	0.00
Other	0.00
PAID	\$0.00

Date: March 4, 2003By: Betty Boquette
Secretary Betty Boquette
Running Springs Water District

For Recorder's Use

RECORDING REQUESTED BY RUNNING SPRINGS WATER DISTRICT

WHEN RECORDED RETURN TO RUNNING SPRINGS WATER DISTRICT
P.O. BOX 2206, RUNNING SPRINGS, CALIFORNIA 92382**GRANT OF EASEMENT**

NO TAX DUE

Boy Scouts of America
California Inland Empire Council
1230 Indiana Court
Redlands, California 92374-2896

Hereby grant(s) to the **RUNNING SPRINGS WATER DISTRICT**, AN EASEMENT for ROAD INGRESS AND EGRESS, SEWER PIPELINES, SEWAGE LIFT STATION AND APPURTENANCES over and across the following described property in the County of San Bernardino, State of California:

Parcel A

Being a portion of the South ½ of the Northwest ¼ of Section 32, Township 2 North, Range 2 West, San Bernardino Meridian, San Bernardino County, California, being more particularly described as follows:

Commencing at the southeasterly corner of Lot 138 as shown on Tract No. 5090, recorded in Book 80, Pages 92 through 100 of Maps; records of San Bernardino County, California;

Thence North 90°00'00" East, along the prolongation of the south line of said Lot 138, a distance of 41.00 feet;

Thence North 00°00'00" East, leaving said prolongation, a distance of 7.00 feet;

Thence North 65°14'48" East, a distance of 78.07 feet;

Thence North 24°45'12" West, a distance of 5.00 feet to the northwesterly line of Parcel 1 as described in that document recorded May 5, 1972 in Book 7925, Page 955 of Official Records, in the Office of the County Recorder, San Bernardino County, California, being the *Point of Beginning*;

Thence North 09°39'08" East, a distance of 49.88 feet to the southerly line of Parcel 2 as described in said document;

The following three (3) courses lie along said southerly line

Thence South 80°20'52" East, a distance of 44.00 feet;

Thence South 09°39'08" West, a distance of 19.00 feet;

Thence South 80°20'52" East, a distance of 1.09 feet to the northwesterly line of said Parcel 1;

Thence South 65°14'48" West, along said northwesterly line, a distance of 54.65 feet to the *Point of Beginning*.

The above described parcel of land contains 1,532 square feet, more or less.

Parcel B

Being a portion of the South 1/2 of the Northwest 1/4 of Section 32, Township 2 North, Range 2 West, San Bernardino Meridian, being more particularly described as follows:

Commencing at the southeasterly corner of Lot 138 as shown on Tract No. 5090, recorded in Book 80, Pages 92 through 100 of Maps, records of San Bernardino County, California;

Thence North 90°00'00" East, along the prolongation of the south line of said Lot 138, a distance of 41.00 feet;

Thence North 00°00'00" East, leaving said prolongation, a distance of 7.00 feet;

Thence North 65°14'48" East, a distance of 159.49 feet;

Thence South 80°20'52" West, a distance of 8.00 feet to the easterly line of said Parcel 2, being the **Point of Beginning**;

Thence North 09°39'08" East, along said easterly line, a distance of 8.00 feet to the northerly line of said Parcel 2;

The following three (3) courses lie along said northerly line;

Thence North 80°20'52" West, a distance of 14.50 feet;

Thence North 09°39'08" East, a distance of 15.00 feet;

Thence North 80°20'52" West, a distance of 26.00 feet;

Thence North 09°39'08" East, leaving said northerly line, a distance of 14.00 feet to a line parallel with, and 14.00 feet northerly of said northerly line;

Thence South 80°20'52" East, along said parallel line, a distance of 52.50 feet to a line parallel with, and 12.00 feet easterly of the easterly line of said Parcel 2;

Thence South 09°39'08" West, along said parallel line, a distance of 48.00 feet to the prolongation of the southerly line of said Parcel 2;

Thence North 80°20'52" West, along said prolongation, a distance of 12.00 feet to the easterly line of said Parcel 2;

Thence North 09°39'08" East, along said easterly line, a distance of 11.00 feet to the **Point of Beginning**.

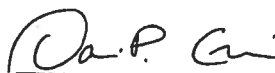
The above described parcel of land contains 1,361 square feet, more or less.

All as shown on the plat attached herewith, and by reference to, made a part hereof.


Grantor - Authorized Signature
BSA-CIEC

3/4/03
Date




Darrin P. Ginn, LS 7075
EXP. 12/31/06

2/19/2003
Date

Prepared for and on behalf of ERSC, Inc.

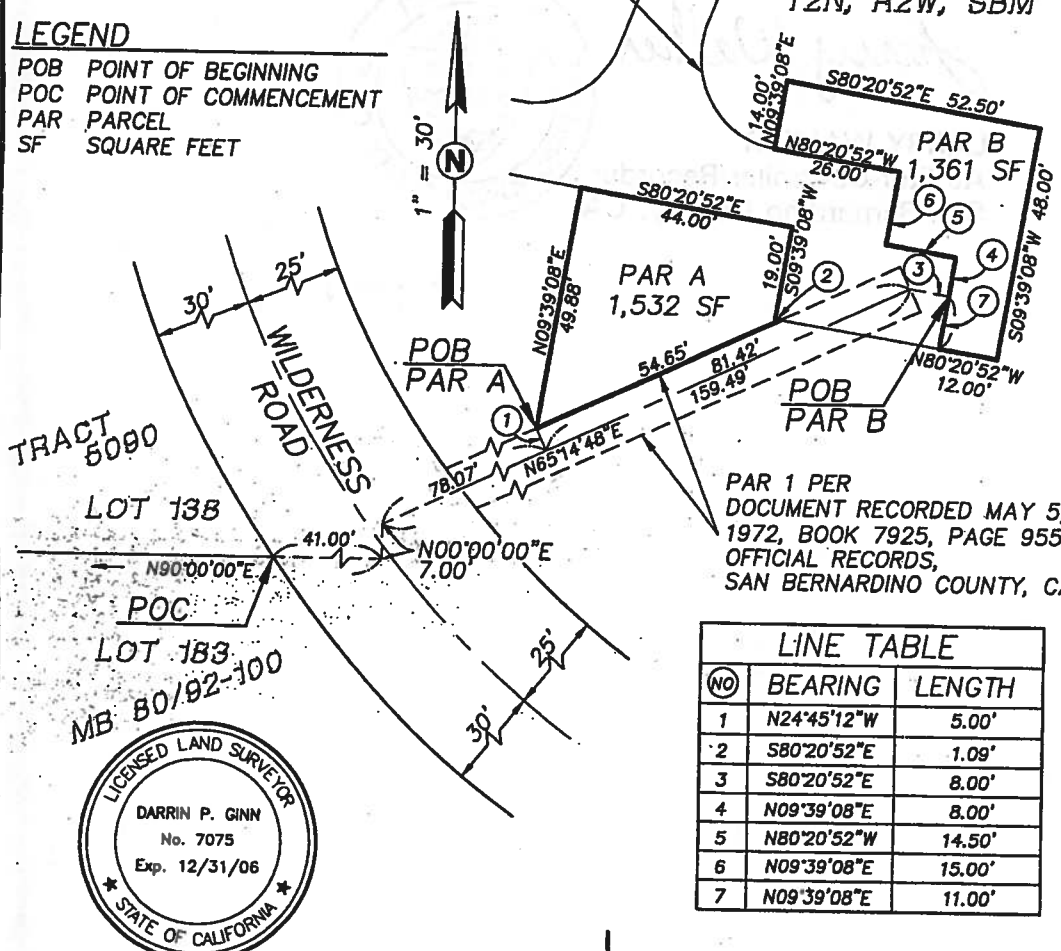
A PORTION OF SEC 32, T2N,
R2W, SAN BERNARDINO MERIDIAN,
SAN BERNARDINO COUNTY, CALIFORNIA

