



RUNNING SPRINGS WATER DISTRICT
A MULTI-SERVICE INDEPENDENT SPECIAL DISTRICT

31242 Hilltop Boulevard • P.O. Box 2206
Running Springs, CA 92382

TO: BOARD OF DIRECTORS DATE POSTED: FEBRUARY 12, 2021
RE: REGULAR BOARD MEETING FROM: BOARD SECRETARY

The Regular Meeting of the Board of Directors of the Running Springs Water District will be held on Wednesday, February 17, 2021, at the hour of 9:00 am at the District Office located at 31242 Hilltop Boulevard, Running Springs, California. This agenda was posted prior to 5:00 pm on February 12, 2021 at the Running Springs Water District Office and Website.

Consistent with the Governor's Executive Order in response to the COVID-19 emergency and suspension of certain provisions of the Brown Act, Running Springs Water District Board meetings will be held remotely via teleconference only.

To join the meeting:

<https://us02web.zoom.us/j/86768189281?pwd=NEhrcDFzNWJUcWI4Sk9SWVJyMXAxZz09>

Dial:

669 900 6833 US
346 248 7799 US
253 215 8782 US
929 205 6099 US
301 715 8592 US
312 626 6799 US

Meeting ID: 867 6818 9281
Passcode: 168167

The Board may take action on any item on the agenda, whether listed as an action item or as an information item.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Amie Crowder, Board Secretary at (909) 867-2766 at least 48 hours before the meeting, if possible.

Copies of documents provided to members of the Board for discussion in open session may be obtained from the District at the address indicated above.

AGENDA

1. Call Meeting to Order and Pledge of Allegiance

2. Recognize and Hear from Visitors / Public Comment - This portion of the agenda is reserved for the public to make comments on matters within the jurisdiction of the Running Springs Water District that are **not on the agenda**. The Board, except to refer the matter to staff and/or place it on a future agenda, may take no action. It is in the best interest of the person speaking to the Board to be concise and to the point. A time limit of five minutes per individual will be allowed. Any person wishing to comment on an item that is on the agenda is requested to complete a request to speak form prior to the item being called for consideration or to raise their hand and be recognized by the Board President.
3. Approval of Consent Items – The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion unless an item is withdrawn by a Board Member for questions or discussion. Any person wishing to speak on the consent agenda may do so by raising his/her hand and being recognized by the Board President.
 - A. Approve Meeting Minutes **Page 4**
 - B. Ratify Expenditures and Cash Summary **Page 9**
 - C. Consider Granting the Running Springs Area Chamber of Commerce Permission to Utilize the Running Springs Water District’s Downtown Property for their 2021 Events **Page 26**
4. Action Items – The following action items will be considered individually and each **require a motion** by the Board of Directors for action.
 - A. Consider Authorizing Additional Expenditures for Groundwater Well Improvements **Page 29**
(Presenter: Trevor Miller, Operations Manager)
 - B. Consider Authorizing Expenditure for Wastewater Treatment Plant Membrane Replacements **Page 36**
(Presenter: Trevor Miller, Operations Manager)
 - C. Consider Providing Additional Direction to Staff on Potential Joint Powers Authority/Agreement for Fire Protection **Page 47**
(Presenter: Michael Vasquez, Fire Chief)
 - D. Consider Preliminary Fire Department Staffing Plan for the Fiscal Years Ending 2022 and 2023 **Page 55**
(Presenter: Michael Vasquez, Fire Chief)

February 17, 2021 Regular Board Meeting Agenda
Posted February 12, 2021

5. Information Items – The following information items do not require any action by the Board of Directors and are for informational purposes only.

A. Quarterly Budget/Financial Update **Page 59**

B. Quarterly Investment Report **Page 68**

C. Quarterly Operations Reports **Page 72**

6. General Manager’s Report

7. Report from Legal Counsel

8. Board Member Comments/Meetings

9. Meeting Adjournment

Upcoming Meetings: Regular Board Meeting, March 27, 2021 at 9:00 am

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 17, 2021
TO: Board of Directors
FROM: Amie Crowder, Administration Supervisor
Ryan Gross, General Manager
SUBJECT: CONSIDER APPROVING MEETING MINUTES

RECOMMENDATION

It is recommended that the Board of Directors review and approve the attached meeting minutes.

REASON FOR RECOMMENDATION

Approval of meeting minutes.

BACKGROUND INFORMATION

The attached draft meeting minutes are from the Special Board Meeting held on December 2, 2020.

ATTACHMENTS

Attachment 1 – Draft Meeting Minutes

MINUTES – December 2, 2020
PAGE 1 OF 4

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
DECEMBER 2, 2020**

A Special Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, December 2, 2020 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director
Bill Conrad, Director

Director Mark Acciani was absent

Also present at the District were the following:

Ryan Gross, General Manager
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
Mike Vasquez, Fire Chief
Cindy Strebel, Battalion Fire Chief

The following were present through teleconference:

Mike Riddell, Legal Counsel, Best, Best & Krieger

The following were absent:

Trevor Miller, Operations Manager

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Special Board Meeting was called to order at 9:00 A.M. by President Tony Grabow. Pledge of Allegiance was led by Vice-President Errol Mackzum.

2. Recognize and Hear from Visitors/Public Comment

No comments from visitors.

3. Election of Officers and Appointment of Standing Committees – Pursuant to Section 2.5 of the Running Springs Water District’s Resolution No. 14-17, Board Policy Manual, at the first Board meeting following each District General Election, the Board shall convene

and shall elect one of its members as President and one of its members as Vice-President, and Appoint Members to the Finance and Personnel Committees with each to serve a two-year term.

Board Policy states the Board of Directors shall appoint a new President, Vice-President and Committee members following each District General Election.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 4 to 0 vote**, Tony Grabow was elected President of the Board.

Upon **motion** by Director Terry, **second** by President Grabow and **carried by a 4 to 0 vote**, Errol Mackzum was elected Vice-President of the Board.

President Grabow also appointed Errol Mackzum and Bill Conrad to the Finance Committee and Mike Terry and Mark Acciani to the Personnel Committee.

4. Approval of Consent Items

A. Approve Meeting Minutes

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 4 to 0 vote**, the Consent Items were approved.

5. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Adopting Resolution No. 13-20, Setting the Schedule for Regular Board Meetings

Beginning January 2021, the Regular Board Meetings of the Board of Directors shall continue to be conducted the third Wednesday of each month at 9:00 A.M.

Upon **motion** by Director Conrad, **second** by Director Terry and **carried by a 4 to 0 vote**, Adopting Resolution No. 13-20, Setting the Schedule for Regular Board Meetings, was approved.

B. Consider Setting Maximum Calendar Year 2021 District Contribution to Employee Health Insurance Benefit

General Manager Gross presented the health insurance premium plans for 2021 to the Board and 2019 Board agreement to contribute to the health insurance premium plans.

Manager Gross is seeking direction on maintaining the current maximum contribution or changing the 2021 maximum contribution. Minimal discussion continued

Upon **motion** by Director Conrad, **second** by Vice-President Mackzum and **carried by a 4 to 0 vote**, Increasing the Maximum Calendar Year 2021 District Contribution to Employee Health Insurance Benefit, by 1.5%, was approved.

6. Information Items

A. Discussion on Potential Joint Powers Agreement/Authority Alternatives

Fire Chief Mike Vasquez presented a possible Joint Powers Agreement/Authority (JPA) between the Running Springs Fire Department and Arrowbear Lake Fire Department and the information he would like to present to the Arrowbear Lake Fire Department. The benefits of a JPA, possible revenue sources, and other guidelines for implementing a JPA were discussed.

7. General Manager's Report

General Manager Gross reported updates on the Wastewater Treatment Plant access road gate. The contract has been awarded and the gate is being fabricated. Manager Gross continued to share that the County permit is in place to add electrical service from the nearest power pole to the location of the gate.

Manager Gross reported the construction of the drum screen is in progress and completion is scheduled for the end of this week.

Manager Gross reported the District will not be having an Annual Holiday Luncheon, due to the COVID pandemic. Alternatively, the District will be hosting a “Stuff the Board Room Food and Toy Drive” to help those in our community that are facing challenging times. The budgeted funds that would normally go towards the Holiday Luncheon will be donated in some form or another to this Stuff the Board Room Food and Toy Drive.

Manager Gross shared that the District will be conducting interviews the week of December 7, 2020 for the Customer Service Field Representative position.

Vice-President Errol Mackzum acknowledge Alex Clemmer, Water Operator I, for the quality of work and high level of professionalism he demonstrates.

8. Report from Legal Counsel

Mike Riddell, Legal Counsel, Best, Best & Krieger reported the State water allocation is currently at 10%

8. Board Member Comments/Meetings

No additional comments.

9. Meeting Adjourned

The meeting was adjourned at 10:40 A.M.

Respectfully Submitted,

President, Board of Directors
Running Springs Water District

Secretary of the Board of Directors
Running Springs Water District

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 17, 2021
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: RATIFY EXPENDITURES

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors review the attached accounts payable check register and ratify the District's November 2020 through January 2021 expenditures.

A copy of the District's Cash Reserve Fund Summary as of January 31, 2021, the Pooled Cash Balance History and Fire Department Operating Reserve Fund History is also included for review and information.

REASON FOR RECOMMENDATION

Each month staff presents the monthly check register and recommends that the Board of Directors ratify the District's expenditures.

ATTACHMENTS

- Attachment 1 – Accounts Payable Check Register
- Attachment 2 – Cash Summary
- Attachment 3 – Pooled Cash Balance History
- Attachment 4 – Fire Department Operating Reserve Fund History

Running Springs Water District Accounts Payable Checks January 2021

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
2 Hot Uniforms inc	Uniform for new employee Grant Dahler	11/13/20	755.31	105266	755.31
	Strebel Uniform Allowance	12/21/20	500.00	105432	500.00
	Winter Jackets	01/15/21	892.84	105502	892.84
AAA Lead	Harris Property lead paint inspection	11/18/20	400.00	105306	400.00
Action Auto Repair Inc	MA51 Tires	12/10/20	985.23	105380	2,279.93
	Mount and Balance tires	12/10/20	89.70	105380	
	C3600 Tires	12/10/20	1,205.00	105380	
	Thermostats repair chevy van	01/15/21	740.43	105503	740.43
	Thermostats repair chevy van	01/28/21	740.43	105565	740.43
Adrian Perez	Uniform Pant Reimbursement	01/28/21	350.00	105566	350.00
AHA Training Center	ACLS Cards	11/02/20	80.00	105205	80.00
Airgas Inc.	Miscellaneous supplies	11/02/20	193.01	105206	193.01
	Large Helium	11/13/20	55.00	105267	55.00
	Large Helium	12/16/20	53.65	105410	53.65
	Miscellaneous Parts and Supplies	01/05/21	28.52	105457	28.52
	Large Helium	01/15/21	55.00	105504	55.00
	Rod Tig ER316L	01/21/21	38.09	105539	38.09
	Miscellaneous parts and supplies	01/28/21	25.91	105567	25.91
Albert A. Webb Associates	Nob Hill Services	11/13/20	3,815.50	105268	3,815.50
	Professional Services through 12/26/20	01/15/21	4,208.00	105505	4,208.00
Allstar Fire Equipment	Bunker Boots and Gloves	11/18/20	1,785.42	105307	1,785.42
	Alum Carabiner and Single Pulley	11/25/20	273.39	105324	273.39
American Family Life Assurance Company of Colun	Additional Insurance Premiums October 2020	11/02/20	143.26	DFT0001385	143.26
	Additional Health Insurance Dec 2020	11/23/20	214.89	DFT0001402	214.89
	Additional Insurance Premiums December 2020	12/23/20	143.26	DFT0001420	143.26
	Additional Insurance January 2021	01/28/21	143.26	DFT0001434	143.26
American Water Works Association	Membership Renewal 2020/2021	11/02/20	459.00	105207	459.00
Ameripride Services, Inc	Cleaning Supplies October 2020	11/04/20	419.17	105251	419.17
	Cleaning Supplies	12/03/20	335.60	105348	335.60
Amie Crowder	Reimbursement Claim	11/02/20	36.44	105208	36.44
	Reimbursement Claim	11/13/20	179.60	105269	179.60
	Reimbursement Claim	12/03/20	38.54	105349	38.54
	Reimbursement Claim	12/16/20	1,504.15	105411	1,704.15
	Reimbursement Claim	12/16/20	200.00	105411	
	Reimbursement Claim	12/21/20	48.03	105433	48.03
	Reimbursement Claim	01/05/21	105.00	105458	117.56
	Reimbursement Claim	01/05/21	12.56	105458	
	Reimbursement Claim	01/21/21	95.50	105540	95.50
	Reimbursement Claim	01/28/21	370.00	105568	370.00
Aramark	Cleaning Supplies December 2020	01/05/21	419.50	105459	419.50
Arrowbear Park County Water District	Purchased Water Sept-Oct 2020	11/02/20	6,261.16	105209	6,261.16
	Purchased Water November 2020	12/03/20	5,672.86	105350	5,672.86
	Purchased Water December 2020	01/05/21	5,276.68	105460	5,276.68
Arrowhead Evaluation Services	Employee Evaluation	11/02/20	3,400.00	105210	3,400.00
Arrowhead Group Inc.	Test & Certify District Valves	11/13/20	1,026.27	105270	1,026.27

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Arrowhead Ironworks	50% material Deposit for Gate/Gate Opener	12/21/20	3,200.00	105434	3,200.00
Bacon/Wagner Excavating, Inc.	Hauling to One Stop	11/13/20	800.00	105271	44,941.70
	Cold Mix Delivery to Harris Property	11/13/20	1,921.70	105271	
	WWTP Upper Access Road	11/13/20	42,220.00	105271	
	WWTP Headwall and Digging, Walls Slab	12/10/20	40,770.00	105381	46,257.00
	Hauling of Bio to One Stop and Liberty	12/10/20	5,440.00	105381	
	Snow Removal 2536 Hunsaker	12/10/20	47.00	105381	
	Hauling of Scrap to SA Recycling	12/21/20	360.00	105435	1,160.00
	Bio Hauling to One Stop	12/21/20	800.00	105435	
	Hauling of Bio to Liberty/One Stop Dec 2020	01/15/21	2,374.41	105506	2,421.41
	Snow Removal at Collections	01/15/21	47.00	105506	
	Hauling of Bio Jan 2021	01/21/21	3,560.00	105541	3,560.00
	Hauling of Bio to One Stop	01/28/21	800.00	105569	1,520.00
	Trucking to SMA for Recycling	01/28/21	360.00	105569	
	Hauling to SA Recycling 1/22/21	01/28/21	360.00	105569	
Bennett Excavation Inc.	Septic Pumping for LS 6,8 & 9	11/18/20	800.00	105308	800.00
Best, Best & Krieger LLP	Legal Services October 2020	11/13/20	462.00	105272	462.00
	Legal Services November 2020	12/03/20	2,052.32	105351	2,052.32
	Legal Services December 2020	01/15/21	859.90	105507	859.90
Blue Shield	Ambulance Refund	12/16/20	417.45	105412	417.45
Brandon Hannay	Wastewater Treat 1 Class reimbursement	11/18/20	151.00	105309	151.00
BURR Group Inc.	Trash Service October 2020 Station 50	11/04/20	73.25	105252	609.36
	Trash Service October 2020	11/04/20	192.43	105252	
	Trash Service October 2020 Treat Plant	11/04/20	343.68	105252	
	Trash Service Nov 2020- Offic/Sta 51	12/03/20	192.43	105352	609.36
	Trash Service Nov 2020-Station 50	12/03/20	73.25	105352	
	Trash Service Nov 2020 Treatment Plnt	12/03/20	343.68	105352	
	Trash Service Station 50	01/15/21	73.25	105508	609.36
	Trash Service Dist Office/Station 51	01/15/21	192.43	105508	
	Trash Service/Loads Treatment Plant	01/15/21	343.68	105508	
California Computer Options Inc	Telephone July -August 2020	11/02/20	1,694.11	105211	4,709.11
	Network Maintenance and IT November 2020	11/02/20	3,015.00	105211	
	Monthly Telephone Charges Nov-Dec 2020	12/03/20	626.47	105353	3,641.47
	Network Maintenance & Monitoring Dec 2020	12/03/20	3,015.00	105353	
	VPN Connections for 7 LSs	12/10/20	8,060.61	105382	8,836.40
	Netgear and Gateway Bundle	12/10/20	775.79	105382	
	Network Maintenance & Monitoring Jan 21	01/05/21	3,015.00	105461	3,015.00
	Dell Inspiron Notebook	01/15/21	867.00	105509	867.00
California School Boards Association	GASB AMM Report	12/10/20	2,500.00	105383	2,500.00
California Special Districts Association	2020-2021 Membership	11/04/20	7,805.00	105253	7,805.00
California Water Environment Association	Plant Maint Tech Grade 1 renewal	11/02/20	91.00	105212	91.00
	CWEA Membership Renewal 20-21	11/18/20	192.00	105310	192.00
	CWEA Membership Renewal for T. Miller	01/15/21	192.00	105510	475.00
	Membership/Plant Tech Grade 1 Renewal	01/15/21	283.00	105510	
CalPERS	Health Insurance Premiums November 2020	11/02/20	13,855.23	DFT0001388	13,855.23
	Employ Contrib Classic/Pepra Misc/Safe PPE11/2/21	11/03/20	20,832.93	DFT0001392	20,832.93
	Employ Contribu Class/Prep Misc/Safe PPE 11/16/21	11/20/20	23,131.70	DFT0001401	23,131.70
	Health Insurance Premiums December 2020	12/02/20	14,525.14	DFT0001400	14,525.14
	Employ Contribu Misc/Safe Classic/Prep PPE 11/30	12/03/20	25,181.19	DFT0001408	25,181.19
	Employ Contribut Class/Prep Misc/Safe PPE 12/14,	12/18/20	20,972.52	DFT0001414	20,972.52

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
CalPERS	Replacement Benefit Contribution 2021	01/05/21	11,858.64	DFT0001421	11,858.64
	Health Insurance Premiums Jan 2021	01/05/21	15,210.28	DFT0001422	15,210.28
	Employ Contribut Class/Prep Misc/Safe PPE 12/28,	01/05/21	23,385.53	DFT0001423	23,385.53
	Employ Contrib Classic/Prep Misc/Safety PPE 1/11,	01/14/21	25,324.58	DFT0001427	25,324.58
	Had to Adjust J. Black out and renter	01/27/21	95.09	DFT0001439	95.09
	Employ Contribu Clas/Prepra Misc/Safe PPE 1/25/;	01/28/21	24,024.69	DFT0001437	24,024.69
Caltrol Inc	Valves and Actuators for MBR	11/02/20	62.16	105213	1,176.47
	Valves and Actuators for MBR	11/02/20	1,114.31	105213	
	Valves and Actuators for MBR	11/18/20	1,732.62	105311	1,780.81
	Shipping for Wholt-Will Holt	11/18/20	48.19	105311	
Canon	Service Fee and Usage September 2020	11/02/20	435.20	105214	435.20
	Contract Charge and Usage November 2020	11/18/20	472.95	105312	472.95
	Contract Charge and Usage December 2020	01/05/21	443.52	105462	443.52
	Service fee and monthly usage Jan 2021	01/28/21	462.97	105570	462.97
Charter Communitcations	Internet Oct-Nov 2020	11/02/20	38.17	105215	120.14
	Internet Oct-Nov 2020 Station 50	11/02/20	81.97	105215	
	Internet Services Nov-Dec 2020	11/18/20	187.13	105313	187.13
	Internet Nov-Dec 2020 Collections Building	11/25/20	81.97	105325	163.94
	Internet Nov-Dec 20 Station 50	11/25/20	81.97	105325	
	Internet Service Dec 20-Jan 21 Collections	01/05/21	81.97	105463	351.07
	Internet Service Dec 20-Jan 21	01/05/21	81.97	105463	
	Internet Charges Dec 20-Jan 21 Admin/Fire	01/05/21	187.13	105463	
	Internet Jan-Feb 2021 Collections	01/28/21	81.97	105571	353.87
	Internet Jan-Feb 2021	01/28/21	81.97	105571	
	Internet Jan-Feb 2021 Admin/Fire	01/28/21	189.93	105571	
Christopher Ehe	Powerline Easement Locating	11/04/20	400.00	105254	400.00
	Powerline Easement Location	11/18/20	400.00	105314	400.00
Citibank, N.A.	Miscellaneous Office supplies	11/02/20	414.11	105216	635.15
	Staples -Office Supplies	11/02/20	221.04	105216	
	Miscellaneous Parts and Supplies	11/04/20	32.22	105255	32.22
	Miscellaneous Office Supplies	11/25/20	82.26	105326	217.78
	Staples -Office supplies	11/25/20	135.52	105326	
	#9 2 hole step bit 1pc	12/10/20	53.84	105384	53.84
	Miscellaneous Office Supplies	01/05/21	435.05	105464	1,762.96
	Staples -Office supplies	01/05/21	1,327.91	105464	
	Miscellaneous parts and supplies	01/15/21	341.56	105511	341.56
	Misc Office Supplies	01/21/21	591.32	105542	1,000.72
	STAPLES- OFFICE SUPPLIES	01/21/21	409.40	105542	
Clinical Laboratory of San Bernardino	Water Samples September 2020	11/02/20	1,669.00	105217	1,886.00
	Wastewater Samples September 2020	11/02/20	217.00	105217	
	Water Samples October 2020	12/03/20	1,590.00	105354	1,784.00
	Wastewater Samples November 2020	12/03/20	194.00	105354	
	Water Samples November 2020	01/05/21	1,889.00	105465	2,063.00
	Wastewater Samples November 2020	01/05/21	174.00	105465	
Cody Snow	DO1B Class Reimbursement	11/04/20	238.00	105256	238.00
ConFire JPA	Oct-Dec 2020 Dispatching Services	12/10/20	15,197.22	105385	17,963.47
	2 IMBR900 Router w/WIFI Net cld and Antennae	12/10/20	2,766.25	105385	
	Confire Quarterly	01/21/21	15,197.22	105543	15,197.22
Costco Wholesale Membership Inc	Costco Membership Renewal Jan-Dec 2021	12/16/20	180.00	105413	180.00
County of San Bernardino	Admin Fees 1st Quarter July-Sept 2020	11/02/20	612.00	105218	1,073.00

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
County of San Bernardino	Admin Fees 2nd Quarter Oct-Dec 2020	11/02/20	461.00	105218	1,073.00
	Dump Fees October 2020	11/02/20	32.41	105219	32.41
	Excavation Permit for 30480 Fredalba Rd	11/13/20	496.00	105273	496.00
	Dump Fees Nov 2020	11/25/20	58.30	105327	58.30
	Parcel Map Changes December 2020	12/16/20	10.00	105414	10.00
	Dump Fees	12/21/20	48.93	105436	48.93
	Dump Fees	01/21/21	53.34	105544	53.34
	Lien Release	01/21/21	20.00	105545	20.00
Crestline Glass	Polycarbonate shield at Dist Office	12/10/20	714.80	105386	714.80
Crestline-Lake Arrowhead Water Agency	Purchased Water October 2020	11/02/20	20,206.08	105220	20,206.08
	Purchased Water November 2020	12/03/20	12,507.84	105355	12,507.84
	Purchased Water December 2020	01/05/21	10,592.64	105466	10,592.64
Cypress Ancillary Benefits	Dental Insurance Premiums November 2020	11/02/20	911.40	105221	911.40
	Dental Insurance Premiums December 2020	12/03/20	911.40	105356	911.40
	Dental Insurance Premiums January 2021	12/16/20	946.43	105415	946.43
	Dental Insurance Premiums February 2021	01/28/21	946.43	105572	946.43
Dedicated Concrete Cutting Co	Core Drilling Concrete Wall Treatment Plant	11/18/20	670.00	105315	670.00
Department of Motor Vehicles	Thiokal Snowcat Registration Renewal	12/16/20	27.00	105416	54.00
	LMC Snowcat Registration Renewal	12/16/20	27.00	105416	
Dixi Willemse	Reimbursement Claim	11/02/20	81.98	105222	81.98
	Reimbursement Claim	11/13/20	21.49	105274	21.49
	Reimbursement Claim	11/18/20	20.00	105316	20.00
	Reimbursement Claim	12/10/20	34.81	105387	34.81
	Reimbursement Claim	12/16/20	126.46	105417	126.46
	Reimbursement Claim	01/05/21	397.00	105467	397.00
	Reimbursement Claim	01/15/21	39.01	105512	39.01
	Reimbursement Claim	01/28/21	52.30	105573	52.30
Don's Auto Inc	Tires, Mount and Balancing for Sprr Trk	12/03/20	823.72	105357	823.72
	Maintenance for the Sport Trac	12/10/20	388.79	105388	388.79
	Brake Job on Unit #82	12/21/20	191.78	105437	191.78
	4WD Repair and Brakes for Unit 76	01/15/21	657.29	105513	657.29
Don's Auto Supply 2 Inc.	MEy 09117 c Marker	12/03/20	69.15	105358	69.15
Employment Development Department	Liability July -September 2020	11/13/20	692.39	105275	692.39
ERLA INC	Ferno Gurney Annual Service	12/03/20	401.17	105359	401.17
	Annual Gurney Service	01/05/21	988.15	105468	988.15
Evans-Hydro, Inc	Repair Submersible Pump	01/21/21	7,793.41	105546	17,519.85
	EQ Pump 2 Repair	01/21/21	9,726.44	105546	
Federal Express Corporation	Shipping Fees November 2020	11/25/20	18.15	105328	18.15
	Shipping Charges	12/10/20	60.03	105389	60.03
	Shipping Charges	12/16/20	15.59	105418	15.59
Fire Apparatus Solutions	E50 repairs	12/16/20	2,091.39	105419	6,550.16
	E50 Rear Axle repair	12/16/20	3,831.25	105419	
	SQ51 Electrical repair	12/16/20	627.52	105419	
Fire Fighters Association	FFAD Dues October 2020	11/02/20	700.00	105223	700.00
	FFAD Dues November 2020	12/03/20	720.00	105360	720.00
	Association Dues December 2020	01/05/21	1,140.00	105469	1,140.00
	January 2021 FFAD dues	01/28/21	740.00	105574	740.00
Frank DeVault	Driver Operator 1B reimbursement	11/13/20	238.00	105276	238.00
Frontier Communications	SCADA Line Sept-Oct 020	11/02/20	72.14	105224	379.54
	Telephone Oct-Nov 2020	11/02/20	95.30	105224	

