

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
RUNNING SPRINGS WATER DISTRICT
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA
JULY 15, 2020**

A Regular Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, July 15, 2020 at the hour of 9:00 A.M. at the District office located at 31242 Hilltop Boulevard, Running Springs, California, and through teleconference.

The following Directors were present through teleconference:

Tony Grabow, President
Errol Mackzum, Vice-President
Mike Terry, Director

The following Directors were present at the District:

Bill Conrad, Director
Mark Acciani, Director

Also present at the District were the following:

Ryan Gross, General Manager
Trevor Miller, Wastewater Operations Manager
Mike Vasquez, Fire Chief
Cindy Strelbel, Battalion Fire Chief

The following were present through teleconference:

Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor
Ward Simmons, Legal Counsel, Best, Best & Krieger

The following were absent:

Randy Bobroff, Water Operations Manager

The following visitors were present at the District:

Denise Acciani, Running Spring Resident

MEETING MINUTES

AGENDA ITEMS

1. Call Meeting to Order, Roll Call and Pledge of Allegiance

The Running Springs Water District Regular Board Meeting was called to order at 9:00 A.M. by President Tony Grabow. Pledge of Allegiance was led by General Manager Gross. Roll call was led by Board Secretary, Amie R. Crowder.

2. Recognize and Hear from Visitors/Public Comment

No public comments from visitor.

3. Approval of Consent Items

A. Approve Meeting Minutes

B. Ratify Expenditures and Review Reserves

C. Receive and File the Fiscal Year 2019/2020 Annual Board and Employee Expense Report

D. Consider Adopting Resolution No. 09-20, Certifying Delinquent Charges to be Placed on the Tax Roll for Fiscal Year 2020/2021

E. Consider Adopting Resolution No. 10-20, Finding that Certain Properties Located in the District Constitute a Public Nuisance and Ordering Notification to Property Owners and Setting a Public Hearing

Upon **motion** by Vice-President Mackzum, **second** by Director Terry and **carried by a 5 to 0 Roll Call Vote**, the Consent Items were approved.

4. Action Items

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

A. Consider Awarding a Construction Contract for the Library Parking Lot Improvements

General Manager Gross presented the location of the Library parking, which is East to the Library, is in need of repairs. Manager Gross also outlined that this area of the parking lot is not included in the San Bernardino County's Library lease. The details of each bid were discussed including options of fencing the location in and using it as an additional source of revenue, as well as the long-term goal for this location. Minimal discussion continued.

Upon **motion** by Vice-President Mackzum, **second** by Director Terry and **carried by a 5 to 0 Roll Call Vote**, a Construction Contract for the Library Parking Lot Improvements was awarded to Bacon/Wagner Excavation, Inc. for their low bid of \$6,820.

B. Consider Request from West Coast Retreat Center to Waive Penalties for Delinquent Charges

General Manager Gross presented the detailed information regarding this request from West Coast Torah Retreat & Camp Center. Manager Gross confirmed that the Center has paid the delinquent installments that were due and that there has been no activity on the property. Minimal discussion continued.

Upon motion by Director Conrad, second by Director Acciani and carried by a 5 to 0 Roll Call Vote, the Request from West Coast Retreat Center to Waive Penalties for Delinquent Charges in the amount of \$3,089.02, was approved.

C. Consider Authorizing Expenditure for Office Safety Glass

General Manager Gross presented the bids for this Action Item, which include both temporary and permanent options. General Manager Gross outlined the necessity of this installation is in preparation for the District to re-open business services to the Public, while protecting staff and customers, due to the COVID-19 Pandemic. Minimal discussion continued.

Upon motion by Director Conrad, second by Vice-President Mackzum and carried by a 5 to 0 Roll Call vote, Authorizing Expenditure for Office Safety Glass, not to exceed \$714.80, was approved.