PAR 2 PER
DOCUMENT RECORDED MAY 5,
1972, BOOK 7925, PAGE 955,
OFFICIAL RECORDS,
SAN BERNARDINO COUNTY, CA

S 1/2, NW 1/4,
SECTION 32
T2N, R2W, SBM

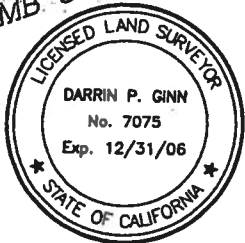
LEGEND

POB POINT OF BEGINNING
POC POINT OF COMMENCEMENT
PAR PARCEL
SF SQUARE FEET



PAR 1 PER
DOCUMENT RECORDED MAY 5,
1972, BOOK 7925, PAGE 955,
OFFICIAL RECORDS,
SAN BERNARDINO COUNTY, CA

LINE TABLE		
(NO)	BEARING	LENGTH
1	N24°45'12"W	5.00'
2	S80°20'52"E	1.09'
3	S80°20'52"E	8.00'
4	N09°39'08"E	8.00'
5	N80°20'52"W	14.50'
6	N09°39'08"E	15.00'
7	N09°39'08"E	11.00'



Darrin P. Ginn
DARRIN P. GINN, LS 7075
01/31/2003
DATE

ENGINEERING RESOURCES
OF SOUTHERN CALIFORNIA, INC.
1820 Commercenter Circle
San Bernardino, California 92408-3430
(909) 890-1255 Fax (909) 890-0995

The easement herein granted shall also include the right to use, during the construction period, such areas adjacent to the easement as may be reasonably necessary for the performance of the work by the grantee and for access to the work during construction.

STATE OF CALIFORNIA
COUNTY OF San Bernardino } S.S.

On March 4, 2003 before me,
Maria Luisa Madrid
a Notary Public in and for said County and State, personally appeared
Donald A. Townsend

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal

Signature Maria Luisa Madrid

FOR NOTARY SEAL OR STAMP

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 21, 22018
TO: Board of Directors
FROM: Ryan Gross, General Manager
THROUGH: Intermountain Trails Ad Hoc Committee
SUBJECT: CONSIDER ENDORSING THE RIM OF THE WORLD
INTERMOUNTAIN TRAILS CONCEPT

RECOMMENDATION

It is recommended that the Board of Directors consider endorsing the Intermountain Trials Concept in the Running Springs area as presented by Mr. Bruce Daniels and recommended by the Running Springs Water District Ad Hoc Committee.

BACKGROUND INFORMATION

The Ad Hoc Committee and District staff met with Bruce Daniels, Casey Ayotte and Mike Scullin on January 30, 2018 to discuss the Intermountain Trials Concept in the Running Springs area (Refer to Attachment 1). There are not specific project details available but the overall concept is supported and the Ad Hoc Committee recommends the full Running Springs Water District Board of Directors endorse the conceptual idea.

FISCAL INFORMATION

N/A

ATTACHMENTS

Attachment 1 – Intermountain Trails Concept

- Bonus: High Elevation multi-sports training complex (Snow Valley Resort)

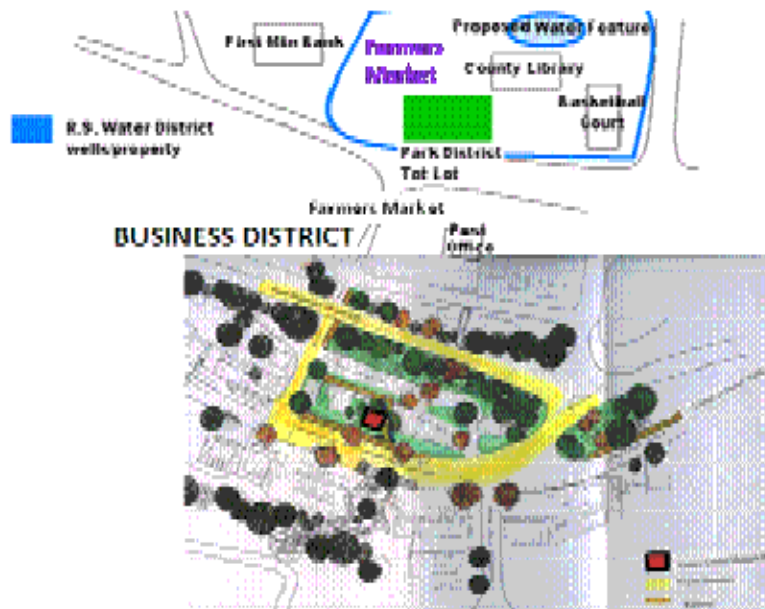
PROJECT	STATE	COUNTY	MATCH	MULTI-SPORTS TRAINING	ATTRACTION	WATERWAY	PCT	SBNF	COMMUNITY SUPPORT
BLUE JAY VILLAGE	X (SH 18)	X	?	X ARROWHEAD RIDGE	X BI VILLAGE	X BI CREEK		X DOGWOOD CAMPGRD	?
CRESTLINE	VILLAGE	X	?	0		0 CREEK		0	?
	LAKE GREGORY	X	?					X	
	SILVERWOOD	X	?						
ARBORETUM	X (SH 18)		0 ?	0	SKY PARK SKY FOREST VILLAGE		0	0 SBNF land	?
LAKE ARROWHEAD	X (SH 173)	X	?	X	X LAKE ARROWHEAD CEDAR GLEN VILLAGES	X LAKE CREEK	X TRAIL CONNECT	X CAMPGROUND NATIONAL FOREST OFF-ROAD VEHICLE ACCESS	?
MCKAY PARK									
RUNNING SPRINGS	X	X		X SNOW VALLEY	X RS VILLAGE SNOW VALLEY/RIM NORDIC NATIONAL CHILDREN'S FOREST KELLER PEAK FIRE LOOKOUT DEEP CREEK NARROWS GREEN VALLEY LAKE ARROWBEAR LAKE/PARK	X DEEP CREEK DRY CREEK	?	X CHILDREN'S FOREST DEEP CREEK NARROWS GREEN VALLEY LAKE?	?
VILLAGE TO FOREST	X (SH 18)	X ROAD	?						
TRAIL	CALTRANS YARD								

The proposed project would be an extension of the Children’s Forest Trail that includes:

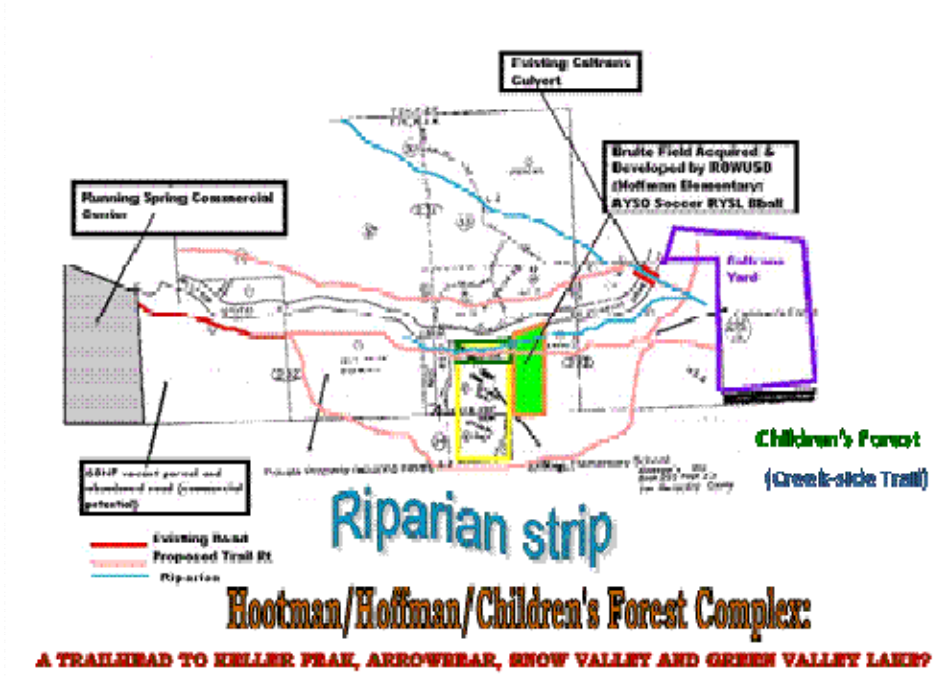
- Village sidewalk/trail from the Running Springs commercial center, including Hilltop Boulevard and the Post Office/Library/First Mountain Bank/Firehouse tot lot & basketball site (Farmers’ Market & Artisan Faire) and Commercial Way loop,

THE RUNNING SPRINGS WATER DISTRICT, RIM PARK DISTRICT AND COUNTY COLLABORATED TO PROVIDE PLAYGROUNDS AND A LIBRARY!