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Frontier Communications	Telephone Oct-Nov 2020 LS1	11/02/20	121.49	105224	379.54
	Telephone LS2 Oct-Nov 2020	11/02/20	90.61	105224	
	Telephone November 2020	11/13/20	125.02	105277	1,405.47
	Telephone/Internet November 2020	11/13/20	1,280.45	105277	
	SCADA Line Nov-Dec 2020	11/25/20	72.14	105329	72.14
	Telephone/Internet for Booster 9/Lift Stations	12/10/20	544.67	105390	544.67
	SCADA LINE Dec 20-Jan 21	12/21/20	72.37	105438	72.37
	Telephone and Internet for Lift Stat/Booster9	01/15/21	1,213.80	105514	1,213.80
	Scada Line Jan-Feb 2021	01/21/21	73.97	105547	73.97
Hach Company	pH meter for water samples	11/25/20	503.71	105330	503.71
	LDO senosr cap	12/03/20	313.25	105361	313.25
Hadronex, Inc.	Smart Cover Renewal	11/25/20	364.00	105331	364.00
HD Supply Facilities Maintenance LTD	Green Fluorescent Paint	01/15/21	35.60	105515	35.60
	Green Fluorescent Paint	01/28/21	61.65	105575	61.65
Heritage Well Service, LLC	Video Sidewinder Well	01/28/21	1,500.00	105576	1,500.00
Hi-Desert Publishing-Mountain News	Cust Serv Rep Add 10/1-10/22/20	11/04/20	608.00	105257	608.00
INFOSEND	Statement Data Processing Oct 2020	11/13/20	1,761.65	105278	1,761.65
	Statement Data Processing Nov 2020	12/21/20	1,728.62	105439	1,728.62
	Statement Data Processing for December 2020	01/05/21	1,744.90	105470	1,744.90
	Statement Date Processing January 2021	01/28/21	1,778.02	105577	1,778.02
Inland Desert Security & Communications	Answering Service September 2020	11/02/20	117.00	105225	117.00
	Answering Service November 2020	11/25/20	117.00	105332	117.00
	Answering Service November 2020	12/21/20	127.00	105440	127.00
	Answering Service January 2021	01/21/21	145.00	105548	145.00
Inland Water Works Supply Company	Miscellaneous Parts and Supplies	11/02/20	1,693.94	105226	1,870.22
	Brass Bushing	11/02/20	176.28	105226	
	Miscellaneous Parts and Supplies	11/13/20	1,296.23	105279	1,296.23
	Meter Coupling	11/25/20	249.55	105333	249.55
	MIP U-Branch	12/03/20	102.90	105362	354.50
	3/4" x 21/4" Mtr Cplg	12/03/20	251.60	105362	
	Miscellaneous Parts and Supplies	12/10/20	1,661.83	105391	1,144.63
	1.5" JJ NL MIPxCTSP J B CORP	12/10/20	-517.20	105391	
	Blanket PO for Inventory Inland water works	12/21/20	214.69	105441	214.69
	Blanket PO for Inventory Inland water works	01/15/21	415.92	105516	415.92
	Miscellaneous parts and supplies	01/21/21	5.76	105549	292.51
	Blanket PO for Inventory Inland water works	01/21/21	115.51	105549	
Irineo Roque Tello	Tire	12/21/20	109.85	105442	866.46
	Tires for sport trac	12/21/20	756.61	105442	
Jeff Hill	Reimbursement for Driver OP 1A	11/02/20	238.00	105227	238.00
Jeff Kawell	Remove and Reinstall Cassetts	11/13/20	1,200.00	105280	1,200.00
	Lift Misc Equipment	01/05/21	600.00	105471	600.00
Joseph Borrie, Jr.	Testing Reimbursemernt	11/02/20	150.00	105228	150.00
Leslie's Poolmart, Inc	Chlor Drum	11/13/20	599.95	105281	599.95
	Chlor Drum	11/25/20	479.96	105334	479.96
	NaOCl for MBR cleaning	12/21/20	579.96	105443	1,154.52
	Chlorine	12/21/20	574.56	105443	
Liberty Composting Inc	Tipping Fees Nov 2020	12/10/20	703.00	105392	703.00
	Tipping Fees December 2020	01/15/21	255.00	105517	255.00
Life-Assist, Inc	Ambulance Supplies	11/02/20	678.91	105229	851.17

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Life-Assist, Inc	Ambulance Supplies	11/02/20	991.69	105229	2,851.17
	Ambulance Supplies	11/02/20	206.02	105229	
	Ambulance Supplies	11/02/20	562.51	105229	
	Ambulance Supplies	11/02/20	206.02	105229	
	Ambulance Supplies	11/02/20	206.02	105229	
	Ambulance Supplies	11/04/20	324.57	105258	324.57
	N95 Respirators	11/13/20	206.02	105282	1,747.35
	Ambulance Supplies	11/13/20	33.03	105282	
	N95 Respirators	11/13/20	412.04	105282	
	Ambulance Supplies	11/13/20	650.09	105282	
	Ambulance Supplies	11/13/20	6.17	105282	
	Ambulance Supplies	11/13/20	440.00	105282	
	Ambulance Supplies Return	11/18/20	-112.06	105317	500.23
	Ambulance Supplies	11/18/20	457.94	105317	
	Ambulance Supplies	11/18/20	154.35	105317	
	Ambulance Supplies	11/25/20	1,501.82	105335	1,501.82
	Ambulance Supplies	12/10/20	206.02	105393	793.86
	Ambulance supplies	12/10/20	587.84	105393	
	Ambulance Supplies	12/16/20	268.94	105420	268.94
	Ambulance Supplies	01/05/21	647.05	105472	647.05
	Ambulance Supplies	01/15/21	266.49	105518	1,074.44
	Exam Gloves and Earloop Procedure Face Masks	01/15/21	269.38	105518	
	Ambulance Supplies	01/15/21	538.57	105518	
	Ambulance Supplies	01/28/21	387.90	105578	387.90
Linda Mayfield	Reimbursement Claim	12/03/20	434.00	105363	434.00
	Reimbursement Claim	01/05/21	434.00	105473	434.00
	Reimbursement Claim	01/21/21	450.30	105550	450.30
Lou's Gloves, Inc	Blanket PO for Lou's Gloves	11/02/20	155.16	105230	155.16
	Blanket PO for Lou's Gloves	12/16/20	168.00	105421	168.00
	Blanket PO for Lou's Gloves	01/15/21	135.00	105519	135.00
Lou's Tire Service	Rear backhoe tires	11/13/20	2,069.45	105283	2,069.45
Mark Talbott Construction	Beam Notch with Labor	12/21/20	5,690.00	105444	5,690.00
MCI	Long Distance October 2020	11/02/20	51.81	105231	51.81
	Long Distance November 2020	12/03/20	51.71	105364	51.71
	Long Distance December 2020	01/05/21	52.42	105474	52.42
McMaster-Carr Supply Company	Multipurpose Stainless Steel Bar	11/02/20	41.79	105232	41.79
	Treatment plant maintenance	12/10/20	53.34	105394	53.34
	Treatment plant maintenance	01/05/21	142.70	105475	738.22
	SCH10 SS fittings	01/05/21	419.74	105475	
	Treatment plant maintenance	01/05/21	175.45	105475	
	Routing Clamp	01/05/21	-28.34	105475	
	Routing Clamp	01/05/21	28.67	105475	
	Treatment plant maintenance	01/15/21	67.31	105520	67.31
	Treatment plant maintenance	01/21/21	400.35	105551	400.35
Microdyn MBR Systems LLC	MPE50 Flux Enhancer IBC container	11/04/20	12,387.26	105259	12,387.26
Mike Scotti	Reimbursement Claim	11/25/20	824.81	105336	824.81
Municipal Emergency Services Inc.	Water Rescue Equipment	11/04/20	5,388.88	105260	5,388.88
NAPA Auto Parts	Miscellaneous Auto Supplies/Parts	11/13/20	261.79	105284	503.02
	Miscellaneous Auto Supplies/Parts	11/13/20	241.23	105284	
	Miscellaneous Parts and Supplies	12/10/20	300.89	105395	845.31

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
NAPA Auto Parts	Miscellaneous Parts and supplies	12/10/20	544.42	105395	845.31
	Lamp	01/05/21	13.46	105476	13.46
	Miscellaneous Parts and Supplies	01/15/21	209.06	105521	341.53
	Battery	01/15/21	132.47	105521	
Nationwide	Employee Contributions PPE 11/2/20	11/06/20	1,925.00	DFT0001394	1,925.00
	Employee Contributions PPE 11/16/20	11/20/20	1,925.00	DFT0001398	1,925.00
	Employee Contributions PPE 11/30/20	12/04/20	1,925.00	DFT0001406	1,925.00
	Employee Contributions PPE 12/14/20	12/18/20	1,925.00	DFT0001413	1,925.00
	Employee Contributions PPE 12/28/20	12/31/20	1,925.00	DFT0001418	1,925.00
	Employee Contributions PPE 1/11/21	01/15/21	1,925.00	DFT0001428	1,925.00
	Employee Contributions PPE 1/25/21	01/29/21	1,925.00	DFT0001436	1,925.00
NBS Government Finance Group	Annual Report Services AD10	11/25/20	2,218.21	105337	2,218.21
	Quarterly Admin Fees Jan -March 2021	01/05/21	1,559.16	105477	1,559.16
Nestle Waters North America	Drinking water for Treatment Plant	11/02/20	74.75	105234	74.75
	Drinking Water for Treatment Plant	12/03/20	11.84	105365	11.84
	Drinking Water for Treatment Plant	01/05/21	74.75	105478	74.75
	Drinking Water January 2021	01/28/21	32.78	105579	32.78
Nick Nikas	Reimbursement Claim	11/13/20	402.60	105285	402.60
	Reimbursement Claim	12/10/20	149.47	105396	149.47
	Reimbursement Claim	01/05/21	338.83	105479	338.83
	Reimbursement Claim	01/21/21	344.91	105552	344.91
Nierman Industrial Materials	Sheet Rems and Cut off Wheel	11/13/20	97.75	105286	97.75
Northern Safety Company Inc.	safety gear	01/28/21	261.20	105580	261.20
Nuckles Oil Company, Inc	Gasoline and Diesel Purchase	01/05/21	6,041.86	105480	6,041.86
Obe & Sons Inc	Replaced Terminal Block & Termrocouple Station 5	11/25/20	150.00	105338	150.00
	Repair Motor Shaft for Dist Office heater	12/10/20	120.00	105397	120.00
	Replacement of Gas Valve	01/21/21	305.00	105553	305.00
One Stop Landscape Supply	Bio Solids disposal 7/20 to 12/20	11/13/20	2,641.80	105287	2,641.80
	Bio Solids disposal 7/20 to 12/20	12/10/20	2,925.60	105398	2,925.60
	Bio Solids disposal 7/20 to 12/20	01/15/21	2,908.80	105522	2,908.80
Paper Recycling & Shredding Specialists, Inc	Document Shredding Onsite	11/13/20	172.00	105288	172.00
Parkhouse Tire Inc	Engine tires	11/13/20	2,038.06	105289	2,177.79
	E51 Tires	11/13/20	139.73	105289	
	Loader chains	01/15/21	1,232.39	105523	1,232.39
Patricia A. Monical	Industrial Paper Towels	11/18/20	85.42	105318	85.42
	Industrial Paper Towels for Treatment Plant	01/05/21	84.26	105481	84.26
Patrick R. Morin	Service/Repair of Garage door Station 50	11/25/20	520.00	105339	520.00
Petty Cash	Postage Reimbursement	01/15/21	27.81	105524	27.81
Phillips Steel Company	Vulcan Washpress Trough Material	01/15/21	440.00	105525	440.00
Plumbers Depot Inc	Soacer .25	11/13/20	700.16	105290	700.16
	Freight of MP Pus System	12/21/20	678.19	105445	678.19
Polydyne Inc.	Polymer for Biosolids dewatering	11/02/20	702.58	105235	1,405.16
	Polymer for Biosolids dewatering	11/02/20	702.58	105235	
	Polymer for Biosolids dewatering	11/18/20	1,405.17	105319	1,405.17
	Polymer for Biosolids dewatering	12/10/20	1,405.17	105399	1,405.17
	Polymer for Biosolids dewatering	01/05/21	1,405.17	105482	1,405.17
	Polymer for Biosolids dewatering	01/21/21	1,405.17	105554	1,405.17
Praetorian Digital	Lexipol Grant Writing for AFG Plymovent System	12/16/20	2,500.00	105422	2,500.00
Principal Life Insurance Company	Vision Insurance Premiums November 2020	11/02/20	134.95	105236	134.95
	Vision Insurance Premium December 20	12/03/20	134.95	105366	134.95

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Principal Life Insurance Company	Vision Insurance Premiums January 2021	12/21/20	134.95	105446	134.95
	Vision Insurance Premiums February 2021	01/28/21	134.95	105581	134.95
Quadient Leasing USA, Inc.	Postage Lease Payment Jan-Apr 21	01/05/21	385.58	105483	385.58
Radiation Detection Company	XBF Badges	01/05/21	561.75	105484	561.75
Ray Gayk	Operator 1B reimbursement	11/18/20	238.00	105320	238.00
Redlands Community Hospital	Ambulance Refund	11/13/20	580.25	105291	580.25
Reliable Raul	Weed abatement contractor costs	12/10/20	1,231.00	105400	5,044.00
	Weed abatement contractor costs	12/10/20	744.00	105400	
	Weed abatement contractor costs	12/10/20	1,360.00	105400	
	Weed abatement contractor costs	12/10/20	220.00	105400	
	Weed abatement contractor costs	12/10/20	740.00	105400	
	Weed abatement contractor costs	12/10/20	749.00	105400	
	Weed abatement contractor fees - Board approved	12/16/20	1,637.00	105423	6,041.00
	Weed abatement contractor fees - Board approved	12/16/20	531.00	105423	
	Weed abatement contractor fees - Board approved	12/16/20	580.00	105423	
	Weed abatement contractor fees - Board approved	12/16/20	1,240.00	105423	
	Weed abatement contractor fees - Board approved	12/16/20	2,053.00	105423	
	Weed abatement contractor fees - Board approved	01/15/21	440.00	105526	3,823.00
	Weed abatement contractor fees - Board approved	01/15/21	798.00	105526	
	Weed abatement contractor fees - Board approved	01/15/21	1,091.00	105526	
Weed abatement contractor fees - Board approved	01/15/21	1,494.00	105526		
Reliance Standard Life Insurance Company	Life Insurance Premiums November 2020	11/02/20	1,016.62	105237	1,016.62
	Life Insurance Premiums December 2020	12/03/20	1,016.62	105367	1,016.62
	Life Insurance Premiums January 2020	12/21/20	1,016.62	105447	1,016.62
	Life Insurance Premiums February 2021	01/28/21	601.87	105582	601.87
Richard Allen Williamson	Collections-Water Heat/Pressure Reg Replace	12/16/20	2,015.00	105424	2,015.00
Richard Teter	Reimbursement Claim	11/02/20	95.00	105238	95.00
Rim Forest Lumber Company, Inc.	Miscellaneous Parts and Supplies	01/05/21	206.70	105485	206.70
RivComm Inc	Modem install for Ambulances	12/16/20	942.33	105425	942.33
Robin Gregoire	Ambulance overpayment refund	01/21/21	428.50	105555	428.50
Rocio Silva	Sanitization Services October 2020	11/13/20	600.00	105292	1,085.00
	Janitorial Services October 2020	11/13/20	485.00	105292	
	Janitorial Service November 2020	12/10/20	485.00	105401	485.00
	Sanitization Services November 2020	01/05/21	485.00	105486	485.00
	Janitorial Services December 2020	01/15/21	485.00	105527	1,035.00
Sanitization Services December 2020	01/15/21	550.00	105527		
Roger E. Fox, M.D.	DOT Exam	12/10/20	50.00	105402	50.00
	DOT Exam	01/15/21	50.00	105528	50.00
Rogers Anderson Malody & Scott LLP	Consultant Fees September 2020	11/02/20	2,773.00	105239	2,773.00
	Consultant Fees October 2020	11/25/20	3,580.00	105340	3,580.00
	Consultant Services November 2020	12/21/20	9,127.00	105448	9,127.00
	Consultant Costs December 2020	01/15/21	1,088.00	105529	1,088.00
Ryan Gross	Reimbursement Claim	11/02/20	361.96	105240	361.96
	Reimbursement Claim	11/25/20	237.70	105341	237.70
	Reimbursement Claim	12/03/20	235.51	105368	235.51
	Reimbursement Claim	01/15/21	230.80	105530	320.79
	Bitedefender Reimbursement	01/15/21	89.99	105530	
Ryan Riegelman	Electrical Control Panel Install	01/21/21	4,250.00	105556	4,250.00
Safe-Entry	Atmosphere monitoring equipment	01/05/21	985.30	105487	985.30
Samantha M. Yee	Fire Department Work Shirts	11/02/20	2,816.32	105233	2,816.32

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
San Bernardino County	EMS Officers Membership Strebel	11/04/20	60.00	105261	60.00
San Bernardino County Fire Chiefs Association	2021 Annual Membership	01/15/21	105.00	105531	105.00
San Bernardino County Fire Protection District	CUPA Permit for WWTP	01/05/21	1,101.00	105488	1,101.00
Showtime Custom Coach, Inc.	BE51 Repair	11/04/20	4,541.68	105262	4,541.68
Southern California Edison Company	Electricity October 2020	11/02/20	763.15	105241	3,032.02
	Electricity October 2020	11/02/20	17.50	105241	
	Electricity October 2020	11/02/20	200.80	105241	
	Electricity October 2020	11/02/20	233.84	105241	
	Electricity October 2020	11/02/20	637.63	105241	
	Electricity October 2020	11/02/20	659.83	105241	
	Electricity October 2020	11/02/20	519.27	105241	
	Electricity October 2020	11/04/20	15.66	105263	17,939.70
	Electricity October 2020	11/04/20	141.25	105263	
	Electricity October 2020	11/04/20	1,699.17	105263	
	Electricity October 2020	11/04/20	377.74	105263	
	Electricity October 2020	11/04/20	135.28	105263	
	Electricity October 2020	11/04/20	333.73	105263	
	Electricity October 2020	11/04/20	147.55	105263	
	Electricity October 2020	11/04/20	1,403.15	105263	
	Electricity October 2020	11/04/20	583.77	105263	
	Electricity October 2020	11/04/20	257.35	105263	
	Electricity October 2020	11/04/20	464.14	105263	
	Electricity October 2020	11/04/20	44.94	105263	
	Electricity October 2020	11/04/20	82.79	105263	
	Electricity October 2020	11/04/20	278.56	105263	
	Electricity October 2020	11/04/20	18.90	105263	
	Electricity October 2020	11/04/20	254.91	105263	
	Electricity October 2020	11/04/20	470.90	105263	
	Electricity October 2020	11/04/20	472.27	105263	
	Electricity October 2020	11/04/20	10,757.64	105263	
	Electricity October 2020	11/13/20	139.59	105293	151.84
	Electricity October 2020	11/13/20	12.25	105293	
	Electricity November 2020	12/03/20	647.14	105369	7,084.42
	Electricity November 2020	12/03/20	15.82	105369	
	Electricity November 2020	12/03/20	217.19	105369	
	Electricity November 2020	12/03/20	201.40	105369	
	Electricity November 2020	12/03/20	565.13	105369	
	Electricity Nov 2020	12/03/20	577.85	105369	
	Electricity November 2020	12/03/20	464.79	105369	
	Electricity November 2020	12/03/20	14.50	105369	
	Electricity November 2020	12/03/20	168.96	105369	
	Electricity November 2020	12/03/20	1,540.79	105369	
	Electricity November 2020	12/03/20	303.24	105369	
	Electricity November 2020	12/03/20	142.80	105369	
	Electricity November 2020	12/03/20	318.77	105369	
	Electricity November 2020	12/03/20	105.75	105369	
	Electricity November 2020	12/03/20	1,000.35	105369	
	Electricity November 2020	12/03/20	496.28	105369	
	Electricity November 2020	12/03/20	303.66	105369	
	Electricity November 2020	12/10/20	36.89	105403	

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Southern California Edison Company	Electricity November 2020	12/10/20	457.19	105403	2,416.33
	Electricity November 2020	12/10/20	74.68	105403	
	Electricity November 2020	12/10/20	125.04	105403	
	Electricity November 2020	12/10/20	412.08	105403	
	Electricity november 2020	12/10/20	96.95	105403	
	Electricity November 2020	12/10/20	73.27	105403	
	Electricity November 2020	12/10/20	420.88	105403	
	Electricity November 2020	12/10/20	596.32	105403	
	Electricity November 2020	12/10/20	12.25	105403	
	Electricity November 2020	12/10/20	110.78	105403	
	Electricity November 2020	12/16/20	9,430.56	105426	9,430.56
	Electricity December 2020	01/05/21	682.19	105489	21,683.87
	Electricity December 2020	01/05/21	16.37	105489	
	Electricity December 2020	01/05/21	310.91	105489	
	Electricity December 2020	01/05/21	203.42	105489	
	Electricity December 2020	01/05/21	572.17	105489	
	Electricity December 2020	01/05/21	584.13	105489	
	Electricity December 2020	01/05/21	495.85	105489	
	Electricity December 2020	01/05/21	16.35	105489	
	Electricity December 2020	01/05/21	218.04	105489	
	Electricity December 2020	01/05/21	1,700.76	105489	
	Electricity December 2020	01/05/21	310.40	105489	
	Electricity December 2020	01/05/21	154.45	105489	
	Electricity December 2020	01/05/21	331.15	105489	
	Electricity December 2020	01/05/21	162.96	105489	
	Electricity December 2020	01/05/21	1,229.02	105489	
	Electricity Dec 2020	01/05/21	569.51	105489	
	Electricity December 2020	01/05/21	404.44	105489	
	Electricity December 2020	01/05/21	85.17	105489	
	Electricity December 2020	01/05/21	446.45	105489	
	Electricity December 2020	01/05/21	91.05	105489	
	Electricity December 2020	01/05/21	135.07	105489	
	Electricity December 2020	01/05/21	259.72	105489	
	Electricity December 2020	01/05/21	132.25	105489	
	Electricity December 2020	01/05/21	79.40	105489	
	Electricity December 2020	01/05/21	439.71	105489	
	Electricity December 2020	01/05/21	552.69	105489	
	Electricity December 2020	01/05/21	11,500.24	105489	
	Electricity December 2020	01/15/21	122.23	105532	134.48
	Electricity December 2020	01/15/21	12.25	105532	
Southern California Emergency Medicine	New Employment Physicals	11/02/20	190.00	105242	190.00
	New Employee Exam	11/25/20	95.00	105342	95.00
Southern California Gas Company	Gas Usage October 2020	11/13/20	114.54	105294	356.00
	Gas Usage October 2020	11/13/20	45.05	105294	
	Gas Usage October 2020	11/13/20	71.11	105294	
	Gas Usage October 2020	11/13/20	89.20	105294	
	Gas Usage Oct 2020	11/13/20	36.10	105294	
	Gas Usage November 2020	12/10/20	390.99	105404	594.75
	Gas Usage November 2020	12/10/20	203.76	105404	
	Gas Usage November 2020	12/16/20	207.05	105427	546.54

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Southern California Gas Company	Gas usage November 2020	12/16/20	424.20	105427	646.54
	Gas Usage November 2020	12/16/20	15.29	105427	
	Gas Usage December 2020	01/15/21	536.45	105533	1,919.32
	Gas Usage December 2020	01/15/21	320.64	105533	
	Gas Usage December 2020	01/15/21	435.15	105533	
	Gas usage December 2020	01/15/21	609.53	105533	
	Gas Usage December 2020	01/15/21	17.55	105533	
State of California - Department of Forestry & Fire	FF2 Certification for DeVault	12/03/20	40.00	105371	40.00
State of California - State Water Resource Control	IT2 Treatment Renewal-Nikas	11/02/20	60.00	105243	260.00
	Operator 3 renewal for Nikas	11/02/20	110.00	105243	
	D3 Renewal 2020 Teter	11/02/20	90.00	105243	
	Treatment Plnt Op Renewal for T. Miller	11/18/20	110.00	105321	110.00
State of California Health and Human Services	GEMT Program Qrtly Pmts for Qrt 1 & 2	01/14/21	5,329.50	DFT0001430	5,329.50
State Water Resources Control Board	Annual Permit for Facility 8SSO10597	12/03/20	2,848.00	105372	23,892.00
	Annual Permit For WWTP	12/03/20	20,362.00	105372	
	Annual Permit for Facility id 4DW0373	12/03/20	682.00	105372	
	Water System Annual Fee 2020-2021	01/05/21	14,296.15	105491	14,296.15
Steve Guidero Enterprises	Pond Materials and Parts	11/13/20	1,500.00	105295	1,500.00
Stryker Sales Corp	Gurney Batteries	01/28/21	905.10	105583	905.10
Sulzer EMS-Colton	AC Motor	12/03/20	540.91	105373	540.91
Sunbelt Rentals	Resistive Load Bank	01/05/21	1,997.16	105492	1,997.16
	Resistive load bank rental	01/21/21	1,997.16	105557	1,997.16
Tang Structural Engineers. Inc.	Structrual Plan and detail for notice in ex beam	11/13/20	1,850.00	105296	1,850.00
Tek-Collect Incorporated	Collection Notices	01/21/21	3,750.00	105558	3,750.00
Terminix International Company LP	Pest Control Treatment Plant	11/18/20	60.00	105322	60.00
	Pest Control Treatment Plant	12/16/20	60.00	105428	60.00
	Pest Control Collections Office	01/05/21	79.00	105493	79.00
	Pest Control Treatment Plant	01/21/21	60.00	105559	60.00
Tesco Controls Inc	Blanket PO / Tesco	11/02/20	7,300.00	105244	7,300.00
The Standard Insurance Company	Disability Premiums November 2020	11/02/20	220.00	105245	220.00
	Disability Insurance December 2020	12/03/20	220.00	105374	220.00
	Disability Premiums January 2021	01/05/21	232.00	105494	232.00
	Disability Insurance Premiums February 2021	01/28/21	227.00	105584	227.00
Trevor Miller	Reimbursement Claim	11/02/20	306.58	105246	306.58
	Reimbursement Claim	11/13/20	208.94	105297	208.94
	Reimbursement Claim	12/21/20	272.00	105449	272.00
Trinidad Lopez	Ambulance Refund	01/15/21	7.26	105534	7.26
Turnout Maintenance Company	Turnout Maint & Repair Snow/Granzow	11/18/20	828.92	105323	3,193.66
	Turn Maint & Repair Gayk,Citro,Devalt,ELls,Granzo	11/18/20	1,953.34	105323	
	Name panels for mulitple Fire staff	11/18/20	411.40	105323	
Tyler Citro	Operator 1A Reimbursement	11/02/20	238.00	105247	238.00
	Operator 1B Reimbursement	11/13/20	220.50	105298	220.50
Uline	Miscellaneous Station Supplies	11/02/20	328.08	105248	522.52
	Fire Extinguisher	11/02/20	124.35	105248	
	Heavy Duty Vehicle Bracket	11/02/20	70.09	105248	
	Miscellaneous Station Supplies	11/13/20	442.16	105299	442.16
	Station Supplies	12/10/20	540.85	105405	540.85
Underground Service Alert of Southern California	New Dig Tickets & Mainten Fee November 2020	11/02/20	71.05	105249	71.05
	New Dig Tickets and Maint Fee December 2020	12/03/20	46.30	105375	46.30
	New Tickets & Maintenance Fee Jan 21	01/05/21	49.60	105495	49.60

Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Univar USA, Inc	Citric acid for mbr cleaning	12/03/20	1,007.04	105376	1,007.04
US Jetting, Inc	2" Tiger Assembly	01/21/21	74.44	105560	74.44
USDA Forest Service	Special Uses Permit	01/05/21	65.94	105496	2,865.74
	Special Uses Permit Treatment	01/05/21	2,799.80	105496	
Valic	Employee Contributions PPE 11/2/20	11/03/20	1,200.00	DFT0001393	1,200.00
	Employee Contributions PPE 11/16/20	11/17/20	1,200.00	DFT0001399	1,200.00
	Employee Contributions PPE 11/30/20	12/01/20	1,200.00	DFT0001407	1,200.00
	Employee Contributions PPE 12/14/20	12/16/20	1,200.00	DFT0001412	1,200.00
	Employee Contributions PPE 12/28/20	12/28/20	1,200.00	DFT0001419	1,200.00
	Employee Contributions PPE 1/11/21	01/14/21	1,200.00	DFT0001429	1,200.00
	Employee Contributions PPE 1/25/21	01/27/21	1,200.00	DFT0001435	1,200.00
Van Lant and Fankhanel, LLP	Annual Audit for FY 2019/2020	12/16/20	23,100.00	105429	23,100.00
Verizon Wireless Services LLC	Cell Phoen October 2020	11/13/20	388.06	105300	388.06
	Cell Phones Nov 2020	12/10/20	480.83	105406	480.83
	Cell Phone and Ipads December 2020	01/15/21	486.35	105535	486.35
Village Hardware	Miscellaneous Parts and Supplies	12/21/20	663.25	105450	663.25
	Miscellaneous Parts and Supplies	01/05/21	98.69	105497	339.35
	Miscellaneous Parts and Supplies	01/05/21	240.66	105497	
Visa	Miller-Misc parts and supplies	11/13/20	-384.26	105301	2,805.64
	Aber- Easy Wedge & Safety Switch	11/13/20	71.68	105301	
	Crowder-Office Supplies	11/13/20	149.90	105301	
	Ellsberry- Dishwasher mount hardware	11/13/20	54.76	105301	
	Gross-Hireright, Zoom, Spectrum, SBCo Fees	11/13/20	334.49	105301	
	Miller- Logmein Subscription	11/13/20	349.99	105301	
	Adobe acrobat full version	11/13/20	728.51	105301	
	Strebel- Boot credit,shipping,Bag Pump	11/13/20	-115.90	105301	
	Replacement Dishwasher	11/13/20	601.96	105301	
	Vasquez- CPR Card, Assign Hotel, Ipadapp adobe	11/13/20	1,014.51	105301	
	Crowder-Tires,Pumps, Office Supplies	12/10/20	438.99	105407	1,736.69
	Goodyear Wrangler Tires	12/10/20	825.86	105407	
	Gross- Memberships and Spectrum Billing	12/10/20	471.84	105407	
	Ellsberry- Light Bars, Lights Wire Stripper	12/16/20	237.37	105430	601.06
	Vasquez- Fire Chief Member, Adobe, Ipad App	12/16/20	363.69	105430	
	Vasquez- Adobe and Ipad Add-Monthly	01/15/21	21.98	105536	3,643.16
	Ellsberry- EFPA Fire Protect	01/15/21	58.00	105536	
	Gross- Memberships, Hireright, Misc Supplies	01/15/21	3,514.65	105536	
	Strebel- Tab Net Mount	01/15/21	75.41	105536	
	Strebel-Visa Charges Credit	01/15/21	-26.88	105536	
	Crowder- Hire Right and Misc supplies	01/21/21	442.68	105561	2,862.36
	Light Bulb Boxes	01/21/21	679.92	105561	
	Miller- Uniform, CWEA, Smog Chk and Misc Suppli	01/21/21	909.19	105561	
	Pumps and parts- Amazon	01/21/21	830.57	105561	
Vulcan Industries	Vulcan Washer Compactor	12/10/20	90,068.75	105408	90,068.75
Vyanet Operating Group	Security Services Collections Jan-Mar 21	12/16/20	164.85	105431	164.85
	Security Services Dist Off Feb-Apr 2021	01/21/21	178.85	105563	178.85
West Coast Torah	Penalty Refund for Property Taxes	11/25/20	3,089.09	105343	3,089.09
Whitney Mesna	Mileage Reimbursement	11/13/20	250.13	105303	250.13
	Reimbursement Claim	11/25/20	320.60	105344	320.60
	Reimbursement Claim	12/10/20	240.04	105409	240.04
	Reimburseent Claim	01/21/21	195.00	105564	195.00

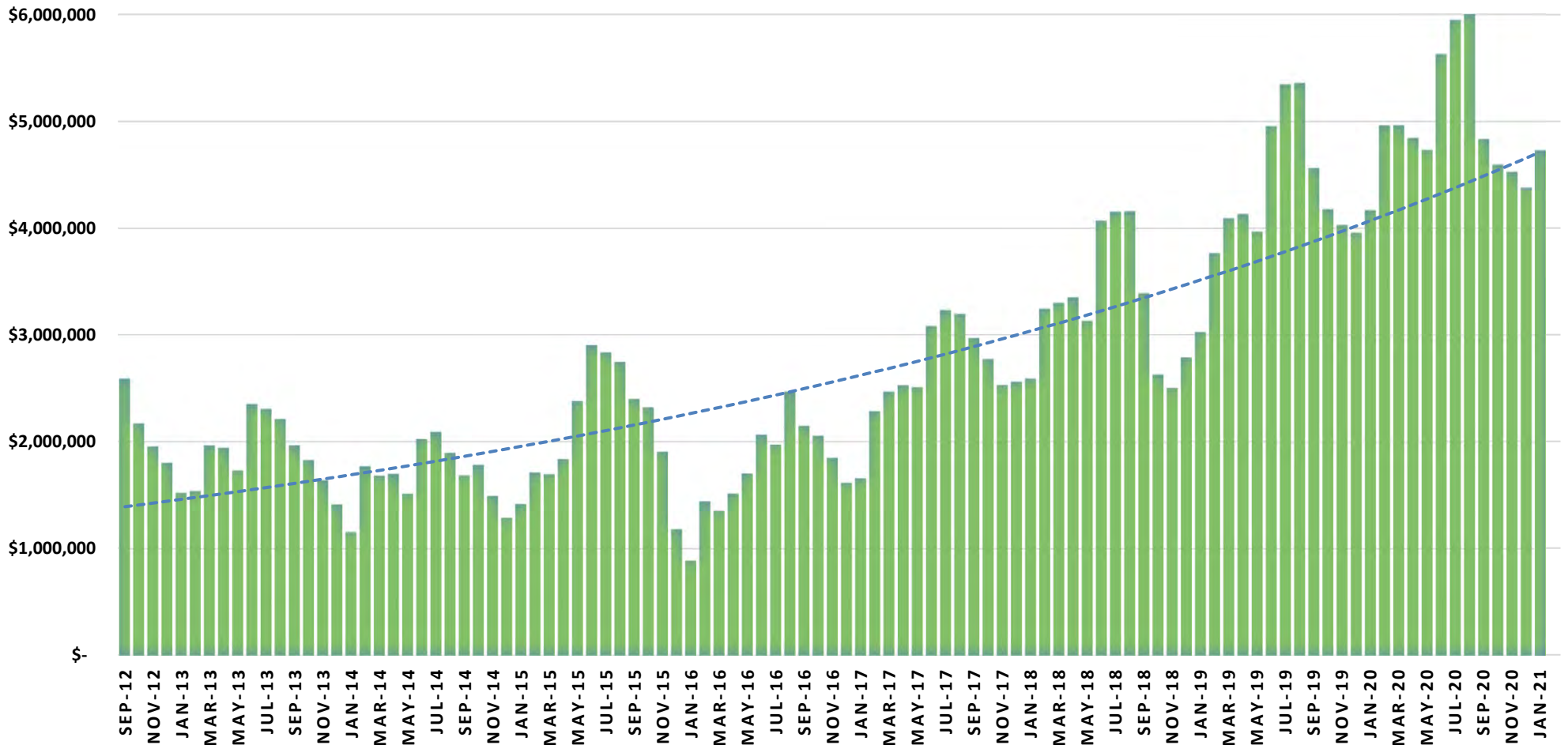
Vendor Name	Description	Date	Invoice Amount	Check Number	Check Amount
Work Boot Warehouse	Uniform and Boot Allowance	12/21/20	288.90	105451	288.90
York Risk Services Group, Inc	Wrk Comp Admin Fee Oct 2020	11/13/20	112.00	105304	112.00
	Wrkers Comp Admin Fee Nov 2020	12/03/20	112.00	105377	112.00
	Wrkers Comp Admin Fee December 2020	01/05/21	112.00	105498	112.00
Zachary Granzow	Reimbursement Claim	11/25/20	170.40	105345	170.40
Zenner Performance Meter, Inc	Miscellaneous Parts and Supplies	11/02/20	2,314.32	105250	2,314.32
Zoll Medical Corporation GPO	Ambulance Supplies	11/13/20	1,053.53	105305	1,053.53
	CPR Connector	01/05/21	212.87	105499	212.87
	Ambulance Supplies	01/28/21	698.22	105585	1,385.13
	Ambulance Supplies	01/28/21	686.91	105585	

Totals

Payment Type	Payable Count	Payment Count	Payment
Regular Checks	574	362	754,426.78
Manual Checks	0	0	0.00
Voided Checks	0	6	-740.43
Bank Drafts	31	31	246,246.69
EFT's	0	0	0.00
Totals	605	399	999,933.04

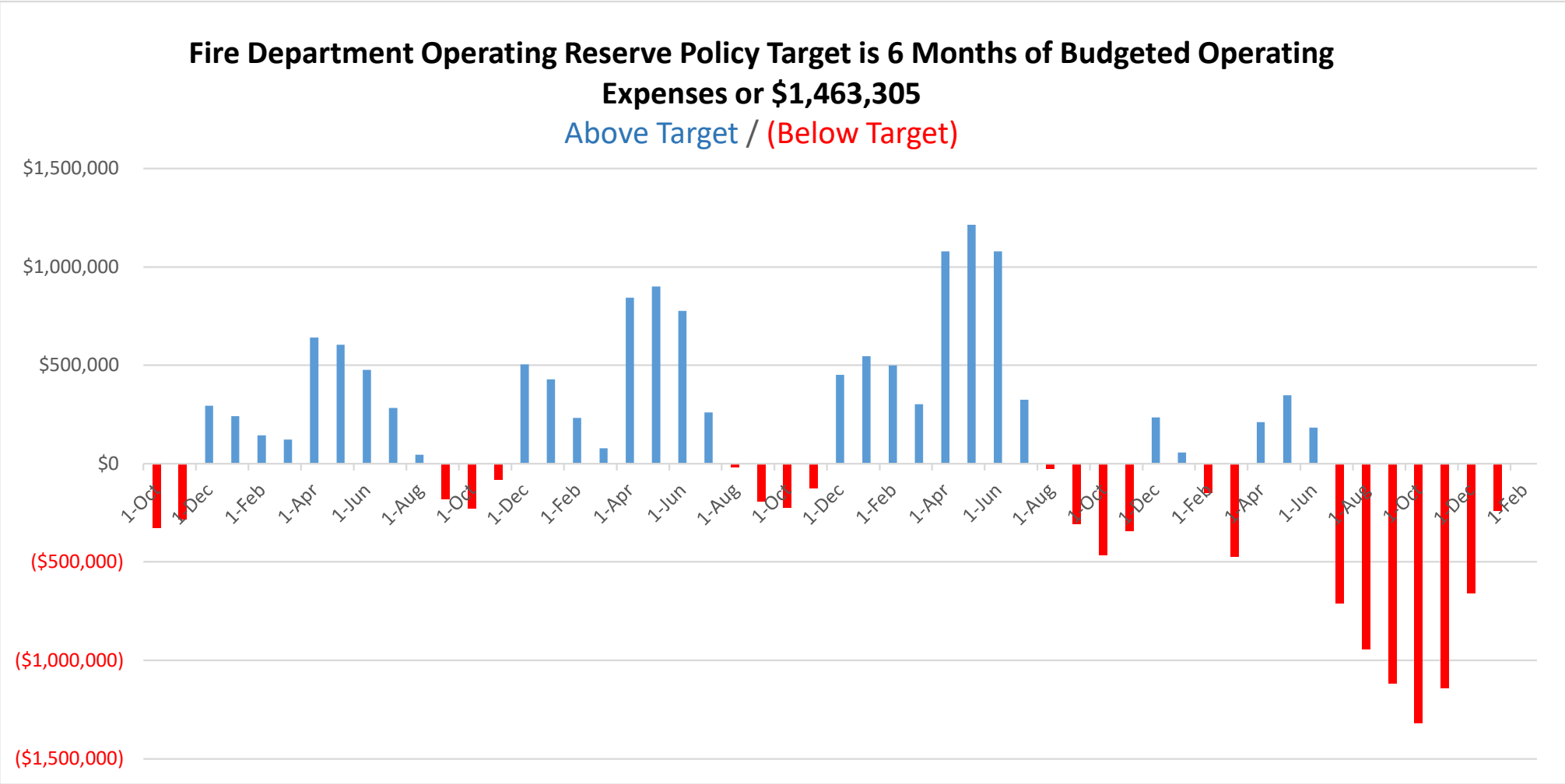
Fund Balances as of January 31, 2021		
Fire & Ambulance Department		As of 2/2
Fire Department Operating Reserve (\$565K Reimbursement Received 2/2/21)	604,342	1,169,342
Ambulance Department Operating Reserve	53,845	53,845
Subtotal Fire & Ambulance Department Operating Reserve Funds	658,187	1,223,187
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,463,305	1,463,305
Fire & Ambulance Department Operating Reserve, Above Target / (Below Target)	(805,118)	(240,118)
Wastewater Division		
Wastewater Capital Improvement Project Reserve	923,313	
Wastewater System Connection & Capacity Charges	297,470	
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537	
Wastewater Operating Reserve Fund	559,340	
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	559,340	
Wastewater Operating Reserve, Above Target / (Below Target)	-	
Water Division		
Water Capital Improvement Project Reserve	1,671,250	
Water System Connection & Capacity Charges	106,608	
Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve)	89,334	
Water Operating Reserve	527,365	
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	527,365	
Water Operating Reserve, Above Target / (Below Target)	-	
Assessment Districts Restricted Funds		
Water Assessment District No. 9 Construction Funds	9,065	
Water Assessment District No. 10 Construction Funds	26,421	
Water Assessment District No. 10 O&M	123,664	
Water Assessment District No. 10 Bond Reserve Fund	116,469	
Subtotal Assessment Districts	275,619	
Total District Designated & Operating Reserve Funds	5,004,404	
Assessment District Funds	275,619	
Combined Pooled Cash	5,280,023	
Checking Account (General)	310,376	
LAIF	4,837,561	
York Insurance Deposit	14,617	
BNY Mellon (AD #10 Bond Reserve)	116,469	
Petty Cash	1,000	
Combined Pooled Cash	5,280,023	

COMBINED POOLED CASH BALANCE



Fire Department Operating Reserve Policy Target is 6 Months of Budgeted Operating Expenses or \$1,463,305

Above Target / (Below Target)



RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 17, 2021

TO: Board of Directors

FROM: Ryan Gross, General Manager

SUBJECT: CONSIDER GRANTING THE RUNNING SPRINGS AREA CHAMBER OF COMMERCE PERMISSION TO UTILIZE THE RUNNING SPRINGS WATER DISTRICT'S DOWNTOWN PROPERTY FOR THEIR 2021 EVENTS

RECOMMENDED BOARD ACTION

It is recommended that the Board of Directors consider granting the Running Springs Area Chamber of Commerce (Chamber) permission to utilize the Running Springs Water District's (District) downtown property for their 2021 Farmers Market, Artisan Faire, Mountain Top Days, Easter Egg Roll and Home Expo Events and authorize the General Manager to execute the Right of Entry/Hold Harmless Agreement.

REASON FOR RECOMMENDATION

The Chamber is requesting permission to utilize our downtown property for their 2021 events.

BACKGROUND INFORMATION

Since 2012 the District Board of Director's has annually approved the Chamber's request to use the District's downtown property for their various events.

FISCAL INFORMATION

N/A

ATTACHMENTS

Attachment 1 – Chamber Letter
Attachment 2 – Right of Entry/Hold Harmless Agreement



Running Springs Area Chamber of Commerce

Post Office Box 96
Running Springs, CA 92382
(909) 867-2411

Arrowbear • Green Valley • Running Springs

February 9, 2021

Running Springs Water District
31242 Hilltop Boulevard
Running Springs, CA 92382

Running Springs Water District Board of Directors:

Thank you for allowing the Running Springs Area Chamber of Commerce Certified Farmers Market and Artisan Faire to use Running Springs Water District Downtown Property during our market season since 2012.

The Running Springs Area Chamber of Commerce again requests use of Running Springs Water District's Downtown Property, next to the Running Springs Firehouse Playground, every Saturday 4am-5pm May-October 2021. Mountain Top Days might be longer, so use of the land 4am-8pm on August 7, 2021 would be most appreciated, as well as the Friday night before from 5pm-8:30pm for marking the field. Additionally we would like to request the same Water District property for the Easter Egg Roll on Saturday, April 3, 2021.

The Running Springs Water District is named as additionally insured on the Running Springs Area Chamber of Commerce's insurance for the Farmers Market and Artisan Faire. A certificate will be provided. 2021 Saturday market dates include: May 1, May 8, May 15, May 22, May 29, June 5, June 12, June 19, June 26, July 3, July 10, July 17, July 24, July 31, August 7, August 14, August 21, August 28, September 4, September 11, September 18, September 25, October 2, October 9, October 16, October 23, and October 30.

A letter clarifying that the Running Springs Area Water District is granting permission to use owned land on the above dates and times is needed annually for Agriculture/Weights and Measures Farmers Market event approval. We usually submit a copy of the Right of Entry / Hold Harmless Agreement as proof of permission.

Thank you for your time in considering these requests. Your continued and generous support for the local community is greatly appreciated.

Sincerely,

Kevin Somes
Market Manager & Chamber President
Running Springs Area Chamber of Commerce Certified Farmers Market and Artisan Faire

**RUNNING SPRINGS WATER DISTRICT
2021 RIGHT OF ENTRY/HOLD HARMLESS AGREEMENT**

This Right of Entry/Hold Harmless Agreement (“Agreement”) is made and entered into as of the 17th day of February, 2021, by and between the Running Springs Water District (“District”) and the Running Springs Area Chamber of Commerce (“Chamber”) and is executed in connection with the use of the real property identified as Assessor’s Parcel No. 0295-105-11 (the “Downtown Property”) for the purpose of holding a regularly scheduled Farmer’s Market event held by the Chamber.

In consideration of the use of the Downtown Property, the District and Chamber hereby agree as follows:

1. The Chamber and its invitees are authorized to enter the Downtown Property for the purpose of holding a Farmer’s Market and Artisan Faire between the hours of 4:00 a.m. to 5:00 p.m. every Saturday from May through October 2021. Additionally, the Chamber and its invitees are authorized to enter the Downtown Property for the purpose of holding an Easter Egg Event between the hours of 8:00 a.m. to 1:00 p.m. on Saturday, April 3, 2021 and for the purpose of Mountain Top Days between the hours of 5:00 p.m. to 8:30 p.m. on August 6th and 4:00 a.m. to 8:30 p.m. on August 7th, 2021.

2. The Chamber agrees to obtain insurance and insurance endorsements that are satisfactory to the District, naming the District as an additional insured.

3. The Chamber shall and does hereby agree to hold harmless and indemnify the District, its officials, officers, employees, contractors, agents and volunteers from any and all claims, demands, suits, causes of action, proceedings, damages, injuries, losses, and liabilities of any kind, whether to persons or property, in law or in equity, resulting from or arising out of or related to the use of the Downtown Property pursuant to this Agreement. The Chamber also waives its own rights to claims, demands, suits, causes of action or proceedings that the Chamber would or may have resulting from or arising out of or related to the use of the Downtown Property.

4. The Chamber agrees that the hold harmless described herein shall apply to damages, losses, costs or expenses which are presently unknown and may arise in the future as a result of the use of the Downtown Property pursuant to this Agreement. The Chamber hereby confirms that this hold harmless agreement has been negotiated and agreed upon in light of that, and the Chamber hereby expressly waives any and all rights which the Chamber may have under California Civil Code section 1542, or under any statute or common law or equitable principle of similar effect.

5. The individual who has signed this Agreement below warrants that he/she has the legal power, right, and authority to execute this Agreement on behalf of the Chamber.

RUNNING SPRINGS WATER DISTRICT

**RUNNING SPRINGS AREA CHAMBER OF
COMMERCE**

By: _____
Ryan Gross
General Manger

By: _____
Kevin Somes
President

RUNNING SPRINGS WATER DISTRICT**MEMORANDUM**

DATE: February 17, 2021

TO: Board of Directors

FROM: Trevor Miller, Operations Manager
Ryan Gross, General Manager

**SUBJECT: CONSIDER AUTHORIZING ADDITIONAL EXPENDITURES FOR
GROUNDWATER WELL IMPROVEMENTS**

RECOMMENDED BOARD ACTION

Consider authorizing additional expenditures for groundwater well improvements in the amount of \$15,900.

REASON FOR RECOMMENDATION

Additional improvement opportunities were identified after the pump and motor were pulled from the Sidewinder Canyon Groundwater Well.

BACKGROUND INFORMATION

On October 21, 2020 the Board awarded a construction contract to Heritage Well Service in the amount of \$9,832.60 to replace the Sidewinder Canyon Well 1A pump and motor. A change order was issued to video log the well which revealed that brushing and bailing the well casing may result in increased groundwater production. Attachment 1 contains the video survey report.

On November 18, 2020 the Board awarded a construction contract to Heritage Well Service in the amount of \$11,125.55 to replace the Luring Pines well pump and motor. Staff is recommending we also video log this well and based on the condition of the well casing, determine if brushing and bailing the well casing may result in increased groundwater production.

It is the goal of the District staff to minimize change orders but as the need for construction contract change orders arises during the course of a construction project of this magnitude, there is typically not enough time to stop the progress of the work to obtain Board approval of each change order. Authorizing the General Manager to approve change orders as needed not to exceed 15% of the original construction contract value will allow for the project to progress without delays caused by the District.

FISCAL INFORMATION

If approved, the funding source for this contract would be from the Water Capital Improvement Reserve Fund which had a balance of \$1,671,250 as of January 31, 2021.

