

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
RUNNING SPRINGS WATER DISTRICT  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA  
MARCH 31, 2020**

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A Special Meeting of the Board of Directors of the Running Springs Water District was held on Wednesday, March 31, 2020 at the hour of 2:00 P.M. through teleconference.

The following Directors were present:

Tony Grabow, President  
Errol Mackzum, Vice-President  
Mark Acciani, Director  
Bill Conrad, Director  
Mike Terry, Director

Also present were the following:

Ryan Gross, General Manager  
Amie R. Crowder, Board Secretary/Treasurer/Administration Supervisor  
Randy Bobroff, Water Operations Manager  
Trevor Miller, Wastewater Operations Manager  
Cindy Strebel, Battalion Fire Chief  
Mike Vasquez, Fire Chief  
Ward Simmons, Legal Counsel, Best, Best & Krieger

Visitors Present:

No visitors were present

**MEETING MINUTES**

**AGENDA ITEMS**

**1. Call Meeting to Order**

The meeting was called to order at 2:10 P.M. by President Tony Grabow.

**2. Recognize and Hear from Visitors/Public Comment**

There were no visitors present.

**3. Action Items**

The following action items will be considered individually, and each **require a motion** by the Board of Directors for action.

**A. Consider Adopting Resolution No. 04-20, Proclaiming the Existence of an Emergency Situation and Local Emergency due to the Worldwide Spread of COVID-19**

General Manager Gross conducted roll call for the Board of Directors, for Action Item A. Manager Gross presented that Ward Simmons, Legal Counsel of Best, Best & Krieger assisted the District in drafting Resolution No. 04-20. Manager Gross detailed the importance of this Resolution in relation to the District receiving appropriate reimbursables for the COVID-19 pandemic. Manager Gross, Fire Chief Mike Vasquez and Battalion Chief Cindy Strebel shared examples of reimbursables include additional staffing and an increase in EMS supplies for the Fire Department. Further discussion continued regarding mutual aide, the District's Incident Management Team, the Fire Department's current level of supply, and the Fire Department's call volume as a result of COVID-19.

Upon motion by Director Terry, second by Vice-President Mackzum and carried by a 5 to 0 roll call vote, Resolution No. 04-20, Proclaiming the Existence of an Emergency Situation and Local Emergency due to the Worldwide Spread of COVID-19 was approved.

#### 4. General Manager's Report

General Manager Gross shared the current staffing updates for the District and how the District is able to maintain successful business operations with the current modifications in place.

Fire Chief Mike Vasquez reported that the Fire Department is maintaining a strong balance between being staffed adequately and training new Paid Call Firefighters.

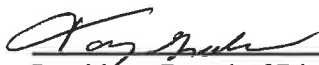
#### 5. Board Member Comments/Meetings


No additional Board Member comments.

#### 6. Meeting Adjourned

The meeting was adjourned at 2:27 P.M.

Respectfully Submitted,

  
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President, Board of Directors  
Running Springs Water District

  
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Secretary of the Board of Directors  
Running Springs Water District