WHY NOT A WATER FEATURE WITH DEEP CREEK NEARBY?

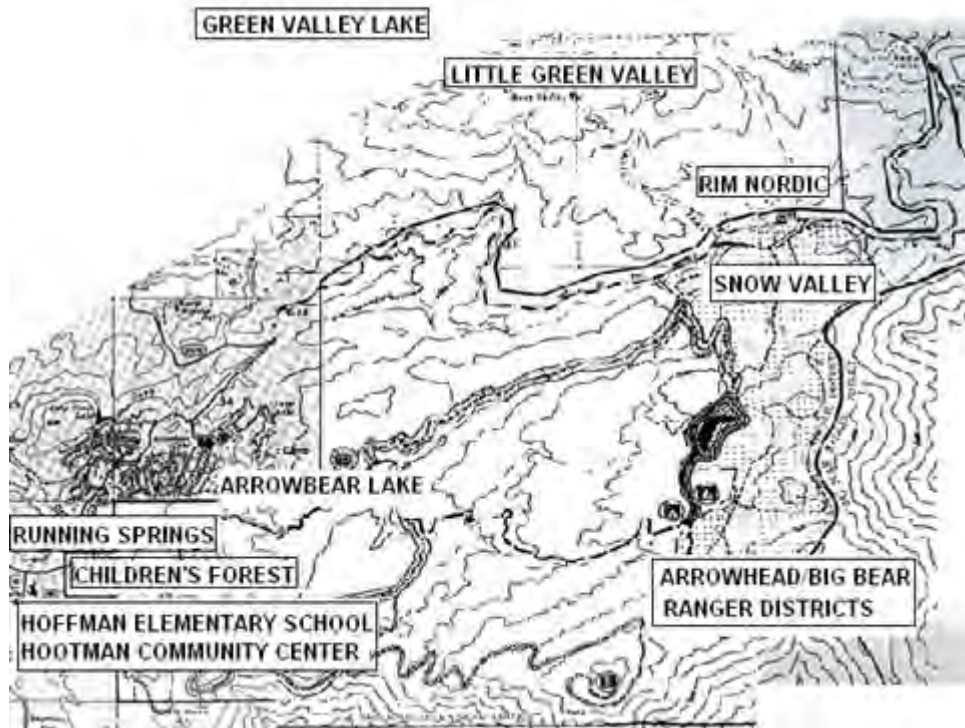


2. Connecting trail to Hootman/Hoffman Elementary School complex adjacent to Children's Forest Visitors Center, Children's Forest, Caltrans



Yard

3. Snow Valley/Rim Nordic Trailhead
4. Trail Connection to Green Valley Lake via Little Green Valley



Children's Forest

Arrowhead Ranger District
San Bernardino National Forest

Legend

	Most Difficult Accessible Trail
	Moderate Accessible Trail
	Easy/Moderate Accessible Area
	Easy/Moderate Accessible Facility
	Easy Accessible Facility
	Deerlock Fire Station
	Proposed Picnic/Staging Area
	Proposed Snow Play Area
	Proposed Comfort Station
	Proposed Shady Cove
	Group Camp Expansion
	National Children's Forest Interpretative Trail
	Keller Peak Fire Tower
	Snow Valley Ski Resort
	Private Land

Existing Proposed

— — — — — Paved Road

— — — — — Multi-purpose Trail

Larger Scale Maps are Available Upon Request

5. Arctic Circle Ridge Trail connecting with Big Bear
6. Heaps Peak Arboretum





LAFCO

**Local Agency
Formation Commission**
for San Bernardino County

1170 West 3rd Street, Unit 150
San Bernardino, CA 92415-0490
909.388.0480 | Fax 909.388.0481
E-mail: lafco@lafco.sbcounty.gov
www.sblaifco.org

Established by the State of California
to serve the Citizens, Cities, Special Districts
and the County of San Bernardino

COMMISSIONERS

JIM BAGLEY
Public Member

KIMBERLY COX, Chair
Special District

JAMES V. CURATALO
Special District

ROBERT A. LOVINGOOD
Board of Supervisors

LARRY McCALLON
City Member

JAMES RAMOS, Vice Chair
Board of Supervisors

DIANE WILLIAMS
City Member

ALTERNATES

STEVEN FARRELL
Special District

JANICE RUTHERFORD
Board of Supervisors

Vacant
Public Member

ACQUANETTA WARREN
City Member

STAFF

KATHLEEN ROLLINGS-McDONALD
Executive Officer

SAMUEL MARTINEZ
Assistant Executive Officer

MICHAEL TUERPE
Project Manager

LA TRICI JONES
Clerk to the Commission

LEGAL COUNSEL

CLARK H. ALSOP

February 1, 2018

TO: Presidents of the Boards of Directors of the
Independent Special Districts in San Bernardino
County

SUBJECT: Special Districts Selection Committee

This letter will officially open the nomination period for the position of Regular Special District and Alternate Special District members on the Local Agency Formation Commission (LAFCO). The regular voting member position is currently held by James Curatalo and the Alternate position is currently held by Steven Farrell, both of whom have indicated a desire to run again. The term of office is scheduled to expire May 7, 2018 pursuant to the provisions of Government Code Section 56334. The nomination period for these positions will be 32 days, opening on Monday, February 5, 2018, and ending at the close of business at 5:00 p.m. on Thursday, March 8, 2018.

Nominations for the position will need to be submitted by District Board vote. The signed original nomination form, with the name of each voting Board Member outlined, must be received in the LAFCO office by 5:00 p.m. on **March 15, 2018**. If a faxed copy of the nomination form is provided by the March 15 deadline, the original signed copy must be received by 5:00 p.m. on **March 22, 2018**, or the nomination will be declared invalid.

Enclosed with this letter is a sample nomination form for the positions outlining the date of the action and District Board vote. Nominations submitted without a date will be returned to the District and will need to be re-submitted within the nomination period in order to be considered valid. If only a single candidate is nominated for the position, pursuant to the provisions of Government Code Section 56332(f)(2), that candidate shall be deemed selected with no further vote required.

At the end of the nomination period, LAFCO staff will prepare and send, by certified mail, to each independent special district a ballot with the candidates nominated and the voting instructions.

A long-standing policy of the Selection Committee is to encourage balanced geographic representation with valley, desert and mountain districts seated on the Commission as voting or alternate members. The positions up for nomination are now represented by the mountain and valley areas and both incumbents represent county water districts. A copy of the Policy Statement is attached for your information.

Please let me know if you have any questions concerning the nomination process. You may contact me at the address listed above, by email at kmcdonald@lafco.sbcounty.gov, or by phone at (909) 388-0480.

