



Service Availability Application



PLEASE ALLOW 2-4 WEEKS PROCESSING TIME

WATER/WASTEWATER CONNECTION FEE SUBJECT TO CHANGE

General Information:

Date: _____ ACCOUNT# _____

Owner Name: _____ Owner Phone: _____

Mailing Address: _____ Owner Email: _____

City/State/Zip: _____ Special Instructions: _____

Contact Name: _____ Contact Phone: _____

Tract _____ Lot _____ Block _____ APN#: _____

Property Address: _____

| Type of Property: (Check one) | Type of Construction: (Check one) |
|--|---|
| <input type="checkbox"/> Residential <input type="checkbox"/> Commercial | <input type="checkbox"/> New Construction <input type="checkbox"/> Remodel/Addition <input type="checkbox"/> Existing Improvements |

| Checklist: | Date Received / Initials | Payment: |
|-----------------------|--------------------------|---|
| Verified Ownership | _____ | \$50 Water/Sewer Letter Check/rcpt# _____ |
| Owner's Agent Form | _____ | \$170 Fire Letter Check/rcpt# _____ |
| Plot Plan (Site Plan) | _____ | |
| Construction Plans | _____ | |

Field Study

Water Service Field Study:

Size of Main _____ Location of Main _____

Served by Hydro Tank? Yes No - With Easement? Yes No -

Static Water Pressure _____ Zone _____ Estimated Meter Size _____

Proposed Existing Meter Location _____

Lateral Size/Material _____

Backflow Device Required _____ Backflow Device Location _____

Wastewater Service Field Results:

Size of Main _____ Location of Main _____

GRAVITY or Pump _____ With Easement? Yes No

Proposed Existing Location of Connection _____

Building Lateral Size & Materials _____

Cleanout/Backflow Device _____ Location _____

Property Easements:

North _____ South _____ East _____ West _____ Other _____

Encroachment Permit Required? Yes No

Notes: _____

Plan Requirements

The customer must complete the Service Availability Application.

Plans must include:

- Two sets of plans, which are a minimum of 11 x 17 inches
- Legal owner's name and phone number
- Lot, Block and Tract
- Address **They must receive an address from County**
- Assessor's Parcel Number
- Minimum scale 1"=10'
- Lot Dimensions
- Names of surrounding streets
- Distance to structures on adjacent lots, if structures are less than 30 feet from construction (including, but not limited to existing or proposed neighboring properties including homes, barns, garages, sheds, wells, outhouses etc.)
- Topographical Survey including points of access
- Square Footage
 - New Construction – all livable and non-livable/residential storage
 - Addition- Existing and Proposed
- Additions-floor plans for the existing structure

Plan Check Fees:

\$50 Water and Sewer

\$170 Fire Letter (see attached Rates and Fees for other applicable fees)

\$197 Fire Sprinkler Plan Review

We are able to issue one without the other, if that is what County is asking for.

- Letters take 3 week for processing
- Only the owner may pick up the set of Letters. An agent must provide the District with a notarized Letter of Authorization from owner to pick up plans.

Your signature on this application constitutes your agreement to comply with District Rules and Regulations for Water and Wastewater Services.

Applicant Signature: _____ Date: _____

Applicant Print Name: _____

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