ATTACHMENTS

Attachment 1 – Video Survey Report

Attachment 2 – Quotes

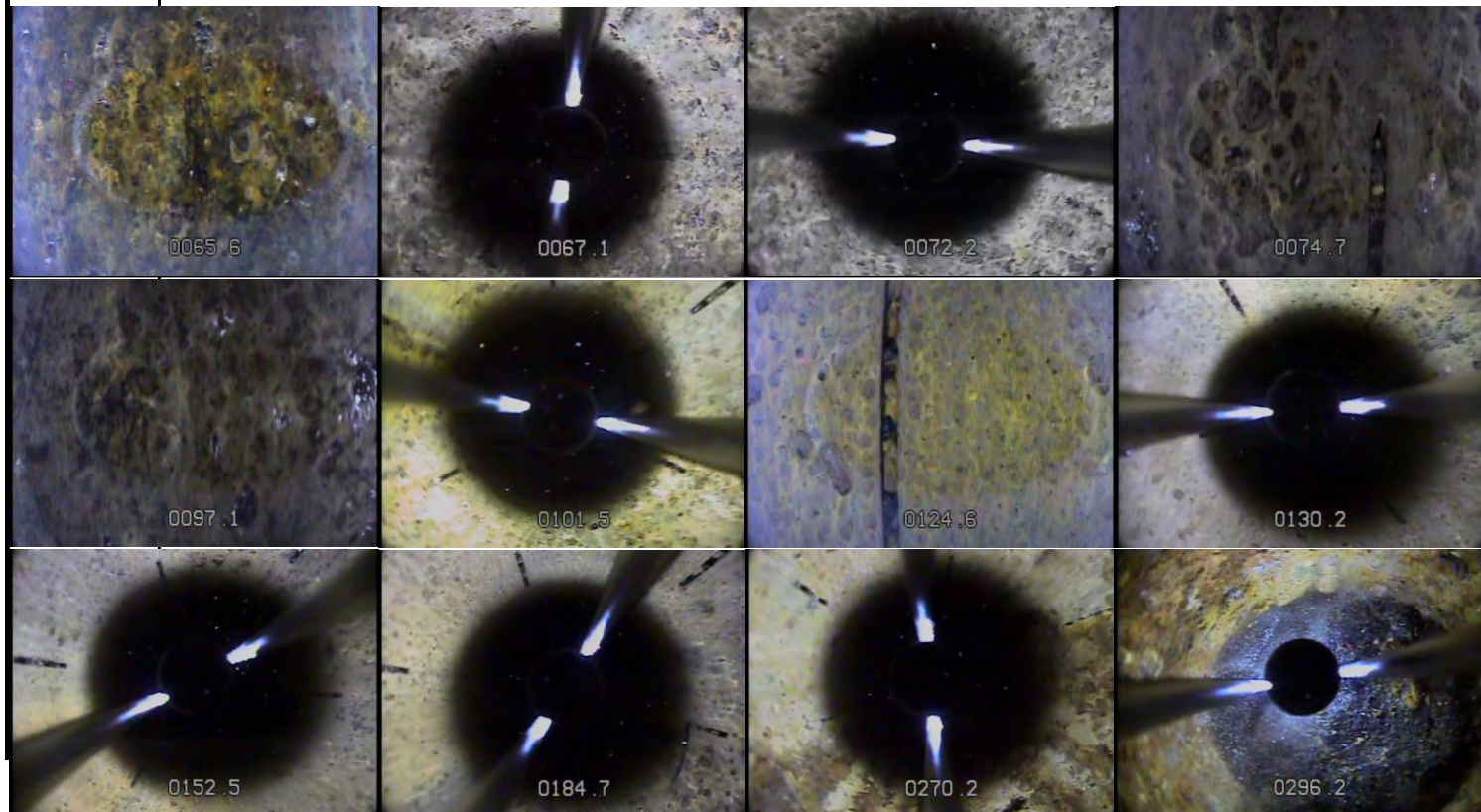
Pacific Surveys

a full service geophysical well logging company

Video Survey Report

Company:	Heritage Well Service	Date:	21-Jan-21
Well:	Sidewinder Canyon 1A	Run No.:	One
Field:	Running Springs	Truck:	PS-5
State:	California	Job Ticket:	27629
Location:	31242 Hilltop Blvd	Total Depth:	296.3 ft
GPS:	N/A	Water Level:	62.6 ft
Zero Datum:	Top of CSG	SWL:	
Reason for Survey:	General Inspection	Oil on Water:	No
		Amount:	N/A
		Tool Zero:	Side-Scan
		Operator:	Afoh
		Guides Set @	5 in
		Dead Space:	1.3 ft

Depth	Observations	Well Details	
0.0 ft	Begin survey from top of casing.	Perforation:	From Survey
14.0 ft	Scale on the casing wall.	Vertical Mill Slot	65.60 ft to 74.70 ft
17.2 ft	Spalling of casing from 17.2 ft to 57 ft.		
62.6 ft	SWL: Top of vertical mill slots: appear mostly plugged.		
65.0 ft	Bio-material observed on the casing wall.		
74.7 ft	Last slots observed: one slot is open with gravel park visible.		
97.0 ft	Top of slots: all are plugged.		
102.0 ft	Slots appear plugged with some minor openings.		
124.6 ft	Slots appear mostly plugged.		
149.6 ft	Slots appear mostly slightly open.		
203.0 ft	Slots appear mostly open with some bio-material inside slots.		
265.8 ft	Slots appear mostly open with some bio-material inside slots.	Casing Size (in):	From Survey
284.6 ft	Water column turns cloudy. Visibility is poor.	O.D.	I.D.
296.3 ft	Hard fill encountered. Still in slots. End survey.	6.75	6.25
			0.00 ft to 296.30 ft
		Casing Material	Mild Steel
		Screen Material	Mild Steel



Heritage Well Service, LLC

PO Box 391578
 Anza, CA 92539
 9517632210
 heritagewellservice@gmail.com | www.heritagewellservice.com



RECIPIENT:

Running Springs Water District

Sidewinder Canyon- Well 1A

Running Springs, California

Quote #9477	
Sent on	12/17/2020
Total	\$4,800.00

PRODUCT / SERVICE	DESCRIPTION	QTY.
Comments	DESCRIPTION OF WORK: THIS QUOTE IS TO BUSH AND BAIL CUSTOMER EXISTING WELL. THIS QUOTE DOES NOT INCLUDE THE INSTALLATION OF ANY PERMANENT EQUIPMENT. ALL FLUIDS TO BE LEFT ON SITE, NO CONTAINMENT OF MATERIAL INCLUDED IN QUOTE.	1
Labor Services:Bailing Well	Brushing and Bailing Well price/hr (IF NEEDED)	16
Comments:Warranty 2	**90 day warranty on labor of product installed on this invoice/estimate by Heritage Well Service, afterwards, customer is responsible for labor fees on any warranty work. Warranty does not include repairs caused by negligence, vandalism or by mother nature (ie freezing, sun rot, fire, earthquakes or well conditions, etc.) or items not listed.	1
Comments:Deposit 2	Upon acceptance of this estimate, the customer is responsible for a 50% down payment prior to work beginning with remaining balance due upon equipment installation.	1
Comments:CA Mechanic Lien	Any item not specifically mentioned is not included nor intended. Interest will begin to accrue 10 days after date of invoice at a rate of 18% per month.We reserve the right under Mechanics' Lien Law (CA Code of Civil Procedures, Section 1181 et seq), any contractor who helps improve your property but is not paid for his work or supplies has a right to enforce a claim against your property.	1

* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.

Subtotal	\$4,800.00
Riverside County (7.75%)	\$0.00
Total	\$4,800.00

Signature: _____ Date: _____

Heritage Well Service, LLC

PO Box 391578
 Anza, CA 92539
 9517632210
 heritagewellservice@gmail.com | www.heritagewellservice.com



RECIPIENT:

Running Springs Water District

Sidewinder Canyon- Well 1A

Running Springs, California

Quote #9669	
Sent on	02/01/2021
Total	\$4,800.00

PRODUCT / SERVICE	DESCRIPTION	QTY.
Comments	DESCRIPTION OF WORK: THIS QUOTE IS TO INSTALL A TEST PUMP AFTER WELL IS BRUSHED AND BAILED TO ELIMINATE MATERIAL AFTER CLEANING, PUMP OUT TO WASTE, THEN REMOVE TEST PUMP, LET IT SIT FOR A FEW DAYS THEN RE-VIDEO WELL TO VERIFY CLEANING INTEGRITY.	1
Labor Services:Equipment Rental	Equipment Rental - use of test pump equipment: WT1015 Flush Pump 1.5 HP Motor 1.5 HP Control Box 320' #10 subcable	1
Labor Services:Test Pump	Test Pump - Installation and Removal	4
Labor Services:Misc. Service	Miscellaneous Service: Run out the waste	4
Labor Services:Misc. Service	Miscellaneous Service: Test Pump Removal	4
Labor Services:Video	Video well by Pacific Surveyor	1
Comments:Deposit 2	Upon acceptance of this estimate, the customer is responsible for a 50% down payment prior to work beginning with remaining balance due upon equipment installation.	1

A deposit of \$2,400.00 will be required to begin.

* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.

Subtotal	\$4,800.00
Riverside County (7.75%)	\$0.00
Total	\$4,800.00

Signature: _____ Date: _____

Heritage Well Service, LLC

PO Box 391578
Anza, CA 92539
9517632210
heritagewellservice@gmail.com | www.heritagewellservice.com



RECIPIENT:

Running Springs Water District

Luring Pines Well

Running Springs, California 92314

Quote #9653

Sent on 01/21/2021

Total \$1,500.00

PRODUCT / SERVICE	DESCRIPTION	QTY.
Labor Services:Video	Video well by Pacific Surveys	1

* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.

Subtotal	\$1,500.00
Riverside County (7.75%)	\$0.00
Total	\$1,500.00

Signature: _____ Date: _____

Heritage Well Service, LLC

PO Box 391578
 Anza, CA 92539
 9517632210
 heritagewellservice@gmail.com | www.heritagewellservice.com



RECIPIENT:

Running Springs Water District

Luring Pines Well

Running Springs, California 92314

Quote #9790	
Sent on	02/10/2021
Total	\$4,800.00

PRODUCT / SERVICE	DESCRIPTION	QTY.
Comments	DESCRIPTION OF WORK: THIS QUOTE IS TO BUSH AND BAIL CUSTOMER EXISTING WELL. THIS QUOTE DOES NOT INCLUDE THE INSTALLATION OF ANY PERMANENT EQUIPMENT. ALL FLUIDS TO BE LEFT ON SITE, NO CONTAINMENT OF MATERIAL INCLUDED IN QUOTE.	1
Labor Services:Bailing Well	Brushing and Bailing Well price/hr (IF NEEDED)	16
Comments:Warranty 2	**90 day warranty on labor of product installed on this invoice/estimate by Heritage Well Service, afterwards, customer is responsible for labor fees on any warranty work. Warranty does not include repairs caused by negligence, vandalism or by mother nature (ie freezing, sun rot, fire, earthquakes or well conditions, etc.) or items not listed.	1
Comments:Deposit 2	Upon acceptance of this estimate, the customer is responsible for a 50% down payment prior to work beginning with remaining balance due upon equipment installation.	1
Comments:CA Mechanic Lien	Any item not specifically mentioned is not included nor intended. Interest will begin to accrue 10 days after date of invoice at a rate of 18% per month.We reserve the right under Mechanics' Lien Law (CA Code of Civil Procedures, Section 1181 et seq), any contractor who helps improve your property but is not paid for his work or supplies has a right to enforce a claim against your property.	1

* Non-taxable

This quote is valid for the next 30 days, after which values may be subject to change.

Subtotal	\$4,800.00
Riverside County (7.75%)	\$0.00
Total	\$4,800.00

Signature: _____ Date: _____

RUNNING SPRINGS WATER DISTRICT**MEMORANDUM**

DATE: February 17, 2021

TO: Board of Directors

FROM: Trevor Miller, Operations Manager
Ryan Gross, General Manager

SUBJECT: CONSIDER AUTHORIZING EXPENDITURE FOR WASTEWATER TREATMENT PLANT MEMBRANE BIO-REACTOR (MBR) IMPROVEMENTS

RECOMMENDED BOARD ACTION

Consider authorizing expenditure for wastewater treatment plant (WWTP) membrane bioreactor (MBR) improvements. Staff is proposing replacement of existing OV960 submerged membrane units (SMU) in MBR 2 with redesigned submerged membrane unit.

REASON FOR RECOMMENDATION

The existing MBR 2 OV960 SMUs performance and efficiency have degraded to the point where they are no longer able to treat enough wastewater and need to be replaced.

BACKGROUND INFORMATION

In 2015 an opportunity was presented to the District by Ovivo to participate in a validation process of their new OV960 SMU. These new OV960 SMUs replaced the original Kubota EK300 flat plate SMUs in MBR 2. For participating in the validation process the Ovivo offered to break up the cost of the equipment into 2 payments. The first payment due once the equipment arrived on site, and the second payment due July 1, 2016.

During the validation period, the OV960s did not perform as outlined in the performance guarantee. Therefore, the District's only financial obligation to Ovivo was the first installment that was paid when the equipment arrived at the WWTP, and the District retained ownership of all equipment outlined in the agreement. The reason for the OV960s difficulty meeting the performance guarantee was a combination of the UP150 membrane material with a pore size of 0.002 to 0.1 microns, which is considered ultra-filtration and ~10 degree Celsius water temperature during the winter months. This combination causes high hydraulic losses through the membrane, limiting the treatment capacity of the SMU.

In 2016, Ovivo again approached the District with an option to purchase 5 additional OV960 revision 1 SMUs to replace the Kubota RW300 SMUs in MBR 1 at 50% of the purchase price. The revised OV960s utilize the Microdyne-Nadir US500 flat sheet, with a pore size of 0.1 to 0.2 microns. This pore size is considered micro-filtration and is less affected by cold water temperatures. MBR 1 has been working well for the last 4 years. The challenges the District experienced with the UP150 OV960s that are in MBR 2 have been resolved with the US500 OV960 SMUs.

CURRENT STATUS

Although the OV960s in MBR 2 did not meet the performance guarantee, they have been in service treating wastewater for the past 5 years and are now in need of replacement. The replacement SMUs for MBR 2 staff is proposing are the MYTEX H4L 10 Membrane Module from MMBR Systems. The reason staff has chosen the MYTEX H4L 10 membrane module is because the US500 OV960 has been discontinued by Microdyne-Nadir and its replacement, L2 SMU, utilizes the UP150 ultra filtration membrane material. These updated L2 SMUs would not address the original issue of cold weather performance.

The MYTEX H4L 10 Membrane Module utilizes the MicroDyne-Nadir micro-filtration membrane material and they have a modular design which makes the unit more serviceable than the OV960 in the event they are damaged by foreign debris in the basin. There is also an expected treatment capacity increase of approximately 40%. This would increase the treatment capacity of the MBR 2 basin from 0.5 million gallons per day (mgd) to 0.7 mgd within the same footprint as the OV960 SMU.

The project will require modifications to the MBR 2 basin including the purchase of additional equipment and materials to accommodate the installation of the MYTEX H4L SMUs. The modifications are expected to be minimal as the MYTEX H4L SMUs are designed as a drop-in replacement for OV960 SMUs. Materials and equipment needed will consist of new isolation valves, flow control valves and interconnecting piping.

The fine bubble air diffusers currently used by the OV960s for scouring air will be repurposed and installed into MBR 1 as process air diffusers.

The upgrade to the MBR will be done utilizing District staff and outside specialty contractors where needed. District staff is projecting to have the upgrade to MBR 2 completed October 1, 2021.



Five Ovivo OV960 SMU Installation at R5WD WWTP

MYTEX® Membrane Blocks





FISCAL INFORMATION

The total estimated cost for the upgrade to MBR 2 is \$455,286 including a 15% contingency for unforeseen circumstances with the upgrade.

QTY		unit price	Total
5	MYTEX H4L 10 (10 Stacks) Membrane Modules Includes adapter kits, air and permeate connection	75,354	376,770
1 lot	Equipment and Materials for Installation	25,000	25,000
1	15% contingency equipment and materials	3,750	3,750
1	Engineering and Assembly drawings	9,188	9,188
1	5 days Onsite Support	9,150	9,150
		Subtotal	423,858
		tax	31,428
		<u>Total</u>	<u>455,286</u>

If approved the funding sources for this project would be:

Wastewater Connection and Capacity Charge Reserve Fund	\$257,237
Arrowbear (18.98%)	\$86,413
CSA 79 (24.52%)	\$111,636

ATTACHMENTS

Attachment 1 – Quote



M|MBR SYSTEMS
DELIVER, OPTIMIZE, SUPPORT

MYTEX Membrane Quote:
#201119CA1-AM
Running Springs MBR WWTP, CA

PREPARED FOR:

Trevor Miller, Wastewater Department Superintendent
Running Springs Water District
31242 Hilltop Blvd.
Running Springs, CA 92382-2206
Mobile +1 (909) 499 0447 | tmiller@runningspringswd.com

PREPARED BY:

Chintan Parikh, National Sales Manager
M|MBR Systems, LLC.
2305 Donley Drive, #102
Austin, TX 78758
Mobile +1 (512) 228 4051 | chintan.parikh@mmbrrsystems.com





Sold To: Running Springs Water District 31242 Hilltop Blvd. Running Springs, CA 92382-2206 C/O: Trevor Miller	Ship To: Running Springs Water District 31242 Hilltop Blvd. Running Springs, CA 92382-2206
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SALESPERSON	PAYMENT TERMS	QUOTE PREPARED	QUOTE EXPIRATION
Chintan Parikh	Net 30	12/03/2020	02/03/2021

ITEM	QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
#1	5	Option 1 - MYTEX H4L10 (10 stacks) Membrane Modules Includes adapter kits, air and permeate connections and freight to jobsite.	\$75,354	\$376,770
#2	4	Option 2 - MYTEX H4L9 (9 stacks) Membrane Modules Includes adapter kits, air and permeate connections and freight to jobsite.	\$69,629	\$278,516
#3	1	Engineering and Assembly dwgs (Applies to Option 1 & 2)	\$9,188	\$9,188
#4	1	5 Days Onsite Support (Applies to Option 1 & 2)	\$9,150	\$9,150
			SUBTOTAL	TBD
			SALES TAX	Not included
			TOTAL	TBD

To accept this quotation, sign here and return to the address below: _____

MMBR Systems, LLC
2305 Donley Drive, Suite 102
Austin Texas 78758
USA

Marvin Leyba
Assistant Administrator
512-806-8830
marvin.leyba@mmbrrsystems.com

Cc: Al.Ouchie@mmbrrsystems.com
Trace.Trimble@mmbrrsystems.com



Quote #201119CA1-AM

Specific Conditions

1. Delivery of modules is generally 12-16 weeks after receipt of Purchase Order. Delivery times vary depending on Austin inventory and could be as early as 8-12 weeks.
2. Delivery of fabricated adapter kits is generally 8-10 weeks after receipt of Purchase Order. Delivery times vary depending on Austin inventory and could be as early as 6 weeks.
3. MYTEX modules can be used to replace older designs including OV480 units using adapter kits. If Option 2 with 9 stacks is chosen, it will have room to expand/add 1 more stacks in future, making it a stack of 10. Additional membrane blocks and parts to be purchased separately for the expansion to 10 stack.
4. New modules will have a 5 yr Workmanship Warranty from the manufacturer.
5. Payment Terms

<u>Invoice Date</u>	<u>Amount of Invoice</u>
With Purchase Order:	30% of Total Price
Upon Delivery of Equipment:	70% of Total Price

All invoices are due and payable within thirty (30) days of the invoice date.

General Conditions

1. The MMBR Systems, LLC Terms and Conditions of Sale are attached and made essential parts of the proposal or purchase order confirmation. These terms and conditions replace and supersede any terms and conditions, or warranty included in Buyer's or Owner's purchase order, requests for quotation or specifications and cannot be changed without written approval from an authorized representative of MMBR Systems, LLC.
2. GST and all other taxes are extra, if applicable.
3. Pricing valid for acceptance 30 days from date of the proposal document and will be subject to change thereafter.
4. Shipping shall be (FCA) Free Carrier at point of manufacture unless otherwise stated above. Insurance is the responsibility of Buyer.
5. Duty, freight and brokerage costs are for Buyer's account unless stated otherwise herein.
6. Notwithstanding any liabilities or responsibilities it has assumed hereunder, MMBR Systems, LLC shall in no event be responsible to Buyer or any third party in contract or in tort, or otherwise, for loss or damage sustained as a result of the operation of the equipment, loss of use, expenses involved in loss of capital claims or Buyer's or Owner's loss of profit or revenues, or any other indirect, incidental, special or consequential loss or damage, whether arising from defects, delay, or any other cause whatsoever.
7. Any and all stock or "off the shelf" parts returned to MMBR Systems, LLC are subject to a restocking fee equal to 25% of their respective invoice price. All other parts, including but not limited to customized and special manufactured parts, shall, at the sole discretion of MMBR Systems, LLC be (i) subject to a restocking fee of 45% of their respective invoice price or (ii) non-refundable.



Terms and Conditions of Sale
MMBR Systems, LLC

1. ACCEPTANCE. The proposal of **MMBR Systems, LLC** ("SELLER"), as well as these terms and conditions of sale (collectively the "Agreement"), constitutes SELLER's contractual offer of goods and associated services, and PURCHASER's acceptance of this offer is expressly limited to the terms of the Agreement. The scope and terms and conditions of this Agreement represent the entire offer by SELLER and supersede all prior solicitations, discussions, agreements, understandings and representations between the parties. Any scope or terms and conditions included in PURCHASER's acceptance/purchase order that are in addition to or different from this Agreement are hereby rejected. Notwithstanding anything to the contrary contained in this Agreement, SELLER may, from time to time change the services without the consent of Purchaser, provided that such changes do not materially affect the nature or scope of the services, or the fees or any performance dates agreed upon.

2. DELIVERY. Any statements relating to the date of shipment of the Products (as defined below) represent SELLER's best estimate, but is not guaranteed, and SELLER shall not be liable for any damages due to late delivery. The Products shall be delivered to the delivery point or points in accordance with the delivery terms stated in SELLER's proposal. If such delivery is prevented or postponed by reason of Force Majeure (as defined below), SELLER shall be entitled at its option to tender delivery to PURCHASER at the point or points of manufacture, and in default of PURCHASER's acceptance of delivery to cause the Products to be stored at such a point or points of manufacture at PURCHASER's expense. Such tender, if accepted, or such storage, shall constitute delivery for all purposes of this agreement. If shipment is postponed at request of PURCHASER, or due to delay in receipt of shipping instructions, payment of the purchase price shall be due on notice from SELLER that the Products are ready for shipment. Handling, moving, storage, insurance and other charges thereafter incurred by SELLER with respect to the Products shall be for the account of PURCHASER and shall be paid by PURCHASER when invoiced. PURCHASER shall inspect the Products upon receipt. PURCHASER will be deemed to have accepted the Products unless it notifies SELLER in writing of any nonconforming Products within 10 days of receipt. Nonconforming Products means only the following: (i) product shipped is different than identified in PURCHASER's purchase order; or (ii) product's label or packaging incorrectly identifies its contents. SELLER may, in its sole discretion, without liability or penalty, make partial shipments of the Products. In this circumstance, SELLER reserves the right to invoice for the Products upon shipment.

3. TITLE AND RISK OF LOSS. SELLER shall retain the fullest right, title, and interest in the Products to the extent permitted by applicable law, including a security interest in the Products, until the full purchase price has been paid to SELLER. The giving and accepting of drafts, notes and/or trade acceptances to evidence the payments due shall not constitute or be construed as payment so as to pass SELLER's interests until said drafts, notes and/or trade acceptances are paid in full. Risk of loss shall pass to PURCHASER at the delivery point.

4. PAYMENT TERMS. SELLER reserves the right to ship the Products and be paid for such on a pro rata basis, as shipped. If payments are not made by the due date, interest at a rate of two percent (2%) per month, calculated daily, shall apply from the due date for payment. PURCHASER is liable to pay SELLER's legal fees and all other expenses in respect of enforcing or attempting to enforce any of SELLER's rights relating to a breach or threatened breach of the payment terms by PURCHASER.

5. TAXES. Unless otherwise specifically provided in SELLER's quotation/proposal; PURCHASER shall pay and/or reimburse SELLER, in addition to the price, for all sales, use and other taxes, excises and charges which SELLER may pay or be required to pay to any government directly or indirectly in connection with the production, sale, transportation, and/or use by SELLER or PURCHASER, of any of the Products or services dealt with herein (whether the same may be regarded as personal or real property). PURCHASER agrees to pay all property and other taxes which may be levied, assessed or charged against or upon any of the Products on or after the date of actual shipment, or placing into storage for PURCHASER'S account.

6. WARRANTY. MMBR Systems, LLC will provide a warranty that the system incorporating the Products sold hereunder (the "MMBR System") will meet the specifications as agreed upon by the parties. Products manufactured by a third party ("Third Party Product") may constitute, contain, be contained in, incorporated into, the MBR System. Third Party Products are covered exclusively and solely by the manufacturer's transferable warranty only. Other than the afore-mentioned warranties and for the avoidance of doubt, SELLER MAKES NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO ANY THIRD-PARTY PRODUCT, INCLUDING ANY (a) WARRANTY OF MERCHANTABILITY; (b) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; (c) WARRANTY OF TITLE; OR (d) WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE.

7. CONFIDENTIAL INFORMATION. All nonpublic information and data furnished to PURCHASER hereunder, including but not limited to price, size, type and design of the Products is the sole property of SELLER and submitted for PURCHASER'S own confidential use solely in connection with this Agreement and is not to be made known or available to any third party without SELLER'S prior written consent.

8. PAINTING. The Products shall be painted in accordance with SELLER'S standard practice, and purchased items such as motors, controls, speed reducers, pumps, etc., will be painted in accordance with manufacturers' standard practices, unless otherwise agreed in writing.

9. DRAWINGS AND TECHNICAL DOCUMENTATION. When PURCHASER requests approval of drawings before commencement of manufacture, shipment may be delayed if approved drawings are not returned to SELLER within fourteen (14) days of receipt by PURCHASER of such drawings for approval. SELLER will furnish only general arrangement, general assembly, and if required, wiring diagrams, erection drawings, installation and operation-maintenance manuals for SELLER'S equipment (in English language). SELLER will supply six (6) complete sets of drawings and operating instructions. Additional sets will be paid for by PURCHASER. Electronic files, if requested from SELLER, will be provided in pdf, jpg or tif format only.

10. SOFTWARE. PURCHASER shall have a nonexclusive and nontransferable license to use any information processing program supplied by SELLER with the Products. PURCHASER acknowledges that such programs and the information contained therein is Confidential Information and agrees: a) not to copy or duplicate the program except for archival or security purposes; b) not to use the program on any computer other than the computer with which it is supplied; and c) to limit access to the program to those of its employees who are necessary to permit authorized use of the program. PURCHASER agrees to execute and be bound by the terms of any software license applicable to the Products supplied.

11. PATENT INDEMNITY. SELLER will defend at its own expense any suit instituted against PURCHASER based upon claims that SELLER'S Product hereunder in and of itself constitutes an infringement of any valid apparatus claims of any United States patent issued and existing as of the date of this Agreement, if notified promptly in writing and given all information, assistance, and sole authority to defend and settle the same, and SELLER shall indemnify the PURCHASER against such claims of infringement. Furthermore, in case the use of the Products is enjoined in such suit or in case SELLER otherwise deems it advisable, SELLER shall, at its own expense and discretion, (a) procure for the PURCHASER the right to continue using the Products, (b) replace the same with non-infringing Products, (c) modify the Product so it becomes non-infringing, or (d) remove the Products and refund the purchase price less freight charges and depreciation. SELLER shall not be liable for, and PURCHASER shall indemnify SELLER for, any claim of infringement related to (a) the use of the Products for any purpose other than that for which it was furnished by SELLER, (b) compliance with equipment designs not furnished by SELLER or (c) use of the Products in combination with any other equipment. The foregoing states the sole liability of SELLER for patent infringement with respect to the Products.