Sincerely,



KATHLEEN ROLLINGS-McDONALD
Executive Officer

KRM/lt

Enclosures:

- 1) Regular and Alternate Member Nomination Forms
- 2) Policy Statement

**NOMINATION FOR
REGULAR SPECIAL DISTRICT MEMBER
MEMBER OF THE
LOCAL AGENCY FORMATION COMMISSION**

The _____
(Name of District)

hereby nominates the following person for the position on the Local Agency
Formation Commission

_____ REGULARSPECIAL DISTRICT MEMBER
(Name of Nominee)

I, _____, do hereby certify that at its regularly
(Name of President or Designee of District)
scheduled meeting of _____, the Board of Directors voted to
nominate the above-identified candidate for the Regular Special District Member
of the Local Agency Formation Commission of San Bernardino County, by the
following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: _____

Attach – Letter of Interest or Resume of Nominee

**NOMINATION FOR
ALTERNATE SPECIAL DISTRICT MEMBER
MEMBER OF THE
LOCAL AGENCY FORMATION COMMISSION**

The _____
(Name of District)

hereby nominates the following person for the position on the Local Agency
Formation Commission

_____ ALTERNATE SPECIAL DISTRICT MEMBER
(Name of Nominee)

I, _____, do hereby certify that at its regularly
(Name of President or Designee of District)
scheduled meeting of _____, the Board of Directors voted to
nominate the above-identified candidate for the Regular Special District Member
of the Local Agency Formation Commission of San Bernardino County, by the
following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

District President/Authorized Board Member

Dated: _____

Attach – Letter of Interest or Resume of Nominee

SECTION VI **SPECIAL DISTRICTS**

CHAPTER 1: INTRODUCTION AND POLICIES

INTRODUCTION:

In 1975 the San Bernardino LAFCO received a request from the independent special districts within the County to approve the seating of Special Districts on the Commission pursuant to the provisions of the Knox-Nisbet Act (the predecessor of the Cortese-Knox-Hertzberg Reorganization Act of 2000). The original rules and regulations were adopted concurrent with an order for representation on the Commission by Independent Special Districts in 1976. As a function of the seating of Special Districts within San Bernardino County an inventory of the existing functions and classes of service were to be determined. The process that was undertaken at that time was that the Commission would:

1. Classify the various types of services which customarily are or can be provided within a single function of a special district.
2. Require existing districts to file written statements with the commission specifying the functions or classes of service provided by such district.
3. Establish the nature, location, and extent of any functions or classes of service provided by existing districts
4. Determine that, except as otherwise authorized by such rules and regulations, no new or different function or class of service shall be provided by any existing district.

Once the inventory was completed, the rules and regulations did not apply to the extension or enlargement, within the boundaries of an existing district, of any function or service which the commission, pursuant to these rules and regulations, has established as currently being provided by such special district. A listing of the Special Districts and the authorized functions and services was historically identified as the "Exhibit A" but is now outlined in Chapter 3 of the Special Districts Section of the Manual.

The San Bernardino County Special Districts Association has historically offered its services to work with the special districts and San Bernardino LAFCO to provide assistance and coordination, to act as a forum to air and discuss problems affecting all special districts, and to provide a forum for the review of candidates for the Special District seats on the Commission.

POLICIES:

1. METHOD OF SELECTION (Amended April 17, 2002)

An Independent Special Districts Selection Committee shall be composed of the presiding officers of the legislative body of each independent special district located wholly within the County of San Bernardino and those containing territory within said County representing 50% or more of the assessed value of taxable property of each district. The Selection Committee shall appoint all independent special district representatives and alternate. Each member of the Selection Committee shall be entitled to one vote for each independent special district for which they are presiding officer. The meetings of the Selection Committee shall be in accordance with the provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Government Code Section 56000 et seq.

2. SPECIAL DISTRICT REPRESENTATIVES (Amended April 17, 2002)

It is the policy of San Bernardino LAFCO that special district representatives and alternate should represent districts located in the San Bernardino Valley area, the desert area, and the mountain area. Inasmuch as possible, they should not represent agencies that provide like service, (i.e., they should represent fire protection service, water service, sewer service, cemetery service, etc.). They shall be chosen as provided by the provisions within Government Code Section 56000 et seq.

3. ALTERNATIVE FUNDING FORMULA (Adopted by Special District Vote July 2002; Amended by Special District Vote March 2, 2010)

Pursuant to authority provided by Government Code Section 56381, the Independent Special Districts, by majority vote, have determined an Alternative Funding Formula to the Independent Special Districts' mandatory share of the LAFCO net operating costs as follows:

- A. Healthcare (Hospital) Districts shall be limited to payment of \$1,500 regardless of Total Revenue.
- B. Those districts with Total Revenue of more than \$50,000,000 shall pay \$30,000.
- C. Those districts with Total Revenue of between \$20,000,000 to \$50,000,000 shall pay \$20,000.
- D. Those districts with Total Revenue of between \$5,000,000 to \$20,000,000 shall pay \$10,000.

- E. Those districts with Total Revenue of between \$2,000,000 to \$5,000,000 shall contribute an amount not to exceed \$5,000.
- F. Those districts with Total Revenue of less than \$2,000,000 shall be apportioned an amount to be determined by the ratio of each district's Total Revenue as compared to the Total Revenues whose share does not exceed \$5,000.

4. **CONVERSION TO ALL MAIL BALLOTING FOR SPECIAL DISTRICT SELECTION COMMITTEE BUSINESS** *(Adopted by Special District Vote April 2008)*

The business of the Special District Selection Committee shall be routinely conducted by mail. The procedures for such processing are outlined in Government Code Section 56332(f).

5. **SELECTION OF INDEPENDENT SPECIAL DISTRICT REPRESENTATIVES (REGULAR AND ALTERNATE) TO THE SAN BERNARDINO COUNTYWIDE OVERSIGHT BOARD** *(Adopted November 15, 2017)*

Effective July 1, 2018, the redevelopment oversight boards in each county in the State of California will be consolidated into one seven-member board (Health & Safety Code § 34179(j)). One of the members of the consolidated board "may be appointed by the independent special district selection committee established under Government Code Section 56332 for the types of special districts that are eligible to receive property tax revenues pursuant to the redevelopment agency (RDA) dissolution law. The Auditor-Controller/Treasurer/Tax Collector for San Bernardino County has requested that such representatives (regular and alternate) be selected.

Only the agencies that receive RDA funding are deemed eligible agencies for the purposes of appointing a special district representative and alternate to the countywide redevelopment oversight board per Health and Safety Code Section 34179(j)(3) and must be members of the Special Districts Selection Committee for San Bernardino County per Government Code Section 56332. In addition, eligibility requires special districts that have territory in the territorial jurisdiction of a former RDA and are eligible to receive property tax residual for the Redevelopment Property Tax Trust Fund (RPTTF) may serve on the new Oversight Board. In San Bernardino County, the committee members for the RPTTF-qualifying districts are:

- Apple Valley Fire Protection District
- Barstow Cemetery District
- Bear Valley Community Health Care
- Big Bear Airport District
- Big Bear Municipal Water District

*San Bernardino LAFCO Policy and Procedure Manual
Section VI – Special Districts*

Chino Basin Water Conservation District
Chino Valley Independent FPD
Crestline-Lake Arrowhead Water Agency
Hesperia Park and Recreation District
Hi-Desert Water District
Inland Empire Resource Conservation
Inland Empire Utilities Agency
Lake Arrowhead Community Services District
Mojave Desert Resource Conservation District
Mojave Water Agency
Monte Vista County Water District
Morongo Basin Healthcare District (formerly known as the Hi-Desert
Memorial Hospital District)
San Bernardino Valley Water Conservation District
San Bernardino Mountains Community Healthcare District
San Bernardino Valley Municipal Water District
Twentynine Palms Public Cemetery District
West Valley Water District
Yucaipa Valley Water District

The San Bernardino LAFCO Executive Officer is responsible for conducting the business of the Special Districts Selection Committee for the RPTTF-qualifying appointment and pursuant to local procedures the committee's business shall be conducted by mail to nominate and appoint a representative and alternate. Elections by mail shall be conducted in accordance with Government Code Section 56332(f). The independent special district members appointed to the consolidated redevelopment oversight board shall be appointed by a majority of those RPTTF-qualifying committee members voting once a quorum has been established. The terms of office for regular and alternate committee members shall be staggered by action of the Oversight Board following its reorganization in July 2018.



