

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
August 16, 2023

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, August 16, 2023, at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present at the District:

Mike Terry, Director
Bill Conrad, Vice-President
Mark Acciani, Director
Laura Dyberg, Director

The following Directors were absent:

Tony Grabow, President

Also present at the District were the following:

Ryan Gross, General Manager
Rick Ellsberry, Battalion Fire Chief
Ward Simmons, Legal Counsel, Best Best & Krieger, LLP
Amie R. Crowder, Secretary to the Board/Administration Supervisor

The following visitors were present at the District:

Lyle Ferguson, Green Valley Lake Resident (left at 10:18 A.M.)
Jamie Stiansen, Resident (left at 9:32 A.M.)
Jim Martindale, Victor Valley Investment Group, LLC (left at 9:15 A.M.)

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order and Pledge of Allegiance

The Running Springs Water District Board Meeting was called to order at 9:00 A.M. by Vice-President Conrad. Vice-President Conrad also led the assembly in the Pledge of Allegiance.

2. Recognize and Hear from Visitors/Public Comment

Lyle Ferguson, a resident of Green Valley Lake and a retiree from the District, introduced himself and commended the District, and everyone involved, for work that was done on behalf of the acquisition of CSA-79.

Jim Martingale of Victor Valley Investment Group, LLC., and property owner of land in Running Springs, introduced himself and withheld comment until Action Item 4.A. was presented.

Jamie Stiansen, a resident of Running Springs, introduced herself and withheld comment until Action Item 4.B. was presented.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures

C. Consider Adopting Resolution No. 12-23 Revising the District’s Credit Card Policy

Upon **motion** by Director Dyberg, **second** by Director Terry and **carried by a 4 to 0 vote**, the Consent Items were approved (Resolution No. 12-23 is on file in the District office).

4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Request from Property Owner for Lease or Purchase of Property Near Fire Station #50

Manager Gross introduced the action item. Jim Martingale of Victor Valley Investment Group LLC., and owner of the property near Fire Station #50, would like to obtain a rental agreement with the District, for District parking purposes. Mr. Martingale informed the Board that he needs to either lease the property or sell it. On behalf of Fire Chief Grzywa, Battalion Chief Ellsberry informed the Board of Directors that the Chief has spoken with nearby business owners for potential quotes on what they would charge the District to park on their property, but official quotes have not been obtained at this time. This action item is tabled until the September 20, 2023 Regular Board Meeting.

No action taken.

B. Consider Request for Use of Downtown Property

Manager Gross introduced the action item. Jamie Stiansen, resident of Running Springs, is requesting to use the Running Springs Water District’s downtown property for a beer tasting event. Various discussion ensued regarding wrist bands, insurance liabilities, and alternative locations. This action item is tabled until the September 20, 2023 Regular Board Meeting.

No action taken.

C. Consider Authorizing Operations Expenditures

Manager Gross outlined the necessary expenditures needed for the Water and Wastewater Departments. An update was provided on item #2, Replacement flow meter tube for Snow Valley flow meter. Manager Gross met with Snow Valley, and they have agreed to cover the cost of this because this is their flow meter.

Vice-President Conrad inquired about the groundwater well pump in the Rimwood neighborhood. Manager Gross provided explanation.

Upon **motion** by Director Acciani, **second** by Director Terry and **carried by a 4 to 0 vote**, Authorizing Operations Expenditures for a Variable Frequency Drive in the amount of \$11,216.18, a Lift Station Pump in the amount of \$24,156.00, and a Wastewater Treatment Plant Recycle Pump in the amount of \$8,648.50, were approved.

D. Consider Resolution 13-23 Approving Grant for Fire Shelters

Battalion Chief Ellsberry provided detailed explanation as to how fire shelters are used, stored, and how and when they expire. In addition, Battalion Chief Ellsberry informed the Board that the Fire Department applied for and was awarded grant monies in the amount of \$10,412.69 through the Volunteer Fire Capacity (VFC) Grant. This is a split grant award that will reimburse the District 50% of the total cost.

Upon **motion** by Director Dyberg, **second** by Director Acciani and **carried by a 4 to 0 vote**, Approving Grant for Fire Shelters in the amount of \$20,825.40, was approved (Resolution No. 13-23 on file in the District office).

E. Consider Authorizing Expenditure for Replacement of Self-Contained Breathing Apparatus Compressor/Fill Station

The Fire Department's current Bauer SCBA Compressor/Fill Station needs to be replaced due to a recent age-related motor and electrical wiring failure. This unit is 22-years old. The SCBA compressor/fill station is required to assure that breathing air provided meets OSHA standards. The cost to both repair and replace the unit were reviewed.

Upon **motion** by Director Terry, **second** by Director Dyberg and **carried by a 4 to 0 vote**, Authorizing Expenditure for Replacement of Self-Contained Breathing Apparatus Compressor/Fill Station in the amount of \$44,819.76, was approved.

F. Consider Offer to Lease or Purchase District Owned Parcel 328-09-171

This action item is being presented from the last Regular Board Meeting on July 19th, 2023. Manager Gross presented the verbal request from the property owner adjacent to the

District owned lot. The appraised value of the land was reviewed. Ward Simmons, Legal Counsel, Best Best & Krieger, LLP, reviewed the formal process of selling property that the Legislature established, and the complications it creates. This action item is tabled until the September 20, 2023 Regular Board Meeting.

No action taken.

G. Consider Approving Professional Services Contract for Design of the Harris Property Storage Building

Manager Gross reviewed the Ardurra Group, Inc. bid for the design of the Harris property storage building. Upon further review, additional quotes are needed prior to approving this action item. In addition to this, Manager Gross would like to request up to \$7,500 for the geotechnical engineering. Minimal discussion ensued.

Upon motion by Director Terry, second by Director Acciani and carried by a 4 to 0 vote, Authorizing Expenditure for Geotechnical Engineering in the amount of \$7,500, was approved. The Design of the Harris Property Storage Building was tabled and no action was taken.

5. General Manager's Report

Manager Gross provided an update on the Valley View Pipeline Replacement Project, the front-end processor located on Nob Hill, and the Treatment Plant Membrane Module replacements. Manager Gross commended the District staff that will be completing most of this work in-house, which will save the District a significant amount of money.

Director Acciani inquired about a recent leak on Pleasant and Rim of the World Drive Manager Gross provided details of this leak and the repair.

Vice-President Conrad inquired about a pump that is off in the Rimwood neighborhood. Manager Gross provided explanation as to what occurred.

6. Report from Legal Counsel

No comment

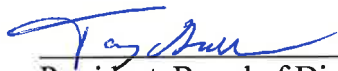
7. Board Member Comments/Meetings

Director Terry commended the District for the newspaper article the District was featured in. Manager Gross gave acknowledgment to Steven Peters for assisting the District with this. Director Dyberg suggested an article explaining where water comes from would be desirable for our community. Vice-President Conrad suggested writing about the Tesla Battery System the District uses at the Wastewater Treatment Plant.

8. Meeting Adjourned

Upon motion by Director Acciani and second by Director Terry, the meeting was adjourned at 10:18 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District