12. GENERAL INDEMNITY. Subject to the rights, obligations and limitations of liabilities of the parties set forth in this Agreement, PURCHASER shall protect and indemnify SELLER, its ultimate parent, its ultimate parent's subsidiaries and each of their respective officers, directors, employees and agents, from and against all claims, demands and causes of action asserted by any entity to the extent of PURCHASER'S negligence, default, or willful misconduct in connection with this Agreement.

13. DEFAULT, TERMINATION. In the event that PURCHASER becomes insolvent, commits an act of bankruptcy or defaults in the performance of any material term or condition of this Agreement, the entire unpaid portion of the purchase price of all goods and associated services to be provided under this Agreement (the "Balance"), shall, without notice or demand, become immediately due and payable within ten (10) days of termination of the Agreement. In such event, SELLER at its option, without notice or demand, shall be entitled to terminate this Agreement and shall be entitled to recover the Balance, plus interest as set forth below. In addition, either party shall have the right to terminate this Agreement by giving thirty (30) days notice to the other party. In the event PURCHASER terminates an Agreement for convenience pursuant to this clause, (1) the balance of the purchase price representing all goods provided under this Agreement as well as the services SELLER has thus far provided (the "Goods and Services Balance") shall, without notice or demand, become immediately due and payable within ten (10) days of termination of the Agreement, and (2) SELLER shall also be entitled to recover the reasonable value of any expected profit on all services contemplated under the Agreement. Amounts due to SELLER under this Paragraph are subject to an additional late payment penalty of one and one half percent (1.5%) per month, compounded monthly, or the maximum amount permitted by applicable law, whichever is less. In any action to enforce the terms of this Agreement, SELLER shall be entitled to recover its reasonable attorneys fees and other costs and expenses (including but not limited to expert witness fees).

14. RECOVERY OF PRODUCTS UPON PURCHASER DEFAULT OR TERMINATION. In the event of a default or termination by PURCHASER, SELLER shall have the right to enter any place where the Products are located and to take immediate possession of and remove the Products with or without legal process, and/or retain all payments made as compensation for the use of the Products, and/or resell the Products, without notice or demand, for and on behalf of the PURCHASER, and may apply the net proceeds from such sale (after deduction from the sale price of all expenses of such sale and all expenses of retaking possession, repairs necessary to put the Products in saleable condition, storage charges, taxes, liens, collection and legal fees and all other expenses in connection therewith) to balances then due to SELLER. PURCHASER hereby waives all trespass, damage and claims resulting from any such entry, repossession, removal, retention, repair, alteration and sale. The remedies provided in this paragraph are in addition to and not limitations of any other rights of SELLER.

15. REMEDIES. The rights and remedies of the PURCHASER in connection with the goods and services provided by SELLER hereunder are exclusive and limited to the rights and remedies expressly stated in this Agreement.

16. INSPECTION. PURCHASER is entitled to make reasonable inspection of Products at SELLER'S facility. SELLER reserves the right to determine the reasonableness of the request and to select an appropriate time for such inspection. All costs of inspections not expressly included as an itemized part of the quoted price of the Products in this Agreement shall be paid by PURCHASER.

17. WAIVER. Any failure by SELLER to enforce PURCHASER'S strict performance of any provision of this Agreement will not constitute a waiver of its right to subsequently enforce such provision or any other provision of this Agreement.

18. COMPLIANCE WITH LAWS. If applicable laws, ordinances, regulations or conditions require anything different from, or in addition to, that called for by this Agreement, SELLER will satisfy such requirements at PURCHASER'S written request and expense.

19. FORCE MAJEURE. If SELLER is rendered unable, wholly or in material part, by reason of Force Majeure to carry out any of its obligations hereunder, then on SELLER'S notice in writing to PURCHASER within a reasonable time after the occurrence of the cause relied upon, such obligations shall be suspended. "Force Majeure" shall include, but not be limited to, acts of God, laws and regulations, strikes, civil disobedience or unrest, lightning, fire, flood, washout, storm, communication lines failure, government order, declaration of emergency by local, state or national government, delays of the PURCHASER or PURCHASER'S subcontractors or other subcontractors or contractors, breakage or accident to equipment or machinery, wars, police actions, terrorism, embargos, and any other causes that are not reasonably within the control of the SELLER. If the delay is the result of PURCHASER'S action or inaction, then in addition to an adjustment in time, SELLER shall be entitled to reimbursement of costs incurred to maintain its schedule.

20. PURCHASER'S ACTS OR OMISSIONS. If SELLER'S performance of its obligations under this Agreement is prevented or delayed by any act or omission of PURCHASER or its agents, subcontractors, consultants, or employees, SELLER shall not be deemed in breach of its obligations under this Agreement or otherwise liable for any costs, charges, or losses sustained or incurred by PURCHASER, in each case, to the extent arising directly or indirectly from such prevention or delay.

21. INSURANCE. During the term of this Agreement, PURCHASER shall, at its own expense, maintain and carry insurance in full force and effect which includes, but is not limited to, commercial general liability (including product liability) in a sum no less than \$1,000,000 with financially sound and reputable insurers. Upon SELLER'S request, PURCHASER shall provide SELLER with a certificate of insurance from PURCHASER'S insurer evidencing the insurance coverage specified in this Agreement. PURCHASER shall provide SELLER with 30 days' advance written notice in the event of a cancellation or material change in PURCHASER insurance policy. Except where prohibited by law, PURCHASER shall require its insurer to waive all rights of subrogation against SELLER'S insurers and SELLER.

22. INDEPENDENT CONTRACTOR. It is expressly understood that SELLER is an independent contractor, and that neither SELLER nor its principals, partners, subsidiaries, affiliates, employees or subcontractors are servants, agents, partners, joint ventures or employees of PURCHASER in any way whatsoever.

23. SEVERABILITY. Should any portion of this Agreement, be held to be invalid or unenforceable under applicable law then the validity of the remaining portions thereof shall not be affected by such invalidity or unenforceability and shall remain in full force and effect. Furthermore, any invalid or unenforceable provision shall be modified accordingly within the confines of applicable law, giving maximum permissible effect to the parties' intentions expressed herein.

24. CHOICE OF LAW, CHOICE OF VENUE. This Agreement shall be governed and construed in accordance with the laws of the State of Texas, without regard to its rules regarding conflicts or choice of law. The parties submit to the exclusive jurisdiction and venue of the state and federal courts located in Austin, Texas.

25. ASSIGNMENT. PURCHASER shall not assign or transfer this Agreement without the prior written consent of the SELLER. Any attempt to make such an assignment or transfer shall be null and void. SELLER shall have the authority to assign, or otherwise transfer, its rights and obligations in connection with this Agreement, in whole or in part, upon prior written notice to PURCHASER.

26. LIMITATION ON LIABILITY. TO THE EXTENT PERMISSIBLE BY LAW, SELLER SHALL HAVE NO FURTHER LIABILITY IN CONNECTION WITH THIS AGREEMENT IN EXCESS OF THE VALUE OF THE PRODUCTS SOLD HEREUNDER. NOTWITHSTANDING ANY LIABILITIES OR RESPONSIBILITIES ASSUMED BY SELLER HEREUNDER, SELLER SHALL IN NO EVENT BE RESPONSIBLE TO PURCHASER OR ANY THIRD PARTY, WHETHER ARISING UNDER CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE, FOR LOSS OF ANTICIPATED PROFITS, LOSS BY REASON OF PLANT SHUTDOWN, NON-OPERATION OR INCREASED EXPENSE OF OPERATION, SERVICE INTERRUPTIONS, COST OF PURCHASED OR REPLACEMENT POWER, COST OF MONEY, LOSS OF USE OF CAPITAL OR REVENUE OR ANY OTHER INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, EXEMPLARY, OR CONSEQUENTIAL LOSS OR DAMAGE, WHETHER ARISING FROM DEFECTS, DELAY, OR FROM ANY OTHER CAUSE WHATSOEVER.

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MF FLAT SHEET MODULES | DESIGNED FOR FLAT SHEET UPGRADES

The BIO-CEL® L-2 Membrane Module, by Microdyn Nadir (MN), can be used to upgrade or expand most existing installations. However, for those applications that do not require ultrafiltration (UF) there is the high capacity MYTEX® module using microfiltration (MF) membranes by MN.

MYTEX modules are assembled using stackable, customizable blocks. Stack height is also adjustable. The minimum membrane area per unit (1 stack) is 1,012ft². The required water depth for a single stack unit is 4.8ft. The maximum membrane area per module (10 stacks) is 14,210ft². The largest unit requires an operating water depth of 20.1ft.

A 4-stack MYTEX module has 5,680ft² of membrane area and is compatible with BIO-CEL® operating parameters. For retrofit projects that require additional filtration capacity, the 5-stack module has 7,101ft² of membrane area. Custom mounting hardware is included to facilitate replacement



MYTEX BLOCK CHARACTERISTICS

Membrane Manufacturer	Microdyn Nadir
Membrane Polymer	PVDF
Nominal Pore Size	0.20 µm
Gravity Filtration	Yes
Thickener Applications	Yes
Total Membrane Area, ft ² (m ²)	560 (52)
Appx. Dimensions, W x L x H (in)	20 x 45 x 20

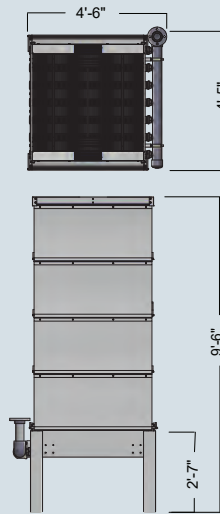


KEY FEATURES

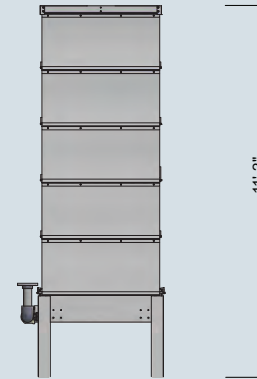


- High Solids Operation
- Will Not Dry Out
- High Permeability/Capacity
- High Transmembrane Pressure (TMP) Limits
- Rounded Edges Minimize Fiber Accumulation
- Single Element Replacement
- Compatible with OV480, OV960, BC-480, and L-1

DIMENSIONS



4 Stacks



5 Stacks

Customizable Designs | Extended Warranty Options

SPECIFICATIONS

Parameter	4 Stacks	5 Stacks
No. of Membrane Blocks	12	15
Total Membrane Area, ft ² (m ²)	5,680 (528)	7,101 (660)
Frame Material	PVC	PVC
Temperature Range (°C)	0 – 50	0 – 50
Max. MLSS (mg/l)	20,000	20,000
Max. TMP (psi)	< 11.6	< 11.6
Max. Backpressure (psi)	< 4.3	< 4.3
Bleach CIP (wt%)	< 0.3	< 0.3
Citric Acid CIP (wt%)	< 1.0%	< 1.0%
Air Scour Range (SCFM)	51 – 110	51 – 110
Air Scour Target (SCFM)	78	78

ADDITIONAL INFORMATION

Warranty:

2-yr standard. Up to 10-yr warranty coverage is available.

Scope of Supply:

Membrane modules, diffusers, and mounting hardware.

Custom guide rails and stabilizer pipes provided as needed on project-by-project basis.

Storage & Handling:

Modules must be handled and stored according to the Product Manual.

RUNNING SPRINGS WATER DISTRICT**MEMORANDUM**

DATE: February 17, 2021

TO: Board of Directors

FROM: Michael Vasquez, Fire Chief

SUBJECT: Joint Powers Authority/Agreement Update with Arrowbear Fire Department

RECOMMENDED BOARD ACTION

To consider the update and request from the Arrowbear Park County Water District Board of Directors regarding the potential Joint Powers Authority/Agreement (JPA) proposal with the two Fire Departments, Running Springs Fire Department and Arrowbear Lake Fire Department.

Furthermore, to provide direction for proceeding forward with negotiations with Arrowbear Park County Water District.

BACKGROUND INFORMATION

On December 2, 2020, the District held a special board meeting to review and discuss a JPA proposal with Arrowbear Lake Fire Department, presented by Fire Chief, Michael Vasquez. At the conclusion of the discussion, direction was given to the Fire Chief to proceed with a JPA presentation to the Arrowbear Park County Water District.

On January 21, 2021, Fire Chief, Michael Vasquez proceeded with the JPA presentation to the Arrowbear Park County Water District. At the conclusion of the presentation, it was agreed by the Arrowbear Board of Directors to hold a special board meeting at a later date to further discuss the proposal of a JPA with Running Springs Fire Department.

After the Arrowbear Parks special board meeting on February 4th, Fire Chief, Michael Vasquez was contacted by Arrowbear Parks General Manager, Norman Huff. It is the Fire Department's understanding that the Arrowbear Board of Directors had a productive discussion in which pros and cons of a JPA were developed and concluded that further investigations were needed.

According to General Manager Huff, "The consensus was that the potential benefits merited additional research and further discussion. They discussed what the next steps in the process might be and settled on looking into other JPA's (successful and unsuccessful) and looking at the financial aspects (budget histories for both departments, impact on APCWD water/sewer rates, and proposed JPA budget scenarios). Future 'next

steps' discussed might include surveying the community, holding a public forum to provide the community an opportunity to voice their views, performing a SWOT analysis, and then potentially reviewing a RS prepared JPA draft proposal.”

Furthermore, it was determined by the Arrowbear Board of Directors to review a preliminary JPA budget using the last five years of financial audits from both departments. The Board further tasked General Manger Huff with the Financial Analysis which may be completed by the March board meeting.

It is the Fire Department’s opinion to continue JPA discussions and negotiations with Arrowbear Park County Water District. The District is requesting input and direction from the Running Springs Board of Directors for further proceedings.

ATTACHMENTS

Attachment 1 – Pros and Cons

Attachment 2 – AB email

Consideration of JPA (Joint Powers Authority) Creation to combine the Arrowbear Lake Fire Dept. with the Running Springs Fire Dept.

Pros

1. JPA agreement is negotiated between both parties for the mutual benefit of both communities (neither district gives up its powers, they just agree to share them).
2. Flexibility, in that the JPA can be dissolved at a future date if parties not satisfied (could result in significant costs to revert back).
3. Full-time staffing at Arrowbear station could result in quicker response times (fire and paramedic).
4. Would allow for continued semi-local control through shared control and shared decision making (new JPA board appointed by APCWD and RSWD boards).
5. Would allow for current volunteers to qualify for paid-call positions with the JPA (with probable higher levels of compensation).
6. Consolidated administration (Chief/B.C.) resulting in local administration, lowered overall cost, and potentially lower admin recruiting/retaining risk in the future.
7. Consolidated equipment and personnel could provide more opportunities for revenue generating outside agency support, increased training opportunities, and experience responding to more calls.
8. Would allow APCWD to focus on water and sewer services. Water and sewer rates (revenues) would be based on the costs to provide those services.
9. Combined service area could provide opportunities for additional grant opportunities, bonds, outside agency revenues, and pooling of resources for the JPA.
10. Reduced liability to APCWD/RSWD as JPA becomes its own entity.
11. Potential improvement in ISO rating for JPA because of pooled resources, full-time coverage, etc.
12. Synchronized dispatch/radios with other agencies.

Cons

1. Pressure to increase Arrowbears revenue contribution through additional taxes and fees. Future taxes/fees would need to be approved by voters, (51% for voter initiated or 2/3 for JPA initiated).
2. If JPA board seats were evenly split between APCWD and RSWD (2/2 or 3/3), that could result in a deadlocked JPA board if APCWD and RSWD appointed directors on the JPA board could not reach consensus on important issues such as: budget, resource allocation, etc.
3. If JPA board seats favored one community over the other (based on population, etc.) then one community may feel dominated or underrepresented.
4. Future JPA costs might exceed revenues resulting in cuts to services.
5. Water and sewer overhead (15%) currently funded by the Fire Dept. would need to be absorbed by the water and sewer budgets (could necessitate a sewer/water rate increase).
6. Loss of Arrowbear community identity regarding Fire Dept.
7. Loss of autonomous control (JPA is shared control and shared decision making).
8. Could lead to additional pressure to consolidate all services (water and sewer).

From: Arrowbear Park County Water District
Date: February 10, 2021 at 15:17:13 PST
To: Mike Vasquez
Subject: Financials

Dear Mike,

Just wanted to reach out to you regarding my review of the RSFD financials (see attached spreadsheet). Some of the big takeaways are:

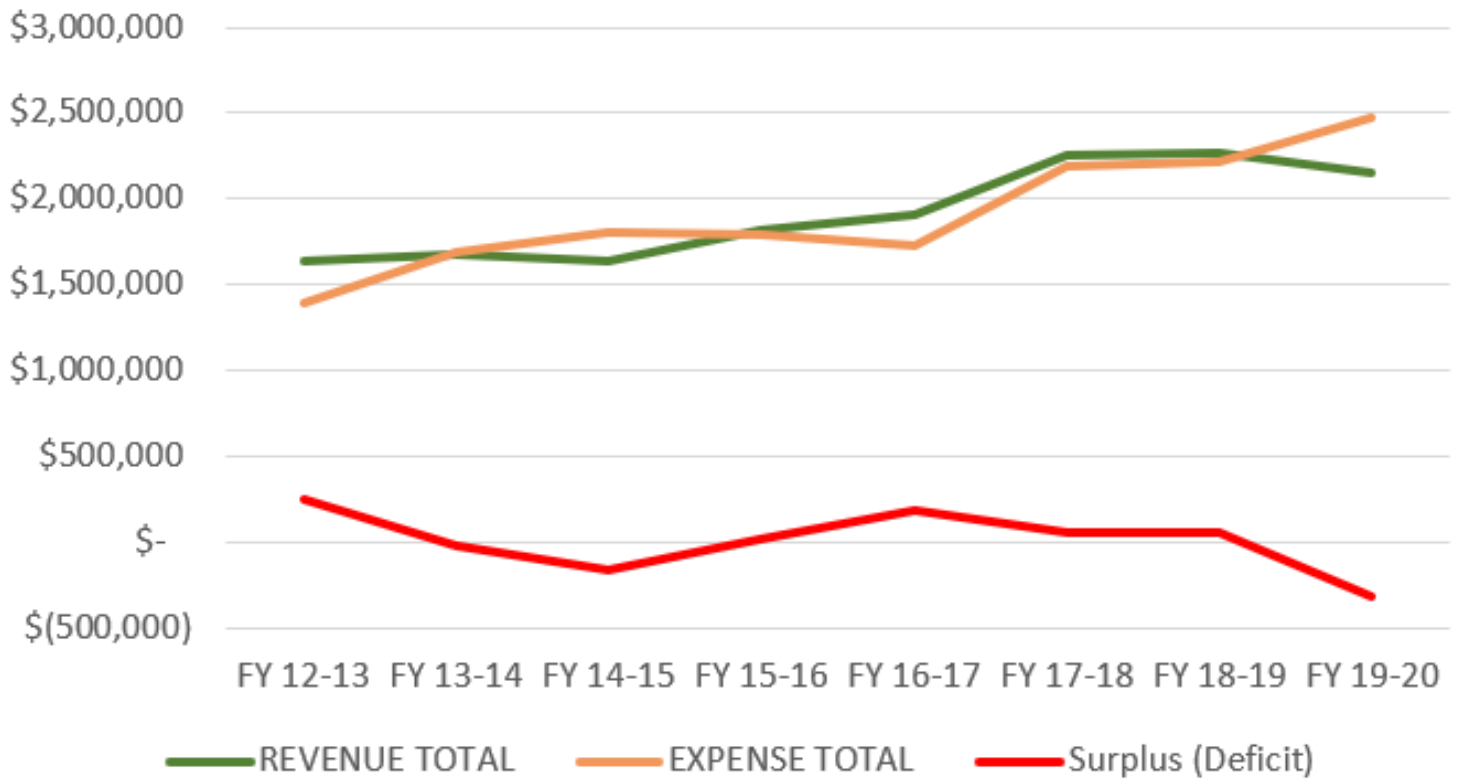
- FD - Expenses are increasing at a greater rate than revenues (77% vs. 31%)
- FD - The last two years (FY 18-19 and 19-20), actual expenses have gone over budgeted expenses by 19% and 18%, respectively.
- Ambulance – The last two years (FY 18-19 and 19-20), actual expenses have gone over budgeted expenses by 13% and 10%, respectively.

Should a JPA be created, what indications are there that it would be financially viable? Have you put together a realistic potential JPA budget? Yes, there would presumably not be the administration costs that RSWD/APCWD currently assess the FD/ambulance operations but those functions would still need to be done and at some type of cost to the JPA. Are the savings enough to cover the budget deficits and budget overages? How would the JPA address these issues differently from how they are being addressed currently?

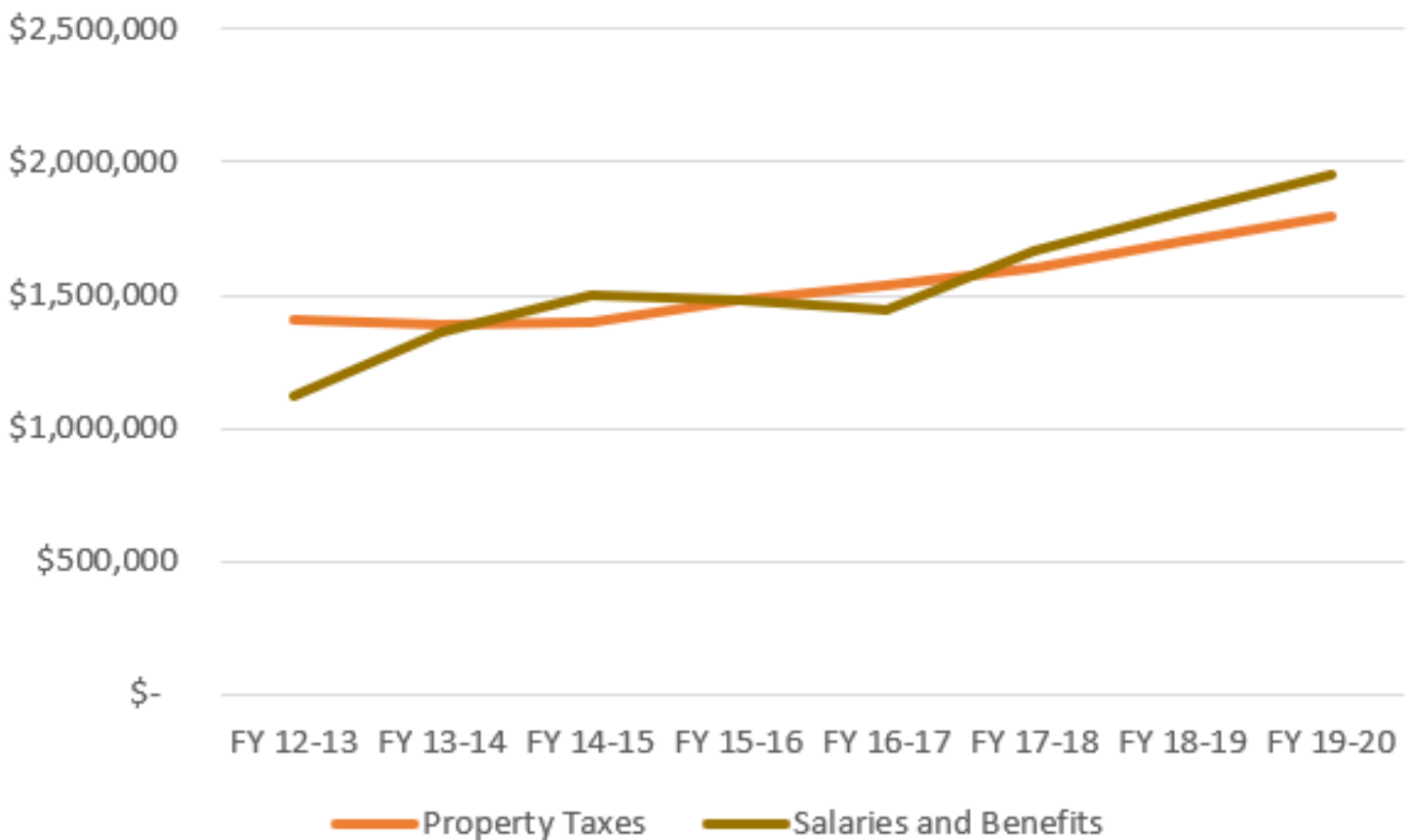
Running Springs Fire Department (Fire Service)