RUNNING SPRINGS FIRE DEPARTMENT
"SERVICE TO THE COMMUNITY"

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382
909-867-2630

February 8, 2018

Bradley P. Gilbert, MD, MPP
Inland Empire Health Plan (IEHP)
P.O. Box 1800
Rancho Cucamonga, CA. 91729

Re: IEHP Distribution of Intergovernmental Transfers (IGTs)

Dr. Gilbert:

The Running Springs Fire Department would like to take this opportunity to thank you for honoring our request for Intergovernmental Transfer (IGT) funds distributed by IEHP for FY 2017/2018. This will be a tremendous help to sustain our emergency medical and ambulance transport service for the communities that fall under our Emergency Operating Area (EOA).

We thank you again for this great opportunity and look forward to working with you in the near future.

Respectfully,
P.P. Mike Vasquez, Battalion Chief

George D. Corley
Fire Chief, Running Springs Fire Department
P.O. Box 2206
Running Springs, CA. 92382

Office 909-867-2630
Fax 909-867-5456
Cell 909-633-8322
g.corley@runningspringsfd.org

cc: Ryan Gross, General Manager, RSWD
Running Springs Water District Board of Directors
Sandra Dixon, CDHS
Curt Hagman, IEHP Governing Board/San Bernardino County Supervisor
Josie Gonzales, IEHP Governing Board/ San Bernardino County Supervisor
IEHP Governing Board
James Ramos, San Bernardino County Supervisor
Janice Rutherford, San Bernardino County Supervisor
Robert Lovingood, San Bernardino County Supervisor



February 7, 2018

George D. Corley
Fire Chief, Running Springs Fire Department
P.O. Box 2206
Running Springs, CA 92382

Mr. Corley,

I am responding on behalf of the IEHP Governing Board to your letter dated January 30, 2018.

Our process for allocating potential IGT funds for San Bernardino County for FY 2017/2018 was as follows:

1. All recipients funded through the IGT program for the previous period were funded at the same level with exception of Arrowhead Regional Medical Center (ARMC). Funded entities included Bear Valley Community Health Care District, Mountains Community Hospital, Rialto Fire Department and San Bernardino County Fire Protection District.
2. ARMC was funded with no maximum amount meaning that any additional funding available beyond their last period's amount would be made available to ARMC.

Our goal with this methodology was to hold harmless previously funded entities and provide additional funding to ARMC as available. The rationale regarding ARMC is that they are the largest provider of services to IEHP Members in San Bernardino County that are eligible for IGT Funding.

I understand that our methodology has precluded you from receiving funding through the IGT Funding process for FY 17/18.

As a good faith effort and given the relative size of your requested contribution (understanding that the funds are significant for your organization) we requested that DHCS allow us to add your allocation to the FY 17/18 IGT transfer.

The good news is that they have approved our request, but they have limited the contribution amount to your uncompensated care level which they informed us is **\$129,338.**

Please call me directly with any questions at 909-890-2010

Sincerely,

A handwritten signature in blue ink, appearing to read "Bradley P. Gilbert".

Bradley P. Gilbert, MD, MPP
Chief Executive Officer

CC: IEHP Governing Board
James Ramos, San Bernardino County Supervisor
Janice Rutherford, San Bernardino County Supervisor
Robert Lovingood, San Bernardino County Supervisor



RUNNING SPRINGS FIRE DEPARTMENT

"SERVICE TO THE COMMUNITY"

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382
909-867-2630

January 30, 2018

Inland Empire Health Plan (IEHP) Governing Board
P.O. Box 1800
Rancho Cucamonga, CA. 91729

Re: IEHP Distribution of Intergovernmental Transfers (IGTs)

Dear IEHP Chairman and Governing Board:

The Running Springs Fire Department would like to take this opportunity to respectfully request that the IEHP Governing Board look into and review the manner in which IEHP is distributing the Intergovernmental Transfer (IGT) of funds.

For the past two years, the Running Springs Fire Department has applied for IGT funds distributed by IEHP. The first year that the Running Springs Fire Department applied for these funds we were told by IEHP that we would be in the Tier Three Bracketing and IEHP was only funding Government Agencies in the Tier One and Tier Two Bracketing. This year when Running Springs Fire Department applied for IGT funds we were told that IEHP would be unable to add any new qualifying entities for any new funding request, although we had applied for and requested this funding the previous year. After talking with staff that are responsible for administrating the IGT program for IEHP, I contacted Sandra Dixon in the Capitated Rated Development Division of the California Department of Health Services. Ms. Dixon told me that the Tier Bracketing for agencies had been eliminated in the IGT program.


The Running Springs Fire Department is a small Fire Department in San Bernardino County that has provided emergency medical service and ambulance transport service for the rural communities of Running Springs, Arrowbear and Green Valley Lake continuously since 1984. Since then Running Springs Fire Department has continued its dedication through the years to successfully provide service and commitment to the communities within our exclusive operating area. The IGT funding would help Running Springs Fire Department to maintain its emergency medical service and ambulance transport service to these communities and to recover some of its losses from mandatory below market payments dictated by the Government for our services.

I have been informed that the majority of the IGT fund payments in San Bernardino County go to two County Agencies, Arrowhead Regional Medical Center and San Bernardino County Fire, with a lesser amount going to Rialto Fire Department. All of these government agencies have an important role in the health care and the emergency medical system in San Bernardino County, but I feel strongly that Running Springs Fire Department has a valuable mission to provide for the welfare of the citizens in our area of the county as well. The amount that Running Springs Fire Department would receive is small in comparison to the amounts being allotted to the larger agencies in the County of San Bernardino. Still this funding would greatly help the Running

Springs Fire Department to meet its mission of providing emergency medical care to the citizens it serves.

I feel that since we are a qualifying entity that has applied for IGT funds in each of the past two years and the Tier System has been eliminated, we should have been added to the IEHP IGT funding pool this year and have the same consideration as the other agencies that are already receiving funding from this resource.

Thank you for your consideration,



George D. Corley
Fire Chief, Running Springs Fire Department

P.O. Box 2206
Running Springs, CA. 92382

Office 909-867-2630
Fax 909-867-5456
Cell 909-633-8322

g.corley@runningspringsfd.org

cc: Ryan Gross, General Manager, RSWD
Running Springs Water District Board of Directors
Sandra Dixon, CDHS
Curt Hagman, IEHP Governing Board/San Bernardino County Supervisor
Josie Gonzales, IEHP Governing Board/ San Bernardino County Supervisor
IEHP Governing Board
James Ramos, San Bernardino County Supervisor
Janice Rutherford, San Bernardino County Supervisor
Robert Lovingood, San Bernardino County Supervisor

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 21, 2018
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: QUARTERLY INVESTMENT REPORT

RECOMMENDED BOARD ACTION

This is an information item only.

REASON FOR RECOMMENDATION

This is an information item only.

BACKGROUND INFORMATION

The District's Policy for Investment of Surplus Funds is set forth in the attached Resolution No. 1-96. In accordance with this policy Attachment 2 contains a copy of the latest Local Agency Investment Fund (LAIF) remittance advice indicating the amount invested and the rate of return. The District's surplus funds are invested in accordance with this policy and the District is able to meet its anticipated expenditure requirements for the next subsequent six months.

Attachment 3 includes the CalTRUST Short and Medium Term Investment Alternatives for consideration as an alternative to LAIF.