D. Consider Authorizing Expenditure for Computer Server Replacement

General Manager Gross presented the details of the server failures that have been occurred in the past 3-months. General Manager Gross outlined the details of the proposal which include but are not limited to the servers, hard drive server cabinet, and complete migration and replacement of the old equipment. Various discussions took place regarding the current back-up capabilities, the current and ideal cooling system, and the increasing demand for businesses to be electronically advanced. Minimal discussion continued.

Upon motion by Director Conrad, second by Director Acciani and carried by a 5 to 0 Roll Call vote, the Expenditure for Computer Server Replacement was approved for the amount of \$35,564.67 plus applicable sales tax.

E. Consider Amendment to Basketball Court Lease Agreement

General Manager Gross presented the Basketball Court Lease Agreement with the Rim of the World Recreation and Park District. The first of the two 5-year term extensions would be executed. Vice-President Mackzum inquired if the Recreation and Park District would assist with the lot repairs. General Manager Gross confirmed

that the Manager of the Rim of the World Recreation and Park District, will be presenting the lot repair proposal to her Board of Directors. Minimal discussion continued.

Upon **motion** by Vice-President Mackzum, **second** by Director Terry, and **carried by a 5 to 0 Roll Call vote**, the Amendment for the first of two 5-year term extension to the Basketball Court Lease Agreement, was approved.

F. Consider Request for Registrar of Voters for Polling Place

General Manager Gross presented that the San Bernardino County Registrar of Voters is requesting to use the District's facilities for voting in the November election. After discussing the specific criteria needs for the Polling Place, it was determined that the District cannot accommodate the San Bernardino County Registrar of Voters.

Upon **motion**, by Director Acciani, **second**, by Director Conrad, and **carried by a 5 to 0 Roll Call vote**, the Request for Registrar of Voters for Polling Place, was not approved.

5. Information Items

A. Registrar of Voters Contactless Services to Candidates

General Manager Gross presented that Contactless Services to Candidates will be used this year. Contactless Services to Candidates literature was provided. In addition, Vice-President Mackzum confirmed that he will not be running this year. Director Terry shared that he is currently undecided.

B. California Public Utility Commission Self Generation Incentive Program Equity Resiliency Program

General Manger Gross presented the details of this program. If the Running Springs Water District qualifies, the program would provide a zero-cost battery back-up system for the Wastewater Treatment plant. The total is cost is approximately \$1.4 million, that would be covered under this program at no cost to the District. Minimal discussion continued.

C. Quarterly Water Operations Report

General Manager Gross highlighted that May's water production was up 42% from the prior year. In addition, June's water production also up. Minimal discussion continued.

D. Quarterly Wastewater Operations Report

General Manager Gross provided a brief update.

6. General Manager’s Report

General Manager Gross shared that the District has received the Sewer Collection Video Inspection Van and that the District could potentially contract with other Districts’ to use the van.

General Manager Gross also shared that the Ambulance was successfully auctioned.

Fire Chief Mike Vasquez provided a brief review of the recent Mount R fire, that occurred during the 4th of July holiday weekend. Chief Vasquez shared that it was a seamless operation between Mutual Aid, San Bernardino County Fire, the US Forest Service, and the Running Springs Fire Department.

7. Report from Legal Counsel

Ward Simmons, Legal Counsel, Best, Best & Krieger reported two recent cases. The first Case pertains to Voter Initiatives specifically, to new special taxes that Districts want to adopt. If this is placed on the ballot, it is not subject to Proposition 13 and Proposition 218.

The second case Ward Simmons presented pertains to the California Voting Rights Act and the ability for Districts’ to move from an At-Large Voting system to a By-District Voting system, which happened in the City of Santa Monica. Racially Polarized Voting and Dilution were reviewed in this case, and the City of Santa Monica was able to continue with their At-Large Voting system.

8. Board Member Comments/Meetings

No additional comments

9. Meeting Adjourned

The meeting was adjourned at 10:04 A.M.

Respectfully Submitted,



President, Board of Directors
Running Springs Water District



Secretary of the Board of Directors
Running Springs Water District