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
Revenue								
Property Taxes	\$ 1,406,699	\$ 1,392,109	\$ 1,395,269	\$ 1,483,527	\$ 1,539,135	\$ 1,603,236	\$ 1,700,578	\$ 1,798,692
Assessments	\$ 201,841	\$ 201,950	\$ 204,949	\$ 205,122	\$ 201,264	\$ 200,688	\$ 200,688	\$ 200,623
Hazard Abatement	\$ 9,059	\$ 15,794	\$ 8,184	\$ 33,849	\$ 16,654	\$ 14,161	\$ 23,186	\$ 26,570
Other	\$ 2,258	\$ 54,201	\$ 8,756	\$ 81,128	\$ 134,194	\$ 387,805	\$ 274,921	\$ 81,961
Investment Earnings	\$ 1,120	\$ 1,337	\$ 693	\$ 3,659	\$ 11,582	\$ 25,275	\$ 37,426	\$ 20,390
Grants	\$ 21,754	\$ 4,294	\$ 15,707	\$ 5,423	\$ 5,710	\$ 18,953	\$ 28,289	\$ 27,567
REVENUE TOTAL	\$ 1,642,731	\$ 1,669,685	\$ 1,633,558	\$ 1,812,708	\$ 1,908,539	\$ 2,250,118	\$ 2,265,088	\$ 2,155,803
% Difference from prior year		2%	-2%	11%	5%	18%	1%	-5%
Overall Increase								31%
Expenses								
Salaries and Benefits	\$ 1,117,067	\$ 1,357,730	\$ 1,496,607	\$ 1,479,410	\$ 1,444,805	\$ 1,667,786	\$ 1,817,512	\$ 1,956,272
Administration	\$ 24,909	\$ 31,788						
Services and Supplies	\$ 241,731	\$ 243,372	\$ 260,671	\$ 314,041	\$ 237,732	\$ 270,695	\$ 327,920	\$ 428,850
Capital Outlay	\$ 11,083	\$ 56,450	\$ 45,486	\$ -	\$ 46,309	\$ 254,542	\$ 65,526	\$ 84,493
EXPENSE TOTAL	\$ 1,394,790	\$ 1,689,340	\$ 1,802,764	\$ 1,793,451	\$ 1,728,846	\$ 2,193,023	\$ 2,210,958	\$ 2,469,615
% Difference from prior year		21%	7%	-1%	-4%	27%	1%	12%
Overall Increase								77%
Surplus (Deficit)	\$ 247,941	\$ (19,655)	\$ (169,206)	\$ 19,257	\$ 179,693	\$ 57,095	\$ 54,130	\$ (313,812)
Unrestricted Reserves								
Cash	\$ 30,546	\$ 8,501	\$ 93,442	\$ 459,549	\$ 133,425	\$ 165,088	\$ 248,003	\$ 442,024
Investments	\$ 1,776,973	\$ 1,557,358	\$ 1,174,848	\$ 821,155	\$ 1,334,521	\$ 1,445,788	\$ 1,417,274	\$ 913,588
TOTAL	\$ 1,807,519	\$ 1,565,859	\$ 1,268,290	\$ 1,280,704	\$ 1,467,946	\$ 1,610,876	\$ 1,665,277	\$ 1,355,612
Assets	\$ 2,914,201	\$ 2,865,948	\$ 2,301,100	\$ 2,260,888	\$ 2,418,263	\$ 2,764,625	\$ 2,750,218	\$ 2,435,214
Deferred Outflows	\$ -	\$ -	\$ 489,533	\$ 643,510	\$ 1,091,451	\$ 1,169,116	\$ 916,889	\$ 988,487
Liabilities	\$ 769,301	\$ 754,957	\$ 2,317,121	\$ 2,554,361	\$ 3,064,093	\$ 3,495,653	\$ 3,691,893	\$ 3,943,428
Deferred Inflows	\$ -	\$ -	\$ 553,307	\$ 338,408	\$ 135,184	\$ 45,526	\$ 61,871	\$ 79,890
Net Position - Capital A:	\$ 1,038,749	\$ 1,025,041	\$ 990,539	\$ 908,614	\$ 874,399	\$ 1,046,861	\$ 1,014,072	\$ 1,011,931
Net Position - Unrestrict	\$ 1,106,151	\$ 1,085,950	\$ (1,070,334)	\$ (896,985)	\$ (563,962)	\$ (654,299)	\$ (1,100,732)	\$ (1,611,548)
TOTAL NET POSITION	\$ 2,144,900	\$ 2,110,991	\$ (79,795)	\$ 11,629	\$ 310,437	\$ 392,562	\$ (86,660)	\$ (599,617)
Budget vs. Actual - EXPENSES								
Budget							\$ 1,801,639	\$ 2,028,156
Actual (less Cap. Outlay)							\$ 2,145,432	\$ 2,385,122
Difference							\$ (343,793)	\$ (356,966)
% Difference							19%	18%

REVENUES/EXPENSES & SURPLUS/DEFICITS



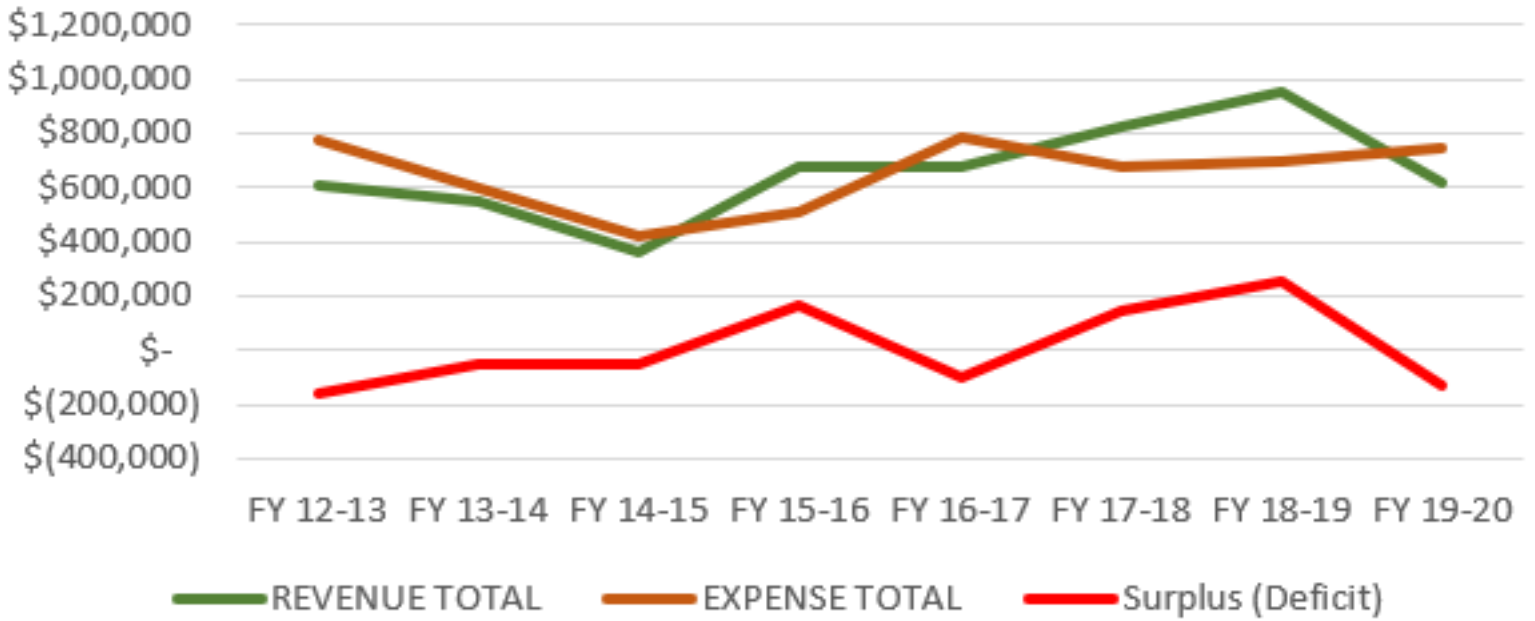
PROPERTY TAX REVENUES vs. SALARIES AND BENEFITS



Running Springs Fire Department (Ambulance Service)

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
Revenue								
Charges for Services	\$ 609,882	\$ 544,982	\$ 364,200	\$ 674,656	\$ 548,492	\$ 493,499	\$ 511,617	\$ 436,964
Operating Grants					\$ 59,977	\$ 301,393	\$ 312,774	\$ 178,357
Capital Grants								
Property Taxes								
Assessments								
Investment Earnings								
Other					\$ 71,400	\$ 29,201	\$ 126,860	\$ -
REVENUE TOTAL	\$ 609,882	\$ 544,982	\$ 364,200	\$ 674,656	\$ 679,869	\$ 824,093	\$ 951,251	\$ 615,321
Expenses								
Salaries and Benefits	\$ 476,157	\$ 286,544	\$ 306,146	\$ 231,590	\$ 447,978	\$ 369,485	\$ 380,921	\$ 391,194
Administration	\$ 11,637	\$ 6,973	\$ 7,413	\$ 7,311	\$ -	\$ -	\$ 73,834	\$ 101,885
Other	\$ 255,471	\$ 273,327	\$ 76,554	\$ 235,128	\$ 294,219	\$ 273,209	\$ 218,373	\$ 224,281
Depreciation	\$ 29,474	\$ 29,720	\$ 29,391	\$ 31,753	\$ 41,880	\$ 35,341	\$ 22,429	\$ 31,916
EXPENSE TOTAL	\$ 772,739	\$ 596,564	\$ 419,504	\$ 505,782	\$ 784,077	\$ 678,035	\$ 695,557	\$ 749,276
Surplus (Deficit)	\$ (162,857)	\$ (51,582)	\$ (55,304)	\$ 168,874	\$ (104,208)	\$ 146,058	\$ 255,694	\$ (133,955)
Unrestricted Reserves								
Cash							\$ -	\$ -
Investments					\$ 88,234	\$ 270,092	\$ 520,219	\$ 145,224
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 88,234	\$ 270,092	\$ 520,219	\$ 145,224
Assets								
Deferred Outflows					\$ 739,494	\$ 884,237	\$ 1,123,884	\$ 1,002,960
Liabilities					\$ -	\$ -	\$ -	\$ -
Deferred Inflows					\$ 49,827	\$ 39,957	\$ 16,985	\$ 18,221
Net Position - Capital Assets					\$ -	\$ -	\$ -	\$ -
Net Position - Unrestricted					\$ 170,960	\$ 160,969	\$ 160,264	\$ 452,247
TOTAL NET POSITION					\$ 689,667	\$ 844,280	\$ 1,106,899	\$ 984,739
Budget vs. Actual - EXPENSES								
Budget							\$ 594,867	\$ 652,138
Actual (less depreciation)							\$ 673,128	\$ 717,360
Difference							\$ (78,261)	\$ (65,222)
% Difference							13%	10%

REVENUES/EXPENSES & SURPLUS/DEFICITS



RUNNING SPRINGS WATER DISTRICT**MEMORANDUM**

DATE: February 17, 2021
TO: Board of Directors
FROM: Michael Vasquez, Fire Chief
SUBJECT: Preliminary FYE 2022-2023 Planning

RECOMMENDED BOARD ACTION

Consider approving the preliminary planning for the Fiscal Years Ending 2022 & 2023 for fire protection and emergency medical services.

The first recommendation is regarding the level of staffing for fire protection and emergency medical services. The Fire Department is requesting the approval to adopt a Limited Term Employment Position (LT Position) to replace one of the two Paid Call Firefighter (PCF) positions in the current staffing model.

The second recommendation would be to consider planning to issue a Request for Proposals (RFP) from other fire department agencies to provide fire protection and emergency services to the Running Springs community.

REASON FOR RECOMMENDATION

The recommendation for the LT Program would improve the management of the 3rd person in our current staffing model. The approval would provide a staffing model of 2 Full Time Firefighter Paramedics, 1 LT Firefighter (Paramedic or EMT) and one PCF. The LT Firefighter position will help alleviate some of the challenges with recruitment and retention in our PCF Ranks.

The recommendation for issuing the RFP is to secure an option in the event other alternatives to provide an acceptable level of service become unsuccessful. The Department has been challenged with an increase in operational expenses and regulations that exceed our revenue streams in addition to providing a consistent level of staffing for services. The RFP will afford the District a possible contingency if necessary.

BACKGROUND INFORMATION

Limited Term Position

In April of 2020, the Board of Directors approved additional funding to provide a second PCF to support service levels. The departments challenge to retain employees in the rank of a PCF has increased due to the competitive nature of available fire service employment. Due to this unfortunate circumstance, the department is challenged with PCF availability and PCF employees being over utilized outside their capacity.

The departments recommendation to use LT Firefighters would enhance the departments program with a more managed approach to staffing and create a desirable recruitment opportunity for applicants. According to the terms and conditions, the LT position will be limited to a 2-year term employment per employee hired which would require reoccurring recruitment to fill the positions. It is the fire departments intent to initially gain the interest of desirable applicants through job flyers and fire department job recruitment websites. This approach would give the department time to build up the PCF ranks and utilize the rank as a potential applicant pool.

The Limited Term Firefighter Position is a temporary solution until other alternatives should prove to be of greater value.

RFP

The District requested a proposal in 2009 from San Bernardino County Fire Department to provide fire protection and emergency medical services within the Community of Running Springs. The proposal seemed to include additional cost per year for providing services. The District concluded that there would not be a significant cost benefit for contracting services. After such determination, the District made the decision to refrain from contracting services with County Fire.

It is the intent of the Fire Department to attempt to request proposals from other agencies to determine current costs of services and secure other alternatives that might meet the financial needs of the community and district in the future.

FISCAL INFORMATION

Limited Term Position

The current PCF budget consists of \$354,520 which also includes the approved \$135,000 from April of 2020. If the LT Position is approved, the fire department would use 30% of the current PCF budget in the amount of \$158,607 to fund 3 LT Positions including the 2020, \$143 Employer contribution amount for health benefits, and retirement. This action will amount to a redistribution of money from the current PCF budget for funding which results in no additional funding for the LT positions at this time. Refer to Attachment 1 for a cost analysis.

RFP

Fiscal information for the RFP will be determined if the recommendation is approved to proceed.

ATTACHMENTS

Attachment 1 – Limited Term Position Cost Analysis

Attachment 1 - Limited Term Position Cost Analysis

1. Staffing (2 FT/ 1 LT / 1 PCF)

a. Costs

i. No additional Cost for FT

ii. 1 Limited Term FFPM per day

1. $\$17.00 \times 3009\text{hrs} = \$51,153$

2. $\$52,869$ (Salary plus Medical Benefits PEMHCA Minimum
($\$143 \times 12$ months = $\$1716$) \times 3 LT Paramedics

a. $\$158,607$

iii. 1 PCF Firefighter

1. $365 \times \$16.00 \times 24\text{hrs} = \$140,160$

2. PCF Training = $\$28,160$

3. PCF Alarms = $\$51,200$

4. Additional PCF = $\$135,000$

a. Total = $\$354,520$

iv. Total Cost

1. $\$158,607 + \$354,520 = \$513,127$ (LT + PCF Budget)

v. Adjusted Cost

1. Cost after the current Additional PCF budgeted amount
and 30% of the PCF Training and Alarms

a. $\$158,607 - \$158,607 = \$0.00$

b. Remaining PCF Budget after adjustment =
 $\$195,913$

vi. Benefits

1. Management of personnel

a. Secured Staffing for Community

b. Greater opportunity for Mutual Aid Assignments

2. Safety and Accountability of Personnel

3. Utilize PCF Program for selection process

vii. Challenges

1. Recruitment

2. Attrition/ Turn Over

3. Other Job Opportunities

4. Salary

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 17, 2021
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: Quarterly Budget/Financial Summary

BACKGROUND INFORMATION

Attachment 1 lists the Running Springs Water District designated reserve fund balances as of December 31, 2020. Attachment 2 contains the budget report and account summary through the second quarter of the fiscal year ending 2021.

ATTACHMENTS

Attachment 1 – Designated reserve fund balances as of December 31, 2020.
Attachment 2 – Quarterly Budget Report and Account Summary

Fund Balances as of January 31, 2021		
Fire & Ambulance Department		As of 2/2
Fire Department Operating Reserve (\$565K Reimbursement Received 2/2/21)	604,342	1,169,342
Ambulance Department Operating Reserve	53,845	53,845
Subtotal Fire & Ambulance Department Operating Reserve Funds	658,187	1,223,187
Recommended Operating Reserve Fund Target (6 Months Operating Expenses)	1,463,305	1,463,305
Fire & Ambulance Department Operating Reserve, Above Target / (Below Target)	(805,118)	(240,118)
Wastewater Division		
Wastewater Capital Improvement Project Reserve	923,313	
Wastewater System Connection & Capacity Charges	297,470	
CWSRF Loan Agreement 14-813 Debt Reserve (Restricted for SLS 1-3 Debt Service)	171,537	
Wastewater Operating Reserve Fund	559,340	
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	559,340	
Wastewater Operating Reserve, Above Target / (Below Target)	-	
Water Division		
Water Capital Improvement Project Reserve	1,671,250	
Water System Connection & Capacity Charges	106,608	
Water Infrastructure R&R Reserve (MFC & AMR SRF Debt Reserve)	89,334	
Water Operating Reserve	527,365	
Recommended Operating Reserve Fund Target (4 Months Operating Expenses)	527,365	
Water Operating Reserve, Above Target / (Below Target)	-	
Assessment Districts Restricted Funds		
Water Assessment District No. 9 Construction Funds	9,065	
Water Assessment District No. 10 Construction Funds	26,421	
Water Assessment District No. 10 O&M	123,664	
Water Assessment District No. 10 Bond Reserve Fund	116,469	
Subtotal Assessment Districts	275,619	
Total District Designated & Operating Reserve Funds	5,004,404	
Assessment District Funds	275,619	
Combined Pooled Cash	5,280,023	
Checking Account (General)	310,376	
LAIF	4,837,561	
York Insurance Deposit	14,617	
BNY Mellon (AD #10 Bond Reserve)	116,469	
Petty Cash	1,000	
Combined Pooled Cash	5,280,023	

Budget Report

Account Summary

Running Springs Water District

For Fiscal: 2020-2021 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - Administration Operating Fund							
Revenue							
100-74000-00	Interest Income	0.00	0.00	22.75	125.62	125.62	0.00 %
100-77000-00	Rental & Leasing Of Property	0.00	0.00	1,766.00	10,520.00	10,520.00	0.00 %
100-78000-00	Miscellaneous Income-Non Op	0.00	0.00	0.00	2,000.00	2,000.00	0.00 %
	Revenue Total:	0.00	0.00	1,788.75	12,645.62	12,645.62	0.00 %
Expense							
100-50100-00	Salaries and Wages	522,093.00	522,093.00	51,830.53	238,569.92	283,523.08	45.69 %
100-50110-00	Salaries and Wages - Overtime	1,000.00	1,000.00	0.00	437.92	562.08	43.79 %
100-50120-00	Medicare Tax	7,585.00	7,585.00	749.20	3,452.20	4,132.80	45.51 %
100-50130-00	Worker's Compensation Insurance	5,175.00	5,175.00	0.00	4,041.13	1,133.87	78.09 %
100-50140-00	Employee Benefits-Group Insurance	68,634.00	68,634.00	3,068.73	21,002.29	47,631.71	30.60 %
100-50150-00	Employee Benefits-Retirement	185,575.00	185,575.00	13,750.70	90,999.62	94,575.38	49.04 %
100-53120-00	Director's Compensation Fees	9,005.00	9,005.00	800.00	4,300.00	4,705.00	47.75 %
100-53200-00	Education & Seminars	3,105.00	3,105.00	35.00	10.00	3,095.00	0.32 %
100-56100-00	Memberships & Subscriptions	12,704.00	12,704.00	192.89	8,074.97	4,629.03	63.56 %
100-57100-00	Permits & Fees	10,670.00	10,670.00	0.00	10,008.00	662.00	93.80 %
100-57140-00	Professional Services	189,301.00	189,301.00	30,435.60	109,400.60	79,900.40	57.79 %
100-57310-00	Repairs and maintenance	12,492.00	12,492.00	1,781.02	7,341.02	5,150.98	58.77 %
100-57440-00	Office Supplies & Expenses	59,719.00	59,719.00	3,350.75	18,116.49	41,602.51	30.34 %
100-58250-00	Utilities - Telephone, Heat & Lights	13,455.00	13,455.00	702.90	9,159.01	4,295.99	68.07 %
100-60000-00	Depreciation	0.00	0.00	97.66	585.96	-585.96	0.00 %
100-86000-00	Administrative Expense Reimbursem...	-1,105,916.00	-1,105,916.00	-83,343.79	-500,062.74	-605,853.26	45.22 %
	Expense Total:	-5,403.00	-5,403.00	23,451.19	25,436.39	-30,839.39	-470.78 %
	Fund: 100 - Administration Operating Fund Surplus (Deficit):	5,403.00	5,403.00	-21,662.44	-12,790.77	-18,193.77	-236.73 %
Fund: 200 - Water Operating Fund							
Revenue							
200-40100-00	Service Charges - Residential	1,310,362.00	1,310,362.00	103,662.41	618,550.79	-691,811.21	47.20 %
200-40200-00	Service Charges - Commercial	0.00	0.00	4,174.98	24,294.35	24,294.35	0.00 %
200-40300-00	Service Charges - Landscape Irrigation	0.00	0.00	70.44	420.58	420.58	0.00 %
200-40500-00	Service Charges - Fire Hydrant Base C...	0.00	0.00	2,177.46	7,649.58	7,649.58	0.00 %
200-41100-00	Water Usage / metered charges - Res...	838,195.00	838,195.00	54,928.25	464,458.06	-373,736.94	55.41 %
200-41200-00	Water Usage / metered charges - Co...	0.00	0.00	4,202.52	56,553.80	56,553.80	0.00 %
200-41400-00	Water Usage / metered charges - Out...	0.00	0.00	256.61	1,648.75	1,648.75	0.00 %
200-41500-00	Water Usage / metered charges - Fire...	0.00	0.00	649.94	685.86	685.86	0.00 %
200-41600-00	Water Usage - Landscape	0.00	0.00	273.90	3,612.76	3,612.76	0.00 %
200-43000-00	Meter Turn-on & Shut-Off Charge	17,510.00	17,510.00	250.00	4,067.50	-13,442.50	23.23 %
200-44000-00	Delinquent Fees	20,600.00	20,600.00	2,407.34	13,498.68	-7,101.32	65.53 %
200-49000-00	Other service fees	0.00	0.00	370.00	1,223.14	1,223.14	0.00 %
200-71000-00	Availability Charges	42,000.00	42,000.00	0.00	39,197.93	-2,802.07	93.33 %
200-71200-00	Availability Charge - Penalties & cost ...	0.00	0.00	56.88	796.35	796.35	0.00 %
200-72000-00	Connection Fee	16,630.00	16,630.00	9,595.90	26,770.01	10,140.01	160.97 %
200-74000-00	Interest Income	18,360.00	18,360.00	0.00	3,825.42	-14,534.58	20.84 %
200-78000-00	Miscellaneous Income-Non Op	25,000.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
	Revenue Total:	2,288,657.00	2,288,657.00	183,076.63	1,267,253.56	-1,021,403.44	55.37 %
Expense							
200-50100-00	Salaries and Wages	411,699.00	411,699.00	30,137.56	168,718.02	242,980.98	40.98 %
200-50110-00	Salaries and Wages - Overtime	38,771.00	38,771.00	5,113.89	20,377.94	18,393.06	52.56 %
200-50120-00	Medicare Tax	6,532.00	6,532.00	522.73	4,139.49	2,392.51	63.37 %
200-50130-00	Worker's Compensation Insurance	24,744.00	24,744.00	0.00	24,570.34	173.66	99.30 %
200-50140-00	Employee Benefits-Group Insurance	59,551.00	59,551.00	586.10	21,915.06	37,635.94	36.80 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
200-50150-00	Employee Benefits-Retirement	184,192.00	184,192.00	24,090.87	95,371.77	88,820.23	51.78 %
200-50160-00	Employee Benefits-Uniform Allowance	1,531.00	1,531.00	0.00	157.45	1,373.55	10.28 %
200-53200-00	Education & Seminars	3,105.00	3,105.00	0.00	25.30	3,079.70	0.81 %
200-54100-00	Gas, Fuel & Oil	10,163.00	10,163.00	2,750.96	4,392.29	5,770.71	43.22 %
200-54300-00	Insurance - liability	28,830.00	28,830.00	0.00	33,743.67	-4,913.67	117.04 %
200-56100-00	Memberships & Subscriptions	2,432.00	2,432.00	153.45	1,147.60	1,284.40	47.19 %
200-56150-00	Miscellaneous Supplies, Tools & Expe...	4,707.00	4,707.00	325.67	1,131.02	3,575.98	24.03 %
200-57100-00	Permits & Fees	23,323.00	23,323.00	14,296.15	16,394.86	6,928.14	70.29 %
200-57314-00	Repairs and maintenance - Source of ...	22,088.00	22,088.00	464.23	21,822.04	265.96	98.80 %
200-58250-00	Utilities - Cell Phone Charges	465.00	465.00	62.65	549.57	-84.57	118.19 %
200-58253-00	Utilities - Power for Pumping	74,520.00	74,520.00	6,346.12	42,727.90	31,792.10	57.34 %
200-58300-00	Vehicle Maintenance	6,831.00	6,831.00	2,142.84	6,950.39	-119.39	101.75 %
200-59100-00	Water Purchases	226,406.00	226,406.00	15,786.83	162,370.39	64,035.61	71.72 %
200-59200-00	Water Testing & Analysis	28,833.00	28,833.00	1,904.59	13,402.41	15,430.59	46.48 %
200-60000-00	Depreciation	283,250.00	283,250.00	23,553.23	142,264.54	140,985.46	50.23 %
200-84000-00	Interest Expense	0.00	0.00	6,897.83	11,965.93	-11,965.93	0.00 %
200-86000-00	Administrative Expense	495,493.00	495,493.00	38,478.18	230,869.08	264,623.92	46.59 %
	Expense Total:	1,937,466.00	1,937,466.00	173,613.88	1,025,007.06	912,458.94	52.90 %
	Fund: 200 - Water Operating Fund Surplus (Deficit):	351,191.00	351,191.00	9,462.75	242,246.50	-108,944.50	68.98 %
Fund: 220 - Water Capacity Charge Fund - Restricted							
Revenue							
220-72100-00	Fac. Capacity Chg.	0.00	0.00	13,356.00	66,780.00	66,780.00	0.00 %
	Revenue Total:	0.00	0.00	13,356.00	66,780.00	66,780.00	0.00 %
	Fund: 220 - Water Capacity Charge Fund - Restricted Total:	0.00	0.00	13,356.00	66,780.00	66,780.00	0.00 %
Fund: 230 - Water Restricted for Debt Service							
Expense							
230-84000-00	Interest Expense	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
	Expense Total:	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
	Fund: 230 - Water Restricted for Debt Service Total:	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
Fund: 300 - Sewer Collection							
Revenue							
300-40100-00	Service Charges - Residential	1,091,690.00	1,091,690.00	86,236.66	511,292.97	-580,397.03	46.83 %
300-40200-00	Service Charges - Commercial	0.00	0.00	5,965.14	35,657.03	35,657.03	0.00 %
300-44000-00	Delinquent Fees	7,440.00	7,440.00	2,096.99	11,176.34	3,736.34	150.22 %
300-49000-00	Other service fees	0.00	0.00	75.00	730.55	730.55	0.00 %
300-70500-00	In lieu of taxes	0.00	0.00	60.00	360.00	360.00	0.00 %
300-71000-00	Availability Charges	8,033.00	8,033.00	0.00	14,067.15	6,034.15	175.12 %
300-71200-00	Availability Charge - Penalties & cost ...	0.00	0.00	18.89	56.59	56.59	0.00 %
300-73000-00	Sewer Hot Taps & Septic Waste Dump..	861.00	861.00	0.00	0.00	-861.00	0.00 %
300-74000-00	Interest Income	10,652.00	10,652.00	0.00	1,769.38	-8,882.62	16.61 %
	Revenue Total:	1,118,676.00	1,118,676.00	94,452.68	575,110.01	-543,565.99	51.41 %
Expense							
300-50100-00	Salaries and Wages	241,817.00	241,817.00	17,170.24	83,177.22	158,639.78	34.40 %
300-50110-00	Salaries and Wages - Overtime	21,559.00	21,559.00	1,329.87	5,508.46	16,050.54	25.55 %
300-50120-00	Medicare Tax	3,819.00	3,819.00	264.64	1,318.21	2,500.79	34.52 %
300-50130-00	Worker's Compensation Insurance	21,193.00	21,193.00	0.00	16,915.05	4,277.95	79.81 %
300-50140-00	Employee Benefits-Group Insurance	22,977.00	22,977.00	311.46	7,994.00	14,983.00	34.79 %
300-50150-00	Employee Benefits-Retirement	102,156.00	102,156.00	7,765.87	47,748.55	54,407.45	46.74 %
300-50160-00	Employee Benefits-Uniform Allowance	1,532.00	1,532.00	288.90	288.90	1,243.10	18.86 %
300-53200-00	Education & Seminars	2,070.00	2,070.00	0.00	540.00	1,530.00	26.09 %
300-54100-00	Gas, Fuel & Oil	6,743.00	6,743.00	537.58	1,342.85	5,400.15	19.91 %
300-54300-00	Insurance - liability	17,641.00	17,641.00	0.00	30,234.87	-12,593.87	171.39 %
300-56100-00	Memberships & Subscriptions	5,255.00	5,255.00	106.00	629.00	4,626.00	11.97 %
300-56300-00	Office Supplies	1,035.00	1,035.00	64.62	125.97	909.03	12.17 %
300-57100-00	Permits & Fees	12,219.00	12,219.00	65.94	2,699.45	9,519.55	22.09 %
300-57310-00	Repairs and maintenance - Collection	29,673.00	29,673.00	2,364.01	7,219.02	22,453.98	24.33 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 12/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
300-57311-00	Repairs and maintenance - Lift Station	32,217.00	32,217.00	116.62	6,171.88	26,045.12	19.16 %
300-57440-00	Supplies & Materials	6,203.00	6,203.00	140.44	384.96	5,818.04	6.21 %
300-58252-00	Utilities - Lift Station	34,080.00	34,080.00	3,085.26	14,449.07	19,630.93	42.40 %
300-58300-00	Vehicle Maintenance - Collections	6,779.00	6,779.00	150.27	683.71	6,095.29	10.09 %
300-60000-00	Depreciation	224,950.00	224,950.00	16,493.82	99,301.44	125,648.56	44.14 %
300-84000-00	Interest Expense	46,971.00	46,971.00	0.00	46,971.81	-0.81	100.00 %
300-86000-00	Administrative Expense	143,142.00	143,142.00	11,115.88	66,695.28	76,446.72	46.59 %
	Expense Total:	984,031.00	984,031.00	61,371.42	440,399.70	543,631.30	44.75 %
	Fund: 300 - Sewer Collection Surplus (Deficit):	134,645.00	134,645.00	33,081.26	134,710.31	65.31	100.05 %