FISCAL INFORMATION

This is an information item only.

ATTACHMENTS

- Attachment 1 – Resolution No. 1-96
- Attachment 2 – LAIF Remittance Advice
- Attachment 3 – CalTRUST Short and Medium Term Investment Alternatives

RESOLUTION NO. 1-96

**RESOLUTION OF THE BOARD OF DIRECTORS OF
RUNNING SPRINGS WATER DISTRICT SETTING FORTH
A POLICY FOR INVESTMENT OF SURPLUS FUNDS**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of State-wide concern; and

WHEREAS, the Legislature has directed that the treasurer or chief fiscal officer of each local agency shall annually render to the legislative body of the local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting; and

WHEREAS, the Legislature has also directed that the treasurer or chief fiscal officer of each local agency shall render a quarterly report to the legislative body of each local agency which includes the type of investment, issuer, date of maturity par and dollar amount invested on all securities, investments and monies held by the local agency, a description of any of the local agency's funds, investments, or programs that are under the management of contracted parties, and shall include a statement whether the investment portfolio is in compliance with the local agency's investment policy and a statement denoting the ability of the local agency to meet its expenditure requirements for the next subsequent six months; and

WHEREAS, the Legislature has determined that if a local agency has placed all of its investments in the Local Agency Investment Fund or in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, the treasurer or chief fiscal officer may satisfy the above reporting requirements by simply supplying to the governing body and to the auditor of the local agency the most recent statement or statements received by the local agency from these institutions; and

WHEREAS, Government Code Section 16429.1 provides that notwithstanding any other provision of law, a local governmental official, with the consent of the governing body of that agency, having money in its treasury not required for immediate needs, may remit such surplus funds to the State Treasurer for deposit in the Local Agency Investment Fund for the purpose of investment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. It is the policy of the Running Springs Water District to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of Running Springs Water District funds.

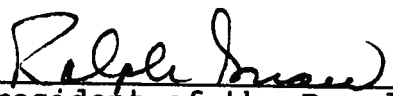
2. This Board of Directors determines that the most feasible and flexible method of implementing this policy, at least expense to the District, is to invest all surplus District funds in the Local Agency Investment Fund of the State of California.

3. Responsibility for deposits into and withdrawals from the Local Agency Investment Fund is hereby delegated to the District's General Manager.

4. At least quarterly, the General Manager will provide the Board of Directors with the most recent copies of statements from the Local Agency Investment Fund indicating amounts invested and rates of return. With each such quarterly report, the General Manager shall also indicate to the Board of Directors whether the District's surplus funds are invested in accordance with this policy, and whether the District is able to meet its anticipated expenditure requirements for the next subsequent six months.

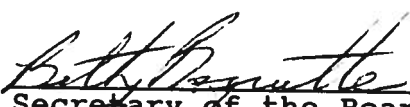
5. This policy shall be reviewed by the Board of Directors at least on an annual basis, and any modifications must be approved by the Board of Directors.

ADOPTED this 21st day of February, 1996.



President of the Board of
Directors of Running Springs
Water District

ATTEST:



Secretary of the Board of
Directors of Running Springs
Water District



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name RUNNING SPRINGS WATER DISTRICT

Account Number 90-36-002

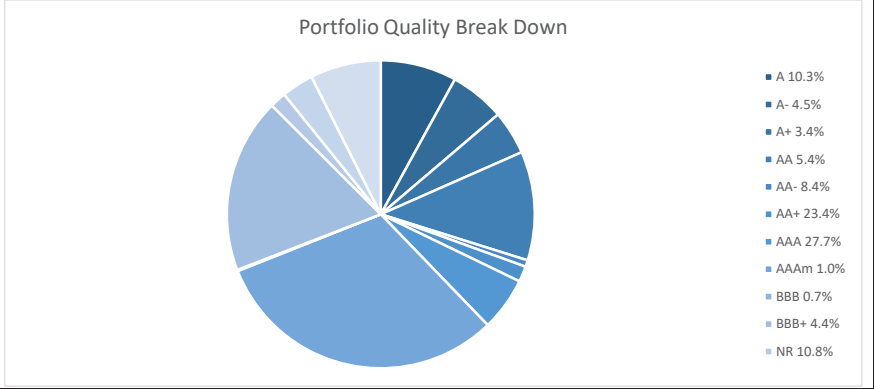
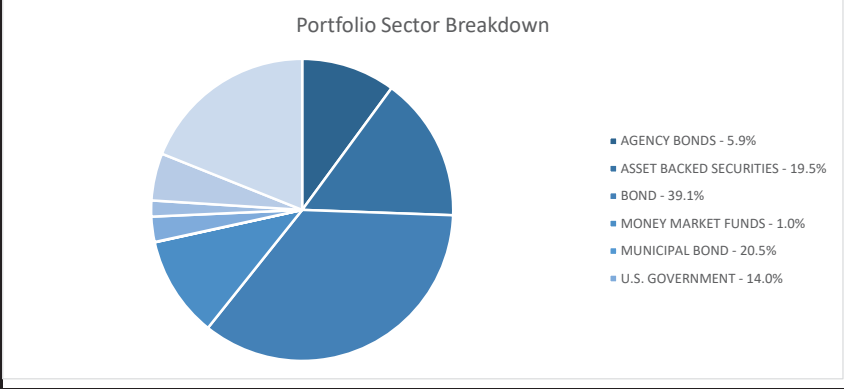
As of 01/12/2018, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2017.

Earnings Ratio		.00003301121703481
Interest Rate		1.20%
Dollar Day Total	\$	208,005,647.96
Quarter End Principal Balance	\$	2,841,176.90
Quarterly Interest Earned	\$	6,866.52



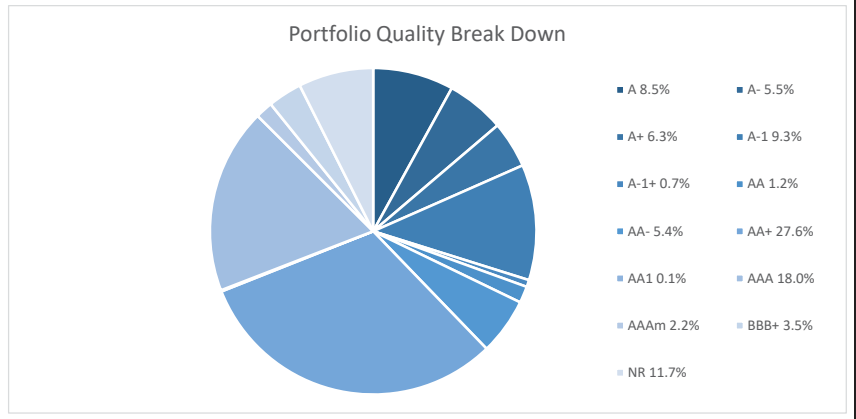
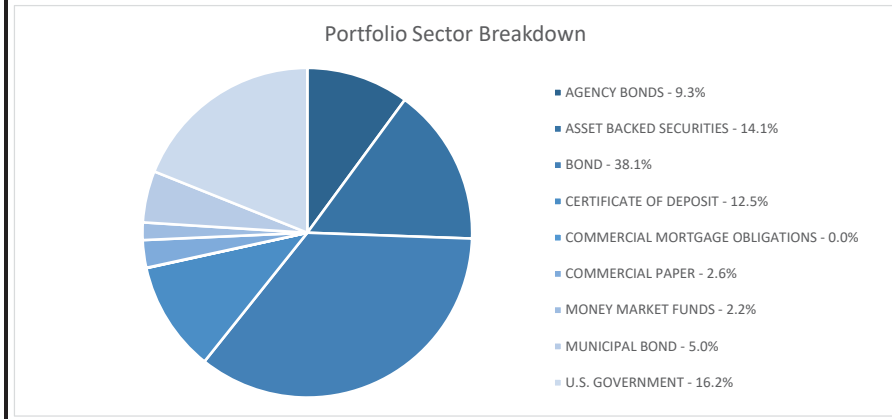
	CalTRUST Medium Term	Merrill Lynch 1-3 Corp & Gov't, A Rated and Above	CalTRUST Medium Term Total Return	CalTRUST Medium Term Yield	Merrill Lynch 1-3 Corp & Gov't, A Rated and Above
Market Value	\$1,165,672,618.00	N/A	One Month	0.14%	0.03%
NAV per Share	\$9.98	N/A	Three Month	0.39%	-0.19%
Yield	1.85%	N/A	Six Month	0.76%	0.15%
Period Return	0.03%	0.03%	One Year*	1.37%	0.85%
Effective Duration	1.71 yrs.	1.87 yrs.	Two Year*	1.19%	1.07%
Average Maturity	1.88 yrs.	1.94 yrs.	Three Year*	1.07%	0.93%
			Five Year*	0.92%	0.86%
			Ten Year*	1.42%	1.86%
			Since Inception*	2.03%	2.43%

*Annualized

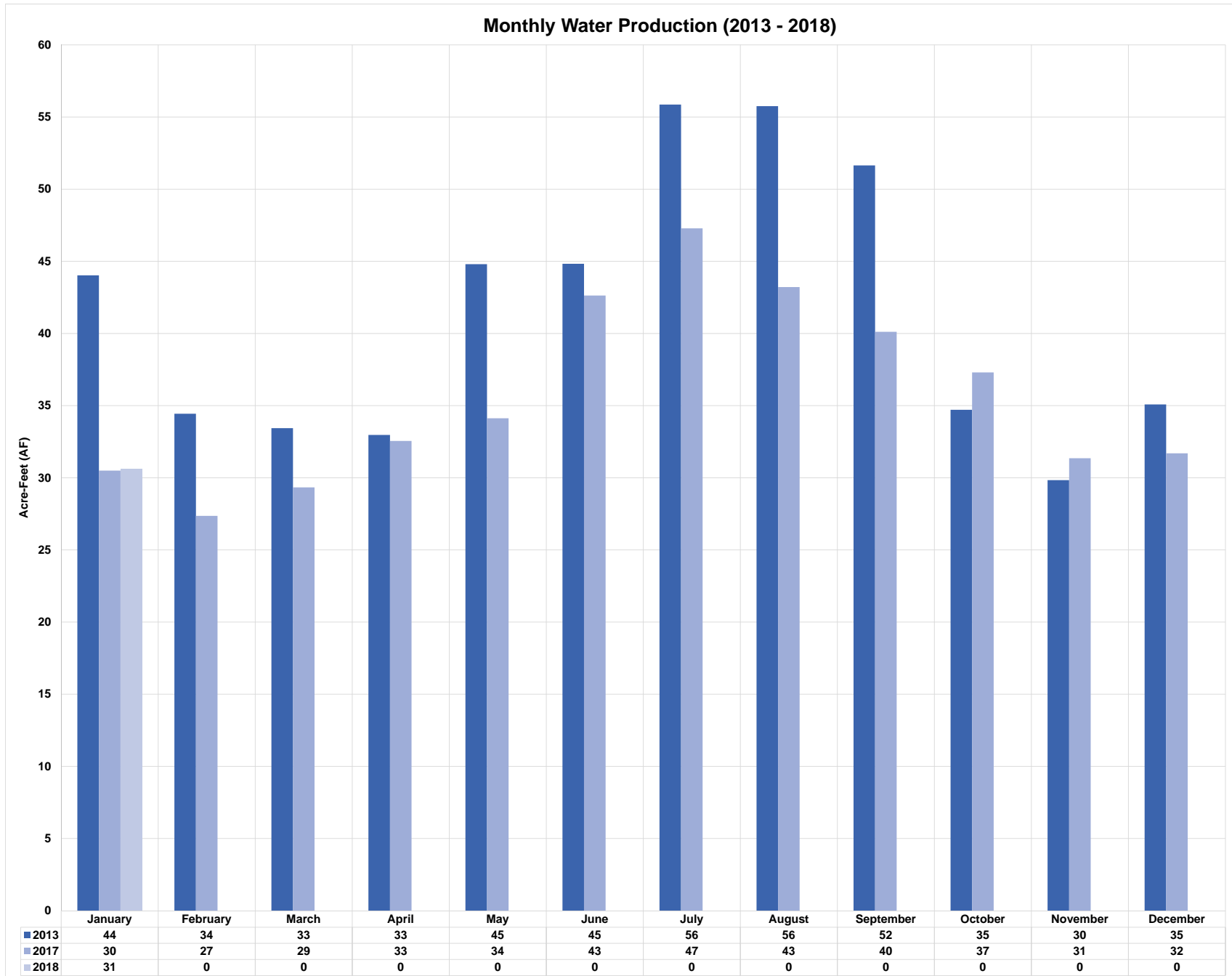


	CalTRUST Short Term	LAIF	CalTRUST Short Term Total Return	CalTRUST Short Term Yield	LAIF Yield
Market Value	\$1,516,471,796.00	N/A	One Month	0.11%	0.10%
NAV per Share	\$10.01	N/A	Three Month	0.22%	0.30%
Yield	1.43%	1.28%	Six Month	0.55%	0.57%
Period Total Return	0.11%	0.10%	One Year*	1.01%	0.99%
Effective Duration	0.36 yrs	N/A	Two Year*	0.94%	0.79%
Average Maturity	0.69 yrs	0.52 yrs	Three Year*	0.76%	0.63%
			Five Year*	0.59%	0.48%
			Ten Year*	0.89%	0.81%
			Since Inception*	1.70%	1.61%

*Annualized



RSWD Total Water Production (Acre-Feet)											
	2013			2017				2018			
	Precipitation (Inches)	(AF)	(gallons)	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013
January	3.90	44	14,348,960	24.35	30	9,938,312	31%	8.05	31	9,978,886	30%
February	3.60	34	11,222,900	6.25	27	8,916,787	21%		0		100%
March	2.40	33	10,897,679	1.60	29	9,560,030	12%		0		100%
April	0.35	33	10,743,916	0.00	33	10,608,910	1%		0		100%
May	0.90	45	14,601,449	0.85	34	11,120,624	24%		0		100%
June	0.00	45	14,610,203	0.00	43	13,893,094	5%		0		100%
July	0.10	56	18,206,345	0.20	47	15,410,083	15%		0		100%
August	0.00	56	18,170,122	1.30	43	14,083,494	22%		0		100%
September	0.00	52	16,831,647	0.00	40	13,074,067	22%		0		100%
October	2.60	35	11,312,308	0.00	37	12,156,081	-7%		0		100%
November	3.40	30	9,723,378	0.05	31	10,217,548	-5%		0		100%
December	1.25	35	11,433,417	0.00	32	10,329,147	10%		0		100%
Total	18.50	497	162,102,324	34.60	427	139,308,177	14%	8.05	31	9,978,886	94%





New Study Shows CA City General Fund Payments to Pensions Will Nearly Double Over Next Seven Years

A report released last week by the League of California Cities Retirement System Sustainability Study and Findings confirms that pension costs for California cities are approaching unsustainable levels, and that cities need more tools and options to ensure they are able to retain and attract public sector employees and continue to deliver high quality municipal services to residents.

Dozens of city leaders in recent months have testified before the CalPERS Board of Administration on the urgent need for more solutions and flexibility at the local level to address the rising costs associated with pensions. These leaders, representing mayors, council members, city managers, finance officers and public safety each told their own cities' stories during meetings in September and November 2017.

League Executive Director Carolyn Coleman commented on the importance of this study, which follows numerous representatives from California cities giving voice to the challenges they face delivering services as costs increase.