Fund: 320 - Sewer Capacity Charge Fund - Restricted

Revenue							
320-72100-00	Fac. Capacity Chg.	11,630.00	11,630.00	11,630.00	58,150.00	46,520.00	500.00 %
	Revenue Total:	11,630.00	11,630.00	11,630.00	58,150.00	46,520.00	500.00 %
	Fund: 320 - Sewer Capacity Charge Fund - Restricted Total:	11,630.00	11,630.00	11,630.00	58,150.00	46,520.00	500.00 %

Fund: 350 - Sewer Treatment

Revenue							
350-40100-00	Service Charges - Residential (TR)	817,550.00	817,550.00	66,144.90	396,869.40	-420,680.60	48.54 %
350-41100-00	Sewer Usage - Residential (TR)	143,849.00	143,849.00	9,898.59	81,289.47	-62,559.53	56.51 %
350-41200-00	Sewer Usage - Commercial (TR)	0.00	0.00	636.96	3,935.26	3,935.26	0.00 %
350-42100-00	O&M Payments-Arrowbear CWD	163,893.00	163,893.00	15,510.00	93,060.00	-70,833.00	56.78 %
350-42200-00	O&M Payments-CSA 79	198,602.00	198,602.00	18,745.00	112,470.00	-86,132.00	56.63 %
350-44000-00	Delinquent Fees	5,544.00	5,544.00	448.60	2,691.60	-2,852.40	48.55 %
350-71000-00	Availability Charges	5,987.00	5,987.00	0.00	0.00	-5,987.00	0.00 %
350-73000-00	Sewer Hot Taps & Septic Waste Dump..	642.00	642.00	0.00	0.00	-642.00	0.00 %
350-74000-00	Interest Income	7,938.00	7,938.00	0.00	2,009.93	-5,928.07	25.32 %
350-75100-00	Capital Payments - Arrowbear CWD	62,480.00	62,480.00	10,479.00	62,874.00	394.00	100.63 %
350-75200-00	Capital Payments-CSA 79	77,035.00	77,035.00	13,538.00	81,228.00	4,193.00	105.44 %
350-78000-00	Miscellaneous Income-Non Op	0.00	0.00	0.00	6.18	6.18	0.00 %
	Revenue Total:	1,483,520.00	1,483,520.00	135,401.05	836,433.84	-647,086.16	56.38 %

Expense							
350-50100-00	Salaries and Wages	242,096.00	242,096.00	29,114.39	146,584.91	95,511.09	60.55 %
350-50100-02	Salaries and Wages - SLS #2	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
350-50110-00	Salaries and Wages - Overtime	19,280.00	19,280.00	2,621.36	14,903.25	4,376.75	77.30 %
350-50120-00	Medicare Tax	4,256.00	4,256.00	454.85	2,365.02	1,890.98	55.57 %
350-50130-00	Worker's Compensation Insurance	19,835.00	19,835.00	0.00	14,825.63	5,009.37	74.74 %
350-50140-00	Employee Benefits-Group Insurance	41,902.00	41,902.00	760.48	11,988.61	29,913.39	28.61 %
350-50150-00	Employee Benefits-Retirement	112,922.00	112,922.00	8,356.20	64,686.12	48,235.88	57.28 %
350-50160-00	Employee Benefits-Uniform Allowance	1,149.00	1,149.00	0.00	229.61	919.39	19.98 %
350-53200-00	Education & Seminars	2,588.00	2,588.00	0.00	0.00	2,588.00	0.00 %
350-53300-00	Effluent Disposal	4,140.00	4,140.00	0.00	0.00	4,140.00	0.00 %
350-54100-00	Gas, Fuel & Oil	7,400.00	7,400.00	201.84	746.51	6,653.49	10.09 %
350-54300-00	Insurance - liability	14,765.00	14,765.00	0.00	26,606.39	-11,841.39	180.20 %
350-56100-00	Memberships & Subscriptions	2,934.00	2,934.00	0.00	765.00	2,169.00	26.07 %
350-57100-00	Permits & Fees	28,362.00	28,362.00	3,900.80	29,474.17	-1,112.17	103.92 %
350-57100-02	Permits & Fees (SLS #2)	1,770.00	1,770.00	0.00	647.00	1,123.00	36.55 %
350-57310-00	Repairs & Maintenance - Sewer Inter...	8,409.00	8,409.00	0.00	0.00	8,409.00	0.00 %
350-57310-02	Repairs and Maintenance (SLS #2)	5,900.00	5,900.00	0.00	1,318.27	4,581.73	22.34 %
350-57314-00	Repairs & Maintenance - Treatment P...	69,345.00	69,345.00	6,312.21	44,642.38	24,702.62	64.38 %
350-57430-00	Solids Handling	59,036.00	59,036.00	3,963.80	35,707.37	23,328.63	60.48 %
350-57440-00	Miscellaneous Supplies & Materials	7,704.00	7,704.00	489.16	1,586.08	6,117.92	20.59 %
350-57444-00	Supplies - Office	6,728.00	6,728.00	246.28	431.61	6,296.39	6.42 %
350-58251-00	Utilities - Joint Use Facilities	96,491.00	96,491.00	21,118.24	70,888.25	25,602.75	73.47 %
350-58251-02	Utilities - SLS#2	6,334.00	6,334.00	1,255.87	4,078.76	2,255.24	64.39 %
350-58300-00	Vehicle Maintenance - Treatment	6,572.00	6,572.00	1,134.23	5,148.31	1,423.69	78.34 %
350-59200-00	Wastewater Testing & Analysis	14,697.00	14,697.00	192.51	4,758.09	9,938.91	32.37 %
350-60000-00	Depreciation	324,830.00	324,830.00	23,652.32	145,109.89	179,720.11	44.67 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 12/31/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
350-86000-00 Administrative Expense	154,153.00	154,153.00	11,970.95	71,825.70	82,327.30	46.59 %
Expense Total:	1,265,598.00	1,265,598.00	115,745.49	699,316.93	566,281.07	55.26 %
Fund: 350 - Sewer Treatment Surplus (Deficit):	217,922.00	217,922.00	19,655.56	137,116.91	-80,805.09	62.92 %

Fund: 400 - Ambulance Operating Fund

Revenue						
400-40000-00 Service Charges	1,136,500.00	1,136,500.00	88,259.79	479,781.98	-656,718.02	42.22 %
400-40050-00 Ambulance Contractural Allowance	-550,000.00	-550,000.00	-57,010.28	-182,429.35	367,570.65	33.17 %
400-44000-00 Ambulance Late Fees	4,000.00	4,000.00	120.00	810.00	-3,190.00	20.25 %
400-49500-00 Other service fees - Fire Payroll Reim...	60,000.00	60,000.00	6,839.05	150,734.18	90,734.18	251.22 %
400-74000-00 Interest Income	5,100.00	5,100.00	0.00	158.62	-4,941.38	3.11 %
400-76000-00 Medi-Cal GEMT Support Reimburse...	100,000.00	100,000.00	0.00	-7,241.01	-107,241.01	7.24 %
400-76010-00 Medi-Cal IGT Program	147,614.00	147,614.00	0.00	0.00	-147,614.00	0.00 %
400-78000-00 Miscellaneous Income-Non Op	0.00	0.00	0.00	29,675.00	29,675.00	0.00 %
Revenue Total:	903,214.00	903,214.00	38,208.56	471,489.42	-431,724.58	52.20 %

Expense						
400-50100-00 Salaries and Wages	441,286.00	441,286.00	32,407.52	144,857.57	296,428.43	32.83 %
400-50110-00 Salaries and Wages - Overtime	122,500.00	122,500.00	9,700.49	122,877.52	-377.52	100.31 %
400-50120-00 Medicare Tax	6,725.00	6,725.00	653.51	3,923.65	2,801.35	58.34 %
400-54100-00 Gas, Fuel & Oil	10,604.00	10,604.00	1,071.14	3,181.16	7,422.84	30.00 %
400-54300-00 Insurance - liability	11,444.00	11,444.00	0.00	20,259.61	-8,815.61	177.03 %
400-56100-00 Memberships & Subscriptions	13,248.00	13,248.00	0.00	5,138.08	8,109.92	38.78 %
400-57310-00 Repairs and maintenance - Spec. Pur...	3,830.00	3,830.00	0.00	406.55	3,423.45	10.61 %
400-57441-00 Supplies & Materials - Medical	26,703.00	26,703.00	1,716.70	20,951.49	5,751.51	78.46 %
400-57442-00 Supplies & Materials - Misc	6,210.00	6,210.00	-21.30	2,789.80	3,420.20	44.92 %
400-57443-00 Supplies & Materials - Station	1,760.00	1,760.00	38.77	2,120.60	-360.60	120.49 %
400-58100-00 Communications	2,401.00	2,401.00	268.19	1,611.70	789.30	67.13 %
400-58200-00 Uncollectible Accounts	0.00	0.00	-9,016.30	-6,321.70	6,321.70	0.00 %
400-58300-00 Vehicle Maintenance	17,595.00	17,595.00	1,996.71	5,059.68	12,535.32	28.76 %
400-60000-00 Depreciation	17,710.00	17,710.00	3,921.12	20,841.03	-3,131.03	117.68 %
400-86000-00 Administrative Expense	110,110.00	110,110.00	7,793.63	46,761.78	63,348.22	42.47 %
Expense Total:	792,126.00	792,126.00	50,530.18	394,458.52	397,667.48	49.80 %
Fund: 400 - Ambulance Operating Fund Surplus (Deficit):	111,088.00	111,088.00	-12,321.62	77,030.90	-34,057.10	69.34 %

Fund: 500 - Fire Operating Fund

Revenue						
500-46000-00 Hazard Abatement Program	17,000.00	17,000.00	1,511.00	14,828.00	-2,172.00	87.22 %
500-49000-00 Other service fees	5,000.00	5,000.00	541.00	3,318.28	-1,681.72	66.37 %
500-49500-00 Other service fees - Fire Payroll Reim...	240,000.00	240,000.00	20,517.13	456,699.09	216,699.09	190.29 %
500-70000-00 Property Taxes	1,754,047.00	1,754,047.00	660,497.67	958,722.61	-795,324.39	54.66 %
500-70100-00 Property Taxes - PY Taxes and Assess...	0.00	0.00	855.13	13,217.44	13,217.44	0.00 %
500-70200-00 Property Tax - Penalties & cost on del...	0.00	0.00	147.79	245.71	245.71	0.00 %
500-70300-00 Property Tax - Homeowners Property...	0.00	0.00	2,228.45	2,228.45	2,228.45	0.00 %
500-71000-00 Availability Charges	205,000.00	205,000.00	0.00	203,612.50	-1,387.50	99.32 %
500-74000-00 Interest Income	28,560.00	28,560.00	0.00	1,317.42	-27,242.58	4.61 %
500-76000-00 Grants	0.00	0.00	0.00	12,437.00	12,437.00	0.00 %
Revenue Total:	2,249,607.00	2,249,607.00	686,298.17	1,666,626.50	-582,980.50	74.09 %

Expense						
500-50100-00 Salaries and Wages	819,533.00	819,533.00	119,816.34	502,354.91	317,178.09	61.30 %
500-50110-00 Salaries and Wages - Overtime	227,500.00	227,500.00	18,015.19	230,861.58	-3,361.58	101.48 %
500-50120-00 Medicare Tax	12,489.00	12,489.00	1,928.67	10,430.78	2,058.22	83.52 %
500-50130-00 Worker's Compensation Insurance	67,679.00	67,679.00	112.00	62,102.14	5,576.86	91.76 %
500-50140-00 Employee Benefits-Group Insurance	97,358.00	97,358.00	1,364.09	44,515.98	52,842.02	45.72 %
500-50150-00 Employee Benefits-Retirement	619,158.00	619,158.00	51,260.89	330,464.68	288,693.32	53.37 %
500-50160-00 Employee Benefits-Uniform Allowance	6,210.00	6,210.00	1,184.00	7,059.95	-849.95	113.69 %
500-50170-00 Unemployment Benefit Expenses	0.00	0.00	0.00	2,269.31	-2,269.31	0.00 %
500-53200-00 Education & Seminars	13,905.00	13,905.00	2,540.00	8,850.21	5,054.79	63.65 %
500-54100-00 Gas, Fuel & Oil	14,193.00	14,193.00	1,480.34	5,496.42	8,696.58	38.73 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 12/31/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
500-54200-00	Hazard Abatement Expense	10,300.00	10,300.00	11,085.00	15,956.50	-5,656.50 154.92 %
500-54300-00	Insurance - liability	16,265.00	16,265.00	0.00	27,793.80	-11,528.80 170.88 %
500-56100-00	Memberships & Subscriptions	6,000.00	6,000.00	644.99	2,588.45	3,411.55 43.14 %
500-56300-00	Office Expense	8,240.00	8,240.00	1,557.51	2,672.07	5,567.93 32.43 %
500-57100-00	Permits & Fees	4,635.00	4,635.00	54.00	630.71	4,004.29 13.61 %
500-57143-00	Professional Services - Dispatching Se...	58,710.00	58,710.00	0.00	28,509.82	30,200.18 48.56 %
500-57310-00	Repairs and Maintenance - Structures...	9,785.00	9,785.00	347.18	10,854.25	-1,069.25 110.93 %
500-57400-00	Safety Equipment & Clothing	31,106.00	31,106.00	-26.88	16,313.37	14,792.63 52.44 %
500-58250-00	Utilities - Phone, Heat & Lights	23,349.00	23,349.00	2,696.73	11,377.68	11,971.32 48.73 %
500-58300-00	Vehicle Maintenance	38,110.00	38,110.00	8,027.29	30,477.63	7,632.37 79.97 %
500-81000-00	Tax fee	0.00	0.00	1,657.16	2,411.02	-2,411.02 0.00 %
500-85000-00	Capital Expenditures	0.00	0.00	0.00	13,289.15	-13,289.15 0.00 %
500-86000-00	Administrative Expense	198,197.00	198,197.00	15,151.15	85,076.90	113,120.10 42.93 %
	Expense Total:	2,282,722.00	2,282,722.00	238,895.65	1,452,357.31	830,364.69 63.62 %
	Fund: 500 - Fire Operating Fund Surplus (Deficit):	-33,115.00	-33,115.00	447,402.52	214,269.19	247,384.19 -647.05 %
Fund: 590 - Fire - GW (Government Wide)						
Expense						
590-50100-00	Salaries and Wages	0.00	0.00	0.00	-6,083.00	6,083.00 0.00 %
590-60000-00	Depreciation	93,610.00	93,610.00	7,343.35	44,060.05	49,549.95 47.07 %
590-85000-00	Capital Expenditures	0.00	0.00	0.00	-13,289.15	13,289.15 0.00 %
	Expense Total:	93,610.00	93,610.00	7,343.35	24,687.90	68,922.10 26.37 %
	Fund: 590 - Fire - GW (Government Wide) Total:	93,610.00	93,610.00	7,343.35	24,687.90	68,922.10 26.37 %
	Report Surplus (Deficit):	688,724.00	688,724.00	493,260.68	892,825.14	204,101.14 129.63 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - Administration Operating Fund						
Revenue	0.00	0.00	1,788.75	12,645.62	12,645.62	0.00 %
Expense	-5,403.00	-5,403.00	23,451.19	25,436.39	-30,839.39	-470.78 %
Fund: 100 - Administration Operating Fund Surplus (Deficit):	5,403.00	5,403.00	-21,662.44	-12,790.77	-18,193.77	-236.73 %
Fund: 200 - Water Operating Fund						
Revenue	2,288,657.00	2,288,657.00	183,076.63	1,267,253.56	-1,021,403.44	55.37 %
Expense	1,937,466.00	1,937,466.00	173,613.88	1,025,007.06	912,458.94	52.90 %
Fund: 200 - Water Operating Fund Surplus (Deficit):	351,191.00	351,191.00	9,462.75	242,246.50	-108,944.50	68.98 %
Fund: 220 - Water Capacity Charge Fund - Restricted						
Revenue	0.00	0.00	13,356.00	66,780.00	66,780.00	0.00 %
Fund: 220 - Water Capacity Charge Fund - Restricted Total:	0.00	0.00	13,356.00	66,780.00	66,780.00	0.00 %
Fund: 230 - Water Restricted for Debt Service						
Expense	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
Fund: 230 - Water Restricted for Debt Service Total:	16,430.00	16,430.00	0.00	0.00	16,430.00	0.00 %
Fund: 300 - Sewer Collection						
Revenue	1,118,676.00	1,118,676.00	94,452.68	575,110.01	-543,565.99	51.41 %
Expense	984,031.00	984,031.00	61,371.42	440,399.70	543,631.30	44.75 %
Fund: 300 - Sewer Collection Surplus (Deficit):	134,645.00	134,645.00	33,081.26	134,710.31	65.31	100.05 %
Fund: 320 - Sewer Capacity Charge Fund - Restricted						
Revenue	11,630.00	11,630.00	11,630.00	58,150.00	46,520.00	500.00 %
Fund: 320 - Sewer Capacity Charge Fund - Restricted Total:	11,630.00	11,630.00	11,630.00	58,150.00	46,520.00	500.00 %
Fund: 350 - Sewer Treatment						
Revenue	1,483,520.00	1,483,520.00	135,401.05	836,433.84	-647,086.16	56.38 %
Expense	1,265,598.00	1,265,598.00	115,745.49	699,316.93	566,281.07	55.26 %
Fund: 350 - Sewer Treatment Surplus (Deficit):	217,922.00	217,922.00	19,655.56	137,116.91	-80,805.09	62.92 %
Fund: 400 - Ambulance Operating Fund						
Revenue	903,214.00	903,214.00	38,208.56	471,489.42	-431,724.58	52.20 %
Expense	792,126.00	792,126.00	50,530.18	394,458.52	397,667.48	49.80 %
Fund: 400 - Ambulance Operating Fund Surplus (Deficit):	111,088.00	111,088.00	-12,321.62	77,030.90	-34,057.10	69.34 %
Fund: 500 - Fire Operating Fund						
Revenue	2,249,607.00	2,249,607.00	686,298.17	1,666,626.50	-582,980.50	74.09 %
Expense	2,282,722.00	2,282,722.00	238,895.65	1,452,357.31	830,364.69	63.62 %
Fund: 500 - Fire Operating Fund Surplus (Deficit):	-33,115.00	-33,115.00	447,402.52	214,269.19	247,384.19	-647.05 %
Fund: 590 - Fire - GW (Government Wide)						
Expense	93,610.00	93,610.00	7,343.35	24,687.90	68,922.10	26.37 %
Fund: 590 - Fire - GW (Government Wide) Total:	93,610.00	93,610.00	7,343.35	24,687.90	68,922.10	26.37 %
Report Surplus (Deficit):	688,724.00	688,724.00	493,260.68	892,825.14	204,101.14	129.63 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Administration Operating Fund	5,403.00	5,403.00	-21,662.44	-12,790.77	-18,193.77
200 - Water Operating Fund	351,191.00	351,191.00	9,462.75	242,246.50	-108,944.50
220 - Water Capacity Charge Fund -	0.00	0.00	13,356.00	66,780.00	66,780.00
230 - Water Restricted for Debt Ser	-16,430.00	-16,430.00	0.00	0.00	16,430.00
300 - Sewer Collection	134,645.00	134,645.00	33,081.26	134,710.31	65.31
320 - Sewer Capacity Charge Fund -	11,630.00	11,630.00	11,630.00	58,150.00	46,520.00
350 - Sewer Treatment	217,922.00	217,922.00	19,655.56	137,116.91	-80,805.09
400 - Ambulance Operating Fund	111,088.00	111,088.00	-12,321.62	77,030.90	-34,057.10
500 - Fire Operating Fund	-33,115.00	-33,115.00	447,402.52	214,269.19	247,384.19
590 - Fire - GW (Govenment Wide)	-93,610.00	-93,610.00	-7,343.35	-24,687.90	68,922.10
Report Surplus (Deficit):	688,724.00	688,724.00	493,260.68	892,825.14	204,101.14

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 17, 2021
TO: Board of Directors
FROM: Ryan Gross, General Manager
SUBJECT: QUARTERLY INVESTMENT REPORT

RECOMMENDED BOARD ACTION

This is an information item only.

REASON FOR RECOMMENDATION

This is an information item only.

BACKGROUND INFORMATION

The District's Policy for Investment of Surplus Funds is set forth in the attached Resolution No. 1-96. In accordance with this policy Attachment 2 contains a copy of the latest Local Agency Investment Fund (LAIF) remittance advice indicating the amount invested and the rate of return. The District's surplus funds are invested in accordance with this policy and the District is able to meet its anticipated expenditure requirements for the next subsequent six months.

FISCAL INFORMATION

This is an information item only.

ATTACHMENTS

Attachment 1 – Resolution No. 1-96
Attachment 2 – LAIF Remittance Advice

RESOLUTION NO. 1-96

**RESOLUTION OF THE BOARD OF DIRECTORS OF
RUNNING SPRINGS WATER DISTRICT SETTING FORTH
A POLICY FOR INVESTMENT OF SURPLUS FUNDS**

WHEREAS, the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of State-wide concern; and

WHEREAS, the Legislature has directed that the treasurer or chief fiscal officer of each local agency shall annually render to the legislative body of the local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting; and

WHEREAS, the Legislature has also directed that the treasurer or chief fiscal officer of each local agency shall render a quarterly report to the legislative body of each local agency which includes the type of investment, issuer, date of maturity par and dollar amount invested on all securities, investments and monies held by the local agency, a description of any of the local agency's funds, investments, or programs that are under the management of contracted parties, and shall include a statement whether the investment portfolio is in compliance with the local agency's investment policy and a statement denoting the ability of the local agency to meet its expenditure requirements for the next subsequent six months; and

WHEREAS, the Legislature has determined that if a local agency has placed all of its investments in the Local Agency Investment Fund or in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, the treasurer or chief fiscal officer may satisfy the above reporting requirements by simply supplying to the governing body and to the auditor of the local agency the most recent statement or statements received by the local agency from these institutions; and

WHEREAS, Government Code Section 16429.1 provides that notwithstanding any other provision of law, a local governmental official, with the consent of the governing body of that agency, having money in its treasury not required for immediate needs, may remit such surplus funds to the State Treasurer for deposit in the Local Agency Investment Fund for the purpose of investment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Running Springs Water District as follows:

1. It is the policy of the Running Springs Water District to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of Running Springs Water District funds.

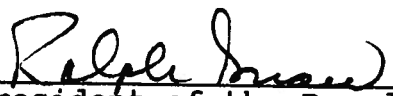
2. This Board of Directors determines that the most feasible and flexible method of implementing this policy, at least expense to the District, is to invest all surplus District funds in the Local Agency Investment Fund of the State of California.

3. Responsibility for deposits into and withdrawals from the Local Agency Investment Fund is hereby delegated to the District's General Manager.

4. At least quarterly, the General Manager will provide the Board of Directors with the most recent copies of statements from the Local Agency Investment Fund indicating amounts invested and rates of return. With each such quarterly report, the General Manager shall also indicate to the Board of Directors whether the District's surplus funds are invested in accordance with this policy, and whether the District is able to meet its anticipated expenditure requirements for the next subsequent six months.

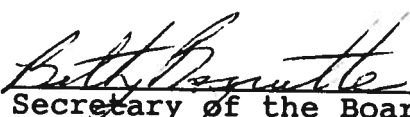
5. This policy shall be reviewed by the Board of Directors at least on an annual basis, and any modifications must be approved by the Board of Directors.

ADOPTED this 21st day of February, 1996.



President of the Board of
Directors of Running Springs
Water District

ATTEST:



Secretary of the Board of
Directors of Running Springs
Water District



BETTY T. YEE
California State Controller

**LOCAL AGENCY INVESTMENT FUND
 REMITTANCE ADVICE**

Agency Name RUNNING SPRINGS WATER DISTRICT

Account Number 90-36-002

As of 01/15/2021, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2020.

Earnings Ratio		.00001719170547343
Interest Rate		0.63%
Dollar Day Total	\$	382,498,543.50
Quarter End Principal Balance	\$	4,730,985.59
Quarterly Interest Earned	\$	6,575.80

RUNNING SPRINGS WATER DISTRICT

MEMORANDUM

DATE: February 17, 2021

TO: Board of Directors

FROM: Staff

SUBJECT: QUARTERLY OPERATIONS REPORTS

ADMINISTRATION DIVISION

2nd Quarter October - December 2020

- Adjust to COVID-19 Guidelines and Requirements for both business and personnel purposes
- Cross training the Administration Team in A/R, A/P, Billing and Payroll

The following are various statistics for the Administration Division:

Billing	October	November	December
Rereads	8	10	6
Closings	43	35	38
Delinquent Bill	457	405	423
Door Tags	5	3	4
Locked Meters	0	0	0
Disconnected Meters	1	1	0
Reconnected Meters	2	3	5
Liens Applied	0	0	0
Liens Released	3	0	1

Accounts Receivable	October	November	December
Phone/Online Payment	951	922	1034
Credit Card Payments	17	18	13
Leak Letters Mailed	29	27	36
Hydrant Meters	2	2	3
Co-Customer Accounts	22	23	21
Paperless Billing	379	378	385

Accounts Payable	October	November	December
Requisitions Processed	20	17	22
POs Processed	19	16	36
Invoices Processed	140	216	165
New Owner Packets	43	35	25

WATER DIVISION

RSDW Total Water Production (Acre-Feet)												
	2013			2019				2020				
	Precipitation (Inches)	(AF)	(gallons)	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013	Precipitation (Inches)	(AF)	(gallons)	% Reduction from 2013	% Change from 2019
January	3.90	44	14,348,960	14.85	30	9,682,215	33%	0.00	29	9,500,357	34%	-2%
February	3.60	34	11,222,900	27.02	25	8,249,389	26%	0.81	27	8,780,107	22%	6%
March	2.40	33	10,897,679	6.00	24	7,918,460	27%	10.30	26	8,617,602	21%	9%
April	0.35	33	10,743,916	0.25	28	9,035,515	16%	6.63	30	9,689,729	10%	7%
May	0.90	45	14,601,449	7.78	29	9,600,057	34%	0.00	42	13,630,358	7%	42%
June	0.00	45	14,610,203	0.06	37	12,102,027	17%	0.00	46	14,917,041	-2%	23%
July	0.10	56	18,206,345	0.00	43	13,974,530	23%	0.00	51	16,777,936	8%	20%
August	0.00	56	18,170,122	0.00	45	14,716,302	19%	0.00	51	16,771,989	8%	14%
September	0.00	52	16,831,647	0.00	40	13,145,475	22%	0.00	50	16,132,810	4%	23%
October	2.60	35	11,312,308	0.00	37	11,997,247	-6%	0.00	44	14,272,724	-26%	19%
November	3.40	30	9,723,378	8.54	31	10,024,402	-3%	4.00	35	11,539,841	-19%	15%
December	1.25	35	11,433,417	9.65	32	10,319,540	10%	2.25	32	10,526,476	8%	2%
Total	18.50	497	162,102,324	74.15	401	130,765,159	19%	23.99	464	151,156,970	0%	16%

Water Accounting Report				
Water Production (gallons)	Fiscal Year 2020/21			
District Groundwater Wells	1Q	2Q	3Q	4Q
Ayers Acres	3,433,193	2,920,431		
Sidewinder Canyon	10,207,133	6,436,241		
Luring Canyon	1,323,047	1,088,400		
Weiss Canyon	1,501,273	1,253,985		
Rimwood	3,874,864	2,643,357		
Owl Rock	1,519,218	1,582,835		
Luring Pines	1,963,605	370,170		
Complex	1,823,512	1,034,521		
Harris	3,154,338	2,997,834		
Total District Groundwater Wells	28,800,184	20,327,775	0	0
PURCHASED SOURCES:				
CLAWA	16,925,744	11,247,676		
APCWD	4,866,039	4,857,961		
TOTAL PURCHASED SOURCES:	21,791,783	16,105,637	0	0
TOTAL PRODUCTION:	50,591,967	36,433,412	0	0
TANKS (Gain/Loss) PRODUCTION:	156,663	-94,370		
TOTAL ADJUSTED PRODUCTION:	50,748,630	36,339,041		
WATER CONSUMPTION				
Metered Sales to Customers	43,921,401	32,262,227		
Metered Sales Thru Fire Hydrants	21,542	36,285		
Metered Sales to Smiley Park	157,678	112,649		
Metered District Consumption	42,501	117,473		
Known Unmetered Estimated Consumption	154,500	43,000		
TOTAL CONSUMPTION:	44,297,623	32,571,635	0	0
UNACCOUNTABLE WATER	6,451,007	3,767,406	0	0
	14.6%	11.6%		
	2020/21 Water Loss:		11.74%	

Water Operations Report				
	Fiscal Year 2020/21			
Water Service Installations	1Q	2Q	3Q	4Q
Potable Water Meter - Residential	10	8		
Fire Service Water Meter - Residential	5	7		
Potable Water Meter - Commercial	0	0		
Fire Service Water Meter - Commercial	0	0		
Water Service Line Replacement	1	0		
Leak Detection (feet)	640	250		
Leak Repair - Service Lateral	10	7		
Leak Repair - Main	2	1		
Fire Hydrant Maintenance	1	0		
Fire Hydrant Replacement	0	0		
Fire Hydrant Repair	1	0		
Pipe Bollard/Pole Installation/Replacement	0	4		
Water Quality Samples	388	274		
Valve Replacement	10	0		
Valve Can Repair	28	2		
Valves Exercised	2	2		
Curb Stop Replacement	0	0		
Water Meter Change Outs/Swaps	5	1		
Water Meter Relocations	0	0		
Dead End Line Flushing	0	50		
Road Patches Permanently Paved	0	0		
Service Order & Other Work				
Check for Leaks	60	36		
Door Tags	75	12		
Underground Service Alert (DigAlert) Ticket	148	122		
Turn On/Off Water Meters (Cust. Leak)	32	61		
Physical Meter Readings	16	24		
AMR Read/Verifications	900			
Check Water Pressure/No Water Calls	2	1		
Water Quality Check/Color, Taste, Odor	0	0		
Install/Remove Fire Hydrant Water Meter	2	3		
Cust./Dist. On/ Off Valve Checks	3	1		
AMR Repair / Replace	18	23		
Lock Meter Work Orders	1	0		
Check Meter Box	8	5		

Fiscal Year 2020/21 Water Leak Report

Date	Address/Location	Service Leak	Main Related Leak	Pipe Material	Size (inches)	Estimated GPM	Estimated Loss	Dechlor.	BMP's	Notes
7/16/2020	32147 West Dr.	X		P.E.	2" CTS	5	100,000	X		Station 51 "abandoned" standpipe stub leaking
7/21/2020	31704 Hilltop Blvd.		X	Galvy	2" O.D.	2	2,800			Back lot main /
7/21/2020	30244 Enchanted Way	X		Meter	3/4"	1	7,200			Meter bottom leaking for 5 days / Replaced
8/7/2020	P.Z. 4						20,000			Fire Dept. Training
8/20/2020	2548 Rim of the World Dr.	X		P.E.	1"		6,000	X	X	Leak in PE behind PJ fitting of u-branch
8/26/2020	31279 Circle View Dr.	X		Copper	1"	20	5,000	X	X	1" copper service line hit by Edison
9/18/2020	32161 Cove Circle	X		Meter	3/4"	10	1,500			Meter bottom leaking
9/25/2020	32165 Enchanted Way	X		Galvanized	1"	1	10,000	X	X	Galvanized 90 bend
9/28/2020	2452 Hunsaker Dr.	X		Meter	3/4"	5	2,000	X		Meter bottom leaking
10/2/2020	31423 Easy St.	X		P.E.	1"	1	10,000	X		P.E. service line with rocks and asphalt on it.
10/15/2020	View Dr. & lookout In.	X		Galvanized	1"		2,000	X		leaking galvanized line.
10/23/2020	31084 All View Dr.	X		Galvanized	1"	1	2,000	X		homade u-branch leaking
11/23/2020	31514 Hilltop Blvd.		X	Galvy	2"	5	20,000	X		2" steel back lot main
12/10/2020	30508 Live Oak	X		P.E.	1"	1	2,000	X		1" PE service line leak
12/11/2020	31980 Encina Way	X		P.E.	1"	5	5,000	X		1" PE service line leak
12/22/2020	2543 Onaknoll Ct.	X		P.E.	1"	1	2,000	X		1" PE service line leak

WASTEWATER COLLECTION**Wastewater Collections Operations Report**

	2020-2021			
	1Q	2Q	3Q	4Q
Sewer Pipeline Cleaning				
In-House Hydro Jetting/Flushing (feet)	0	3,050		
Contractor Cleaning (feet)	0	0		
Debris Removed (gallons)	0	10		
Water Use for Cleaning				
Potable (gallons) approximate	0			
Reclaimed (gallons)	0	0		
Sewer Pipeline & Manhole Inspections				
Contractor Video Inspection (feet)	0	0		
In-House Video Inspection (feet)	1800	8,186		
Smoke Testing (feet)	0	0		
Fats, Oils & Grease (FOG) Inspections	0	0		
Hot Spot Inspections & Cleaning	0	5		
Manhole Rehabilitation				
Manholes Inspected/Sealed	0	0		
Manholes Raised to Grade	0	0		
Manholes Seal Coated	0	0		
Manhole Repairs	0	0		
New Manhole Installation	0	0		
Pipeline Rehabilitation				
Cured In Place Pipe Sliplining (feet)	0	0		
Pipeline Point Repairs	0	0		
New Pipeline Installation (feet)	0	0		
Sewer Pipeline Odor Control & Inhibitors				
Bioxide Usage (gallons)	0	0		
Grease Inhibitor	0	0		
Root Foam Inhibitor	0	0		
Sewer Lift Station Inspections & Maintenance				
SLS 1-9 Site Visits	26	14		
Other Maintenance Activities		8		
Service Order & Other Work				
Underground Service Alert (Digalert) Tickets	148			
Door Tags	0	0		
Odor Complaints	3	0		
Sewer Lateral Inspections	4	2		
Sewer Saddle Connection Inspections	0	0		
Dye Testing	0	0		
District Sewer Issues	1			
Private Sewer Issues	0			
Sanitary Sewer Overflows (SSOs)				
Category 1	0	0		
Category 2	0	0		
Category 3	0	0		
Private	0			
Flooded Home	1			

Sanitary Sewer Overflow (SSO) Information

Date	SSO Category	Location	Volume of Spill (gallons)	Volume Recovered (gallons)	Volume to Surface Water (gallons)	Cause	Pipe Size (inches)	Pipe Material	Approximate Age of Pipe (years)

Category 1 - The Discharges of untreated or partially treated wastewater of any volume resulting from the District's sanitary sewer system failure or flow condition that:

- 1) Reach surface water and/or reach a drainage channel tributary to a surface water; or
- 2) Reach a municipal separate storm sewer system and are not fully captured and returned to the sanitary sewer system or not otherwise captured and disposed of properly. Any volume of wastewater not recovered from the municipal separate storm sewer system is considered to have reached surface water unless the storm drain system discharges to a dedicated storm water or ground water infiltration basin (e.g., infiltration pit, percolation pond).

Category 2 - Discharges of untreated or partially treated wastewater of 1,000 gallons or greater resulting from the District's sanitary sewer system failure or flow condition that do not reach surface water, a drainage channel, or a municipal separate storm sewer system unless the entire SSO discharged to the storm drain system is fully recovered and disposed of properly.

Category 3 - All other discharges of untreated or partially treated wastewater resulting from the District's sanitary sewer system failure or flow condition.

Private Lateral Sewage Discharge (PLSD) - Discharges of untreated or partially treated wastewater resulting from blockages or other problems within a privately owned sewer lateral connected to the District's sanitary sewer system or from other private sewer assets. PLSDs that the District becomes aware of may be voluntarily reported to the CMQS Online SSO Database.

WASTEWATER TREATMENT

MAJOR SYSTEM COMPONENT AND EQUIPMENT OPERATION / MAINTENANCE

- Vulcan Washer/Compactor arrived on-site
- All equipment is in service,



BIO SOLIDS

- 6 Loads to One Stop Recycling
- 5 Loads to Liberty Composting
- Total gallons Waste Activated Sludge = 1,011,346

MONTHLY WATER QUALITY TESTING RESULTS

Total Number of Samples: 15
 Regional Board Waste Discharge Requirements Met: Yes
 Annual PFAS sample collected.

GREEN ACRES IRRIGATION

0 Hours of runtime

WASTEWATER TREATMENT PLANT FLOWS

SECOND QUARTER

	Flows *	Percentages**
ARROWBEAR	5,880,479	17.20
CSA-79	4,880,500	14.28
RUNNING SPRINGS WATER DISTRICT	23,421,102	68.52

SPRAY IRRIGATION / EFFLUENT DISPOSAL DATA

No spray irrigation for effluent disposal was used in the upper, middle or lower areas for this reporting period.

EFFLUENT DISPOSAL PONDS DATA

As of Memorandum date:

Ponds 3 thru 8 and 11 thru 13, 48" of capacity.

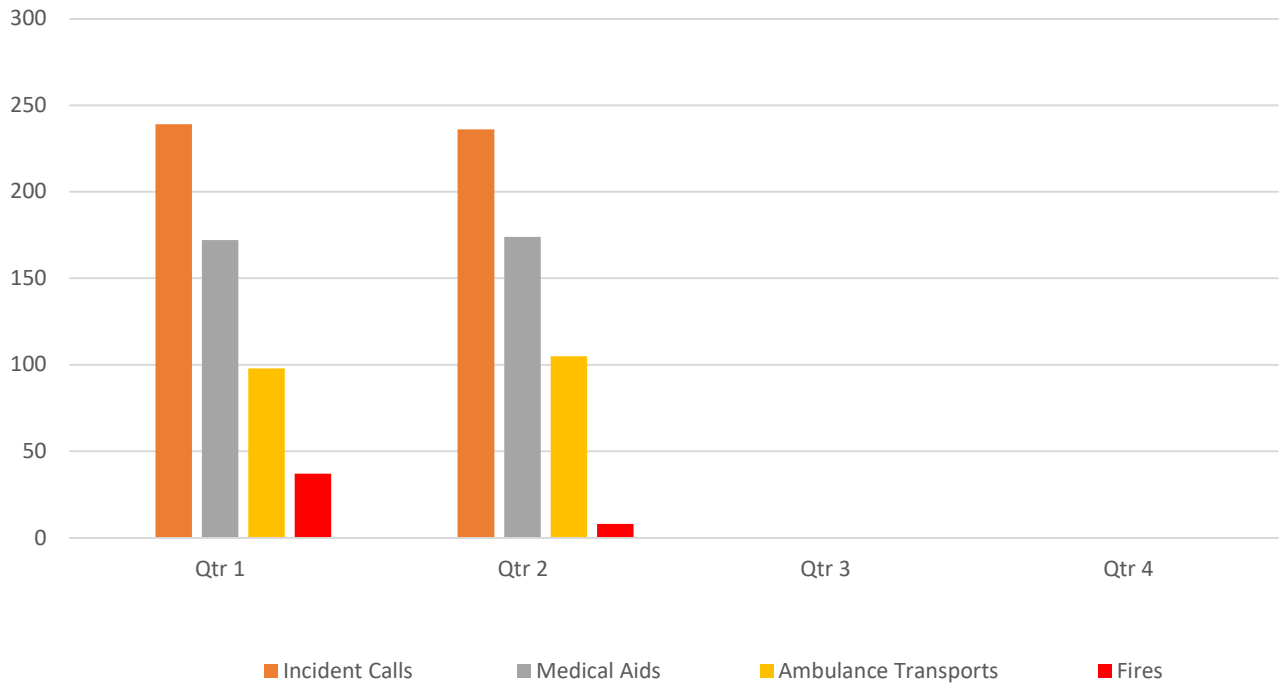
FIRE DEPARTMENT OPERATIONS REPORT				
FISCAL YEAR 2021				
REPORTABLE OPERATIONS	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Fire Ground Operations				
Incident Calls	239	236	0	0
Medical Aids	172	174	0	0
Ambulance Transports	98	105	0	0
Fires	37	8	0	0
FIRE/EMS Training Hrs.	118	322	0	0
Ambulance Enterprise				
Ambulance Billing	\$239,666.57	\$258,989.44	\$0.00	\$0.00
Ambulance Billing Write-Offs	\$84,426.88	\$40,352.62	\$0.00	\$0.00
Colltectables	\$155,239.58	\$218,636.82	\$0.00	\$0.00
Paid To Date	\$55,315.86	\$37,427.10	\$0.00	\$0.00
GEMT	\$0.00	\$0.00	\$0.00	\$0.00
IGT	\$0.00	\$0.00	\$0.00	\$0.00
Collection Percentage	0.00%	0.00%	0.00%	0.00%
Weed Abatement				
Warrants Fees Collected	\$0.00	\$3,966.00	\$0.00	\$0.00
Weed Abatement Fees Collected	\$9,550.00	\$3,986.00	\$0.00	\$0.00
Residential Inspections	4250	225	0	0
Residential Violations	411	22	0	0
Community Risk Reduction				
Commercial Inspections	0	0	0	0
Commercial Violations	0	0	0	0
Plans Checks/Review	1	1	0	0
Sprinkler Plans Checks	2	0	0	0
Sprinkler Inspections	0	2	0	0
Hydrant Inspections	0	0	0	0
Fees Collected				
Commercial Fire Sprinkler Inspection/Hood & Duct	\$0.00	\$0.00	\$0.00	\$0.00
Commercial Plans Review	\$0.00	\$0.00	\$0.00	\$0.00
Residential Fire Sprinkler Plans	\$197.00	\$0.00	\$0.00	\$0.00
Residential Plans Review	\$157.00	\$157.00	\$0.00	\$0.00
Mulit Family Fire Sprinkler Plans	\$0.00	\$0.00	\$0.00	\$0.00
Mulit Family Plans Review	\$0.00	\$0.00	\$0.00	\$0.00
Special Event Fees	\$0.00	\$0.00	\$0.00	\$0.00
Flow Tests	\$0.00	\$0.00	\$0.00	\$0.00
Public Education	\$0.00	\$0.00	\$0.00	\$0.00
Cost Recovery	\$0.00	\$0.00	\$0.00	\$0.00

FIRE DEPARTMENT OPERATIONS REPORT				
FISCAL YEAR 2021				
REPORTABLE OPERATIONS	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Community Service				
School Events	0	0	0	0
Public Relations	0	0	0	0
Recruitment Outreach	0	2	0	0
FIRE Assignments				
State Assignment Hours	755	854	0	0
Federal Assignment Hours	0	266	0	0
Local Government Assignment Hours	0	0	0	0
State Reimbursement	\$0.00	\$0.00	\$548,224.30	\$0.00
Federal Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
Local Government Reimbursement	\$0.00	\$0.00	\$18,208.79	\$0.00
Reimbursable				
ISA Instructional Service Agreement	\$0.00	\$0.00	\$2,523.50	\$0.00

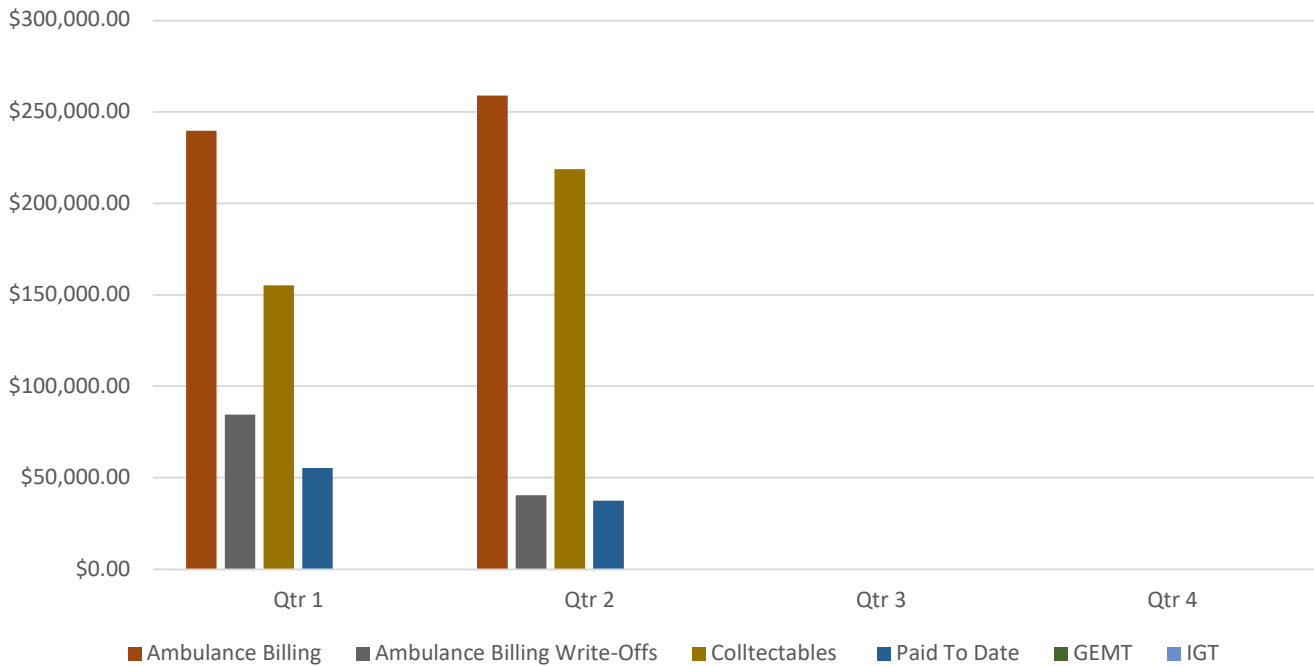
FIRE DEPARTMENT OPERATIONS REPORT

FISCAL YEAR 2021

Fire Ground Operations



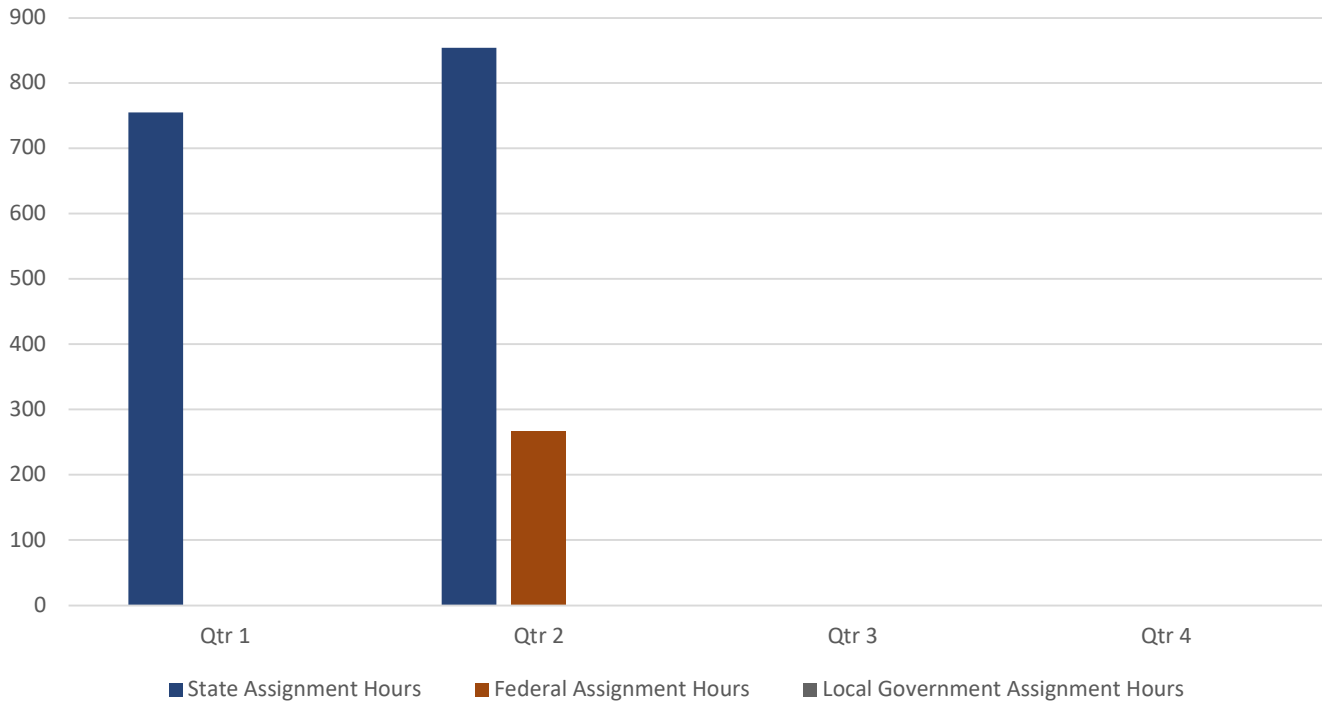
Ambulance Enterprise



FIRE DEPARTMENT OPERATIONS REPORT

FISCAL YEAR 2021

Fire Assignment Hours



Reimbursement