"The League commissioned this study to put analysis and hard numbers to the realities that cities up and down the state are experiencing with growing pension costs," said League Executive Director Carolyn Coleman. "As the amount cities have to pay into CalPERS each year increases, it puts a great strain on their ability to maintain service delivery levels. The pressures are not only mounting, but will force cities to make very tough choices in the near future. This much-needed data will help inform ongoing discussions with all stakeholders about solutions that will ensure our public sector retirement system is sustainable and that cities have the resources needed to serve their residents."

Key Findings

The study reveals three key findings:

- Rising pension costs will require cities over the next seven years to nearly double the percentage of their General Fund dollars they pay to CalPERS;
- For many cities, pension costs will dramatically increase to unsustainable levels; and
- The impacts of increasing pension costs as a percentage of General Fund spending will affect cities even more than the state because employee costs, including police, fire and other municipal services, are a larger proportion of spending for cities.

Methodology

Bartel Associates, LLC, a leading California actuarial firm serving only public sector clients, conducted the study that examines costs to cities over a seven-year period between FY 2018–19 and FY 2024–25. The analysis was based on two main sources: CalPERS' June 30, 2016, public agency actuarial valuation data and the League's Oct. 18, 2017, City Survey. The study was limited to pension liability only and does not reflect the costs to cities associated with active or other post-employment benefits such as health care.

The complete report is available at www.cacities.org/pensions.



**California Special
Districts Association**
Districts Stronger Together

e-News



Governor's Budget Includes Tax on Water Bills



Governor Brown's initial budget proposal for 2018-2019, released in January, includes funding to implement a new State tax on water bills. While just a "framework" at this point, the tax is expected to cost ratepayers from \$1 to \$10 per month depending on the size of the household's water meter. The proposal would also place a fee on fertilizer

mills and dairies. The new revenue would fund State Water Board efforts to provide safe and affordable drinking water to disadvantaged communities with unsecure water supplies. The Governor's proposed budget provides \$4.7 million in 2018-2019 for the State Water Board and the Department of Food and Agriculture to take initial steps toward implementation of this new program, including developing and implementing tax collection systems, conducting an assessment to estimate the level of funding needed to assist water systems, and developing and making available a map of high-risk aquifers used as drinking water sources.

While the Administration has not released the statutory language for the proposal, it has indicated it will be developed out of the framework of [SB 623 \(Monning\)](#), introduced last summer. SB 623 establishes a statewide tax on water, to be collected as a surcharge on water bills by local agencies. Households living under 200% of the federal poverty level would be exempt from the surcharge. The bill also raises fees on fertilizer mills and dairy producers. In exchange for increased fees, SB 623 will provide time-limited protections from enforcement for these businesses under the Porter-Cologne Water Quality Control Act. To be eligible, the businesses must be regulated by the state and in compliance to benefit. This includes a requirement to implement nitrate management programs, best management practices and other state requirements.

According to the Assembly Appropriations Committee, the water tax is expected to raise approximately \$100 million a year to be used to fund projects that improve access to safe drinking water. This aid will be primarily funneled to disadvantaged communities that lack such access to clean drinking water. The funds may be spent on water purification and treatment systems and other critical needs to improve drinking water quality and access. More than 300 schools and communities are estimated to lack safe drinking water in California.

CSDA, ACWA and a coalition of public agencies are opposed to SB 623 unless amended. In an August 18 coalition letter, opponents cite the counterproductive nature of taxing a resource held by California law to be a human right and keeping that resource affordable to all Californians. Opponents also raise concerns about the efficiency and fairness of requiring local water agencies to collect the tax on the State's behalf. The coalition in opposition has proposed amendments that include leveraging federal resources and the State general fund as alternatives to a statewide tax.

The Governor's budget proposal will be heard in the Senate and Assembly Budget Subcommittees on Natural Resources in the coming months. The Governor will issue a budget revision in May and the final budget must be approved by midnight on June 15. Any budget trailer bills have until August 31 to pass the Legislature, but are typically taken up in June with the Budget. Normally, budget trailer bills may be passed with a majority vote. However, any bill imposing a tax requires a two-thirds vote of each house of the legislature. Three of the 80 seats in the State Assembly are currently vacant due to resignations—Assembly Districts 39, 45 and 54. The special elections for each of these offices will occur on April 3. Should no candidate receive a majority of the vote for an office, run-off elections will occur June 5 in conjunction with the Statewide Primary Election.

CSDA legislative representatives will continue to monitor developments of the Governor's proposed budget and work with the legislature and the administration to secure a better solution for California's water challenges. Please contact CSDA Legislative Representative, Rylan Gervase at Rylang@csda.net if you have any questions.

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)



A Proud California Special Districts Alliance Partner

CSDA Anticipates Numerous 2018 Statewide Propositions

CSDA is anticipating numerous statewide propositions on the November General Election ballot. There are currently 42 initiatives in circulation, covering a range of issues including property tax shifts, changes to local tax and fee thresholds, splitting California into three states, and early prisoner releases, to name a few. Between now and November, CSDA will be running a series of articles that highlight and analyze some of the initiatives that are most likely to end up on the ballot. To kick-off the series, we have outlined below an in-depth explanation of the sometimes complicated California ballot initiative process to provide you with a better understanding of how these measures make it on your ballot.

The initiative process allows California citizens, without the Legislature or Governor, to propose new statutes to become law or propose amendments to the California Constitution. An initiative measure is placed on the ballot once the following requirements are met, and it receives certification from the Secretary of State:

- Any initiative measure to be proposed, must first be written in the text of the law. This can be done by the proponent(s) themselves, with the aid of private counsel, or by the Legislative Counsel. Once the initiative has been written, it must be submitted to the Attorney General's office.
- The Attorney General's office then posts the text of the initiative for a 30-day public review, at which time members of the public can submit written comments, which are then provided to the proponent(s). The public can access this text on the [Attorney General's](#) website, under active measures. The proponents have this review period to submit any amendments, within reason, to the initiative.
- The Attorney General's office then provides the official summary of the initiative and circulating title. The California Department of Finance and Legislative Analyst also prepare an estimate of any increased or decreased revenues or costs to the state or local government, or an opinion regarding the possibility of a substantial net change in finances. These estimates or opinion accompany the summary and circulating title.
- When the above steps are complete and a summary and circulating title have been assigned, the text of the measure is provided to both the State Senate and Assembly, who can conduct public hearings on the proposed initiative. Neither body, however, can amend the initiative or prevent it from certification.
- The initiative proponent(s) also receive the text and circulating title, along with an official summary date and calendar with all filing deadlines. No petition for the initiative is permitted to be circulated before this date.
- Proponent(s) have a maximum of 180 days from the summary date, to circulate the petition and collect the necessary signatures. The number of signatures required is based on the number of votes cast for governor in the previous election. All petition signatures must be collected from registered voters signing in his or her county of registration.
 - Initiative for Statues: requires 5% of the total votes cast for governor, which is currently 365,880 signatures to qualify for the ballot.
 - Initiative for Constitutional Amendment: requires 8% of the total votes cast for governor, which is currently 585,407 signature to qualify for the ballot.
- Once 25% of signatures required have been collected, proponent(s) must certify this has been done with the Secretary of State. Copies of the measure are provided again to the State Senate and Assembly, which each assign the legislation to the appropriate committees and hold public hearings at least 131 days before the election the initiative will appear in.

- Once the total required number of signatures have been collected, the petition is filed with election officials in the appropriate county. Once filed, the initiative may not be amended unless court ordered.
- Petition signatures require verification 131 days before the statewide general election. Once verified and certified by the Secretary of State, the initiative has qualified for the ballot and will be determined by voters.

More information regarding the initiative process, requirements, and signature verification can be found at the [Secretary of State website](#).

[California Special Districts Association](#) | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)



A Proud California Special Districts Alliance